

You are Totally Responsible for a Thorough Reading of This Course Syllabus.

- ✓ As such, you are also totally responsible for any “self-inflicted” harm to your final grade or to your performance in this course because you did not read this syllabus.
- ✓ The terms, conditions and provisions of this syllabus (including test dates, assignment due dates, and use of the online tutorial) apply equally to ALL students.
- ✓ Please do not ask for any exceptions. You won’t get any “special treatment” and nothing in this course is negotiable.
- ✓ If you contact me in any way asking a question that can be answered with a simple reading of the syllabus, I won’t respond to your inquiries.
- ✓ Your work in this course requires that you become proficient in the use of both the Eagle Online platform **and** the MyEconLab Online Tutorial. You are duty bound to acquire this proficiency early on in the semester. If you are unwilling or unable to use these two platforms, you should immediately find another course to take.
- ✓ Before you attempt any work on EagleOnline please recall that your Distance Ed. Student Handbook directs you to perform a BROWSER CHECK to ensure that your computer is capable of performing online activity throughout the semester using both Eagle Online and MyEconLab.
- ✓ The course syllabus calendar contains scheduled testing dates and submission due dates for MyEconLab Study Plan activity. Typically, a handful of students wind up “shooting themselves in the foot” by forgetting, ignoring, or misinterpreting material provisions of this syllabus. When that happens, I usually refer these students to the “Blue Box” on the first page of their syllabus.

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- ✓ **ATTENTION “PELL GRANT JUMPERS”** – Recognizing the importance of educating the citizenry, the U.S. Congress has appropriated money in the form of so-called “Pell Grant” funds. The funds are to be used to pay for college tuition and fees, books, and other education-related expenses by deserving students. Unfortunately, students in colleges and universities across the U.S. have taken to enrolling and registering themselves in college courses and, upon receipt of these funds, they mysteriously but *intentionally* “disappear”, pocketing the funds. Hence the term, “Pell Grant Jumpers”.

The U.S. government, in an effort to prevent this theft of U.S. taxpayer money, now requires due diligence on the part of U.S. colleges and universities in recording, documenting, and reporting student attendance and course participation. Final course grades of “FX” are to be assigned to students who enroll but otherwise become non-participants in course-related activity. Even if you unintentionally stop your course activity and otherwise “disappear”, I’ll document and report that inactivity and you’ll be assigned a final course grade of “FX”. The U.S. federal government (and possibly HCC) may come looking for you asking for tuition refunds and demanding suspension of your financial aid privileges. Finally, if this behavior is **intentional**, one should note that there is no parole at the Federal level.

YOUR MYECONLAB INITIAL ONLINE REGISTRATION COURSE ID IS:
reyes92216 – You will need this course ID to register yourself into the MyEconLab
tutorial so that you can take tests throughout the semester.

Course Syllabus
CRN 24006

Online ECON 2301 Principles of Economics “Macroeconomics”
Fall, 2012 Semester

Instructor: Manuel O. Reyes, Economics Department,
Northwest College, HCCS

manuel.reyes@hccs.edu

[Professor's MyLearning Web Page](#)

COURSE DESCRIPTION: This is a university-equivalent, college sophomore “Principles” level course in Macroeconomics. The course curriculum places specific economy-wide emphasis on capitalistic theory, supply and demand analysis, unemployment, inflation, national income accounting, the U.S. banking system, monetary policy, fiscal policy, international trade, competing schools of economic thought and economy-wide policy alternatives.

NOTE WELL: The Distance Education Student Handbook contains policies and procedures unique to the DE student. Students should have reviewed the handbook as part of the mandatory orientation. It is the student's responsibility to be familiar with the handbook's contents. The handbook contains valuable information, answers, and resources, such as DE contacts, policies and procedures (how to drop, attendance requirements, etc.), student services (ADA, financial aid, degree planning, etc.), course information, testing procedures, technical support, and academic calendars. Refer to the DE Student Handbook by visiting this link:

<http://de.hccs.edu/de/de-student-handbook> - Students are totally responsible for any irreparable “self-inflicted” harm resulting from not fully reading this Student Handbook.

EAGLE ONLINE This course is taught online using Eagle online learning platform. ALL students must become proficient in the use of the Eagle Online instructional delivery system. Students are totally responsible for learning how to use the learning platform. All Distance Ed. Students are required to complete the EagleOnline Online Tutorial (found on the HCCS Distance Ed. Homepage) as part of their enrollment in Distance Ed. courses.

