



Course Syllabus Advanced Reading ESOL 0353

Semester with Course Reference Number (CRN)	Summer 2018 (73619)
Instructor contact information (phone number and email address)	Lucy Castillo 713-718-6678 lucy.castillo@hccs.edu
Office Location and Hours	SJAC 119
Course Location/Times	MTWRF 12:30 pm - 3:45 pm, Room FAC 232 Lab: Tues. 12:30-3:45, Room San Jac 135
Course Semester Credit Hours (SCH) (lecture, lab) If applicable	Credit Hours 3.00 Lecture Hours 3.00 Laboratory Hours 2.00 External Hours
Total Course Contact Hours	80.00
Continuing Education Units (CEU): if applicable	
Course Length (number of weeks)	16 weeks
Type of Instruction	Lecture
Course Description:	A continuation of ESOL 0350. This course is designed to further develop critical reading skills for college-bound students. The skills gained in ESOL 0350 are

further refined to guide students toward mastery of deduction, inference, and figurative language.

Course Prerequisite(s)

A C or better in ESOL 0350 or placement by COMPASS ESL exam.

Academic Discipline/CTE Program Learning Outcomes

This course seeks to prepare students for college-level academic or workforce study by accomplishing the following objectives:

- Students become able to read moderate-length texts (2,000-3,000 words) and decode rhetorical structures such as causation, comparison and contrast, definition, classification, and favored vs. un-favored opinions.
- Students read extensively from authentic academic sources as well as high-school-level literature and popular publications;
- Students are introduced to a vocabulary of approximately 2,000-3,000 words, taken largely from authentic academic English sources;
- Students develop their skills in critical research, using the Internet and college libraries.

Course Student Learning Outcomes (SLO): 4 to 7

After completing this course, students should be able to:

1. Demonstrate familiarity with a challenging academic target vocabulary;
2. Distinguish between main ideas and supporting details in a moderate-length reading passage on an academic subject;
3. Read and summarize a moderate-length reading passage;
4. Read and understand a large volume of level-appropriate text (extensive reading);
5. Collect and evaluate academic sources.

Learning Objectives (Numbering system should be linked to SLO - e.g., 1.1, 1.2, 1.3, etc.)

- 1.1 Recognize the meaning of words from a target vocabulary of 2,000-3,000 words, based on the General Service List (cf. <http://jbauman.com/gsl/html>) and the Academic Word List (<http://www.victoria.ac.nz/lals/resources/academicwordlist/awl-headwords.aspx>);
- 1.2 Identify synonyms and antonyms of target vocabulary words;
- 1.3 Identify vocabulary words derived from known words by modifying the word form of the target word.

- 2.1 Understand important details from a passage of 1,000-1,500 words;
- 2.2 Identify the main idea of the passage and restate it in the student's own words;
- 2.3 Identify specific details and supporting facts in the text.

- 3.1a Select advanced-level reading passages from Department's collection or list of guided reading books or passages;
- 3.1b Alternatively, select authentic but comprehensible reading passages from news, articles, or excerpts from books;
- 3.2 Summarize content of reading passages in a reading log;
- 3.3 Evaluate the significance, clarity and interest of the selected reading passages.

- 4.1a Select advanced-level or authentic but comprehensible books from the Department's collection or list of books;
- 4.1b Alternatively, select an outside book, subject to the teacher's approval;
- 4.1c Alternatively, read a common book selected by the instructor for the entire class or for a group within the class;
- 4.2 Read the book at home;
- 4.3 Fill out and hand in a brief form on each week's progress, including a very brief summary.

- 5.1 Identify at least 10 academic sources from a library or online source related to a specific topic selected by students or assigned by the instructor;
- 5.2 Evaluate the sources for their pertinence to the topic;
- 5.3 Evaluate the sources for their credibility as sources of information.

SCANS and/or Core Curriculum Competencies: If applicable

Core Curriculum Competencies:
Not applicable

Instructional Methods

Instruction on the process of academic reading
 Instruction on strategies for reading and vocabulary study and comprehension
 Marking reading passages
 Taking notes from reading passages
 Paraphrasing and summarizing reading passages
 Reading from other sources on topics in the textbook
 Academic vocabulary study
 Online research

Student Assignments

Homework from the textbook and from related topics
 Extended reading
 Reading for paraphrasing and summarizing

Student Assessment(s)

Vocabulary Quizzes
 Unit Examinations
 Extended reading
 Final Examination

HCC Policy Statement: ADA

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <http://www.hccs.edu/district/students/disability-services/>

Campus Carry

“At HCC the safety of our students, staff, and faculty is our first priority. As of August 1, 2017, Houston Community College is subject to the Campus Carry Law (SB11 2015). For more information, visit the HCC Campus Carry web page at <http://www.hccs.edu/district/departments/police/campus-carry/>.”