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REQUIRED COURSE TEXTBOOK SHRINKWRAP PURCHASE: *Principles of Economics*, Case, Fair & Oster, 10th edition, Pearson. No provisions will be made for the use of any other Economics textbooks in this course. The textbook materials can be used for all ECON 2301 and ECON 2302 courses offered at the HCC Northwest College. The shrinkwrap also includes an access code for the online tutorial (MyEconLab) accompanying the textbook. In HCCS Book Stores the textbook packet is identified as a “**Customized HCC Package**”. The textbook is available at the Central College, Northline, Spring Branch, and Katy Campus HCC Book Stores.

HCCS Book Store Purchases – The text shrink wrap packet includes the actual textbook and a pass code/access code for use of the MyEconLab online tutorial. **After purchase, secure the access code found in the shrinkwrap packet and have it readily available so that you can complete the initial registration process for the MyEconLab platform described below.**

Online Textbook Materials Purchase – In lieu of an HCCS Book Store purchase, the textbook purchase is available online. The online purchase involves paying for the text materials with a credit card with the packet being shipped to you by the textbook publishing company. Your options include:

- 1) purchasing a hard copy of the text;
- 2) an electronic version of the textbook and
- 3) the Myeconlab access code.

MyEconLab Initial Registration Process –

In order to begin MyEconLab activity in this course you must first “register” yourself into the MyEconLab online platform. Your course has a unique case sensitive COURSE ID number that you must provide in this initial registration process. YOUR UNIQUE COURSE ID IS:

The activity in the MyEconLab online tutorial collectively comprises 20% of your final grade in this course. Each of the MyEconLab text chapter modules is time/date sensitive. Once any module is marked “Past Due” you will be assigned a score of “0” and this will be averaged in with all other modules

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throughout the semester. Do not ask me to “re-open” any MyEconLab modules after their due dates have passed...I won't do so. No exceptions.

THE MYECONLAB REGISTRATION PROCESS

Go to the website link below and type in your unique and CASE SENSITIVE Course ID number when it is requested:

COURSE FORMAT: This is an **online** Principles of Economics course presented on the *Eagle Online* learning platform. Throughout the semester students are expected to regularly login to the platform in order to perform course activity and to access the following materials:

1. The course syllabus and calendar
2. Textbook chapter learning objectives
3. Chapter commentaries and/or chapter outlines
4. Important announcements
5. Tests and MyEconLab Study Plan activity
6. The Eagle Online Email system.

Every enrolled student is expected to:

1. Perform an initial login procedure on the Eagle online system;
2. Become proficient in the online use of the learning platform;
3. View the required HCCS Distance ed online orientation as well as the Eagle online Student Tutorial;
4. Access the Eagle Online platform at least two (2) times per week to read class announcements and postings;
5. Perform any and **all** Eagle Online course activities as described in the course syllabus;
6. Purchase the required textbook packet (Text AND MyEconLab Tutorial) and
7. Register into the MyEconLab Online Tutorial and perform ALL MyEconLab activities as described in the course syllabus.

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PLEASE NOTE WELL:

- ✓ I'm not able to provide delivery of the course instruction outside of the Eagle online System.
- ✓ I'm not able to provide individual instruction on how to make use of the Eagle Online System.
- ✓ I'm not able to provide you with basic computer skills necessary to take this course.
- ✓ The activity in the MyEconLab online tutorial collectively comprises 20% of your final grade in this course. Each of the MyEconLab text chapter modules is time/date sensitive. Once any module is marked "Past Due" you will be assigned a score of "0" and this will be averaged in with all other modules throughout the semester. Do not ask me to "re-open" any MyEconLab modules after their due dates have passed...I won't do so. No exceptions.

An "Attack Strategy" for Course Success

Step #1	Faithfully and judiciously complete all of the TEXTBOOK CHAPTER READING ASSIGNMENTS as identified in the course syllabus calendar.
Step #2	After registering for the MyEconLab tutorial, use the passcode to regularly access and complete the STUDY PLAN activities. These activities include completion of: 1) Sample tests and quizzes and 2) Video presentations and follow up quizzes NOTE WELL: All Study Plan activity is "time sensitive" and their due dates coincide with scheduled test dates mentioned in the course syllabus calendar. Once a due date for these has passed your access to them will be closed off for the remainder of the semester. Please do not ask me to "reopen" them...I won't do so.