Sexual Harassment Policy Statement

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status-in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross
Director EEO/Compliance
Office of Institutional Equity & Diversity
3100 Main
(713) 718-8271
Houston, TX 77266-7517 or Institutional.Equity@hccs.edu

HCC Policy Statement: Academic Honesty

Any form of copying, cheating, or plagiarism will result in a grade of 0 for the assignment.

The instructor will decide whether to permit you to make up the work, and under what circumstances it might be made up. If you are charged with academic dishonesty, pleading ignorance of the rules will not help you. Penalties and/or disciplinary proceedings may be initiated by HCC officials against a student who is accused of scholastic dishonesty. “Scholastic dishonesty” includes, but is not limited to, cheating on a test, plagiarism, and collusion.

Cheating on a test includes:

- Copying from another students' test paper;
- Using materials not authorized by the person giving the test;
- Collaborating with another student during a test without authorization;
- Knowingly using, buying, selling, stealing, transporting, or soliciting in whole or part the contents of a test that has not been administered;
- Bribing another person to obtain a test that is to be administered.

Plagiarism means the appropriation of another's work and the unacknowledged incorporation of that work in one's own written work offered for credit.

Collusion mean the unauthorized collaboration with another person in preparing written work offered for credit. Possible punishments for academic dishonesty may include a grade of 0 or F in the particular assignment, failure in the course, and/or recommendation for probation or dismissal from the College System. (See the Student Handbook)

Access Student Services Policies on their Web site:

<http://www.hccs.edu/district/students/student-handbook/>

HCC Policy Statement: Class Attendance

Class Attendance - It is important that you come to class! Attending class regularly is the best way to succeed in this class. Research has shown that the single most important factor in student success is attendance. Simply put, going to class greatly increases your ability to succeed. You are expected to attend all lecture and labs regularly. You are responsible for materials covered during your absences. Class attendance is checked daily. Although it is your responsibility to drop a course for nonattendance, the instructor has the authority to drop you for excessive absences.

If you are not attending class, you are not learning the information. As the information that is discussed in class is important for your career, students may be dropped from a course after accumulating absences in excess of 12.5% hours (10 hours) of instruction (F-1 students should particularly take note of this so as not to affect your visa status). The ten hours of class time would include any total classes missed or for excessive tardiness (being late twice or, leaving early is counted as an absence). Remember: Class attendance equals class success.

HCC Course Withdrawal Policy

If you feel that you cannot complete this course, you will need to withdraw from it prior to the final date of withdrawal (**July 30th 2018**). Before, you withdraw from your course; please take the time to meet with the instructor to discuss why you feel it is necessary to do so. The instructor may be able to provide you with suggestions that would enable you to complete the course. Your success is very important. Beginning in fall 2007, the Texas Legislature passed a law limiting first time entering freshmen to no more than **SIX** total course withdrawals **throughout** their educational career in obtaining a certificate and/or degree.

To help students avoid having to drop/withdraw from any class, HCC has instituted an Early Alert process by which your professor can “alert” you and HCC counselors that you might fail a class because of excessive absences and/or poor academic performance. It is your responsibility to visit with your professor or a counselor to learn about what, if any, HCC interventions might be available to assist you – online tutoring, child care, financial aid, job placement, etc. – to stay in class and improve your academic performance.

If you plan on withdrawing from your class, you **MUST** contact an HCC counselor or your professor prior to withdrawing (dropping) the class for approval and this must be done **PRIOR** to the withdrawal deadline to receive a “W” on your transcript. If you do not withdraw before the deadline, you will receive an F or an IP (see below) as your final grade.

HCC Policy on Students Repeating a Course for the Third Time **Repeating students:**

Grades of IP or F are failing grades; the student will have to repeat the course. A student who fails a class for the second time must receive a grade of F for that class. Students who repeat a course for three or more times will have to pay a higher tuition fee at HCC and other Texas public colleges and universities. *If you are having trouble in class, talk to your teacher and get help from a tutor.* Get other assistance from a counselor before withdrawing or for advice if your grades are not passing. Students should get help so that they will not fail.

Minor Children or Relatives at HCCS

Minor children (anyone less than 18 years old) **must** be accompanied by a parent or guardian at all times when on any HCCS campus. Minor children may be on the campus only briefly. **No minor children or relatives are permitted in any HCCS classroom or lab.** It is your responsibility to make arrangements for child care in the event that your child is sick or there is some other emergency involving your child and his/her child care arrangements.

Use of Camera and/or Recording Devices

As a student active in the learning community of this course, it is your responsibility to be respectful of the learning atmosphere in your classroom. To show respect of your fellow students and instructor, you will turn off your phone and other electronic devices, and will not use these devices in the classroom unless you receive permission from the instructor.

Use of recording devices, including camera phones and tape recorders, is prohibited in classrooms, laboratories, faculty offices, and other locations where instruction, tutoring, or testing occurs. Students with disabilities who need to use a recording device as a reasonable accommodation should contact the Ability Services Office at <http://www.hccs.edu/district/students/disability-services/> for information regarding reasonable accommodations

Classroom Policies

As your instructor and as a student in this class, it is our shared responsibility to develop and maintain a positive learning environment for everyone. Your instructor takes this responsibility very seriously and will inform members of the class if their behavior makes it difficult for him/her to carry out this task. As a fellow learner, you are asked to respect the learning needs of your classmates and assist your instructor achieve this critical goal. Please be sure to turn off **ALL** electronic devices and put your phones and computers away.

Students are expected to arrive to class on time with ALL THEIR MATERIALS INCLUDING THE TEXT BOOKS. Returning late from a break or leaving class early counts as being tardy. Being tardy twice will equal one absence (whether ten minutes or one hour). If you miss 10 hours of class, you can be dropped without notification and will, therefore, be out of compliance if you are an F-1 student. If a student misses a class, it is his or her responsibility to see the instructor about the work that was missed.

Course Work

The course calendar lists all of the assignments that will be done. While doing all the homework and attending class is not a guarantee of success, it is certainly true that not doing it is a guarantee of failure.

Make-up Policy: If you must be absent on the day of a test, it is your responsibility to notify the instructor as soon as possible by leaving a message for me at the number or e-mail address listed above. Normally, a make-up exam is done on the day you return to class, but please note that any make-up exam is at the convenience of the teacher. This may mean coming in on a Friday.

Grading

Your instructor will give reading and vocabulary exams which you can use to determine how successful you are at achieving the course learning outcomes outlined in the syllabus. If you find you are not mastering the material and skills, you are encouraged to reflect on how you study and prepare for each class. Your instructor welcomes a dialogue on what you discover and may be able to assist you in finding resources on campus that will improve your performance.

Disruptive Behavior

Students who conduct themselves in a manner that significantly interferes with college teaching, research, administration, disciplinary procedures or other authorized college activities (including its public service functions) on the college premises will be subject to disciplinary action. Any student who behaves in this way may be required by the instructor to leave the classroom and be counted absent for the rest of that class period

Program/Discipline Requirements: If

applicable

HCC Grading Scale

A = 100- 90	4 points per semester hour
B = 89 - 80:	3 points per semester hour
C = 79 - 70:	2 points per semester hour
IP = 69 - 0	0 points per semester hour

IP (In Progress)	0 points per semester hour
W(Withdrawn)	0 points per semester hour
I (Incomplete)	0 points per semester hour
AUD (Audit)	0 points per semester hour

IP (In Progress) is given only in certain developmental courses. The student must re-enroll to receive credit. COM (Completed) is given in non-credit and continuing education courses. To compute grade point average (GPA), divide the total grade points by the total number of semester hours attempted. The grades "IP," "COM" and "I" do not affect GPA.

For Health Science programs, see the Program/Discipline Requirements section for specific grading requirements.

Instructor Grading Criteria

<u>Unit Tests</u>	<u>70%</u>
<u>Lab/quizzes</u>	<u>10%</u>
<u>Finals</u>	<u>20%</u>
	<u>100%</u>

Reader's Choice 5th ed., Sandra Silberstein, Barbara Dobson, & Mark Clark, The University of Michigan Press, 2008.

Instructional Materials

Fahrenheit 451, Ray Bradbury (Ballentine)

HCC Policy Statement:

Access Student Services Policies on their Web site: <http://hccs.edu/student-rights>

EGLS3 -- Evaluation for Greater Learning Student Survey System

At Houston Community College, professors believe that thoughtful student feedback is necessary to improve teaching and learning. During a designated time near the end of the term, you will be asked to answer a short online survey of research-based questions related to instruction. The anonymous results of the survey will be made available to your professors and department chairs for continual improvement of instruction. Look for the survey as part of the Houston Community College Student System online near the end of the term.

Distance Education and/or Continuing Education Policies

Access DE Policies on their Web site: [http://de.hccs.edu/Distance Ed/DE Home/faculty resources/PDFs/DE Syllabus.pdf](http://de.hccs.edu/Distance_Ed/DE_Home/faculty_resources/PDFs/DE_Syllabus.pdf)

Access CE Policies on their Web site: <http://hccs.edu/CE-student-guidelines>

Weekly Calendar

Week 1:	First day testing and introduction to course. Unit 1 &2
Week 2	Test #1 Unit 3 &4
Week 3	Test #2 Unit 5 &6
Week 4	Test #3 Unit 7 & 8
Week 5	Test #4 Unit 9 & 10