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Step #3	<p>More to follow....</p> <p>Access the LEARNING OBJECTIVES for each of the chapters identified in the course calendar for your course. (These identify specific subject matter areas in each textbook chapter...you will be held responsible for mastering each item on these objectives.) The folder and link containing these is inserted in the Eagle Online Home Page.</p>
Step #4	<p>On the MyEconLab platform, access the POWERPOINT FILES for each assigned chapter. Review these and take note of how the subject matter is organized.</p> <p>These are located in the “Text Resources” tab on MyEconLab.</p>
Step #5	<p>Check your EAGLEONLINE AND MYECONLAB EMAIL IN-BOX and ANNOUNCEMENTS LINKS every time you login.</p>
Step #6	<p>Make use of the TEXTBOOK STUDY GUIDE link found on the MyEconLab home page.</p>

TESTS, MYECONLAB TUTORIAL WORK, AND THE FINAL EXAM:

Test #1 (Taken online on the MyEconLab platform) will be worth 20% of your final grade.(100% multiple choice) (See course syllabus calendar for dates, times, text chapters covered.)

Test #2 (Taken online on the MyEconLab platform) will be worth 20% of your final grade.(100% multiple choice) (See course syllabus calendar for dates, times, text chapters covered.)

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Test #3 (Taken online on the MyEconLab platform) will be worth 20% of
your final grade.(100% multiple choice) (See course syllabus calendar for
dates, times, text chapters covered.)

MyEconLab Study Plan Activities will be worth 20% of your final
grade.(These are time sensitive submissions) (Late submissions are not
accepted and will be assigned grades of “0”. All scores of “0” will be
averaged in with all other scores you may accumulate.)

The final exam will be worth 20% of your final grade (100% multiple
choice) (See course syllabus calendar for dates, times, text chapters
covered.)

All tests are timed and they will be administered online on the MyEconLab
platform. See the due dates and times listed in the course syllabus calendar.

FINAL GRADE DETERMINATION:

Your numerical average will be applied to the following grade scale to
determine a final assigned grade:

Average above 90 -	“A”
Average 80 to 89 -	“B”
Average 70 to 79 -	“C”
Average 60 to 69 -	“D”
Average below 60 -	“F”

ONLINE COURSE “ATTENDANCE” – Students are totally
responsible for withdrawing themselves from the course. Students who
fail to access the Eagle Online platform for a continuous period of at least
ten (10) days will be assigned a final grade of “FX” for the course.
International students and Financial Aid students **may** be assigned final
grades of “FX” for course inactivity for course inactivity. Eagle Online
access is possible anywhere Internet service is available.

BLOCKED OUT OF EAGLEONLINE ACCESS????? – I NEVER DO THIS...IF THIS HAPPENS YOUR SHOULD CONTACT:

1) THE HCCS BUSINESS OFFICE;

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- 2) **THE HCCS FINANCIAL AID OFFICE OR**
- 3) **THE HCCS REGISTRAR’S OFFICE**

Usually, the blocking of student access to EagleOnline is related to problems in one or more of the HCCS offices listed above. I cannot “unblock” access.

MISSED TESTS: The mere discussion of this “missed test” topic does NOT imply that missing a test is, for whatever reason, a matter of right or privilege that students enjoy in this course.

Students are fully expected to take all of the scheduled tests throughout the semester. **The first time** you miss a scheduled test you **MUST** contact me by HCCS email at manuel.reyes@hccs.edu within fort-eight (48) hours of the missed test deadline and you must provide the following details:

- 1) Your full name;
- 2) Your course CRN;
- 3) Which test you missed (Test1, Test 2, etc.) and
- 4) An acknowledgement that you will take the make up test **at the end of the semester on the day of final exams.**

NOTE WELL: If any of this information is missing you will not be allowed a make up at the end of the semester and a score of “0” will be entered in my grade book for the missed test. That score will be averaged in averaged in with any or all test scores you have accumulated.

The second or third time you miss a test, a score of “0” will be assigned in my grade book and will be averaged in with other scores. No make up opportunities will be made available to you after you miss a second test or third test in this course. A score of “0” will be entered in my grade book for all other missed tests. Those scores will be averaged in averaged in with any or all test scores you have accumulated.

If you miss the final exam you will be assigned a score of “0” for the final exam **unless** you contact me by private HCCS Email (NOT EagleOnline

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email) no later than twenty-four (24) hours after the scheduled final
examination to arrange for a make up. The final exam “make up” will be an
in-person written long-answer essay exam administered at a time, date, and
location determined by the instructor sometime before the electronic
submission of course grades. If you cannot take the live/in-person final exam
makeup a score of “0” will be entered in my grade book for the missed final
exam. That score will be averaged in averaged in with any or all test scores
you have accumulated.

MISSED MYECONLAB ASSIGNMENTS/MISSED ASSIGNMENT SUBMISSION DEADLINES:

Students are totally responsible for submitting ALL MyEconLab Study Plan
activity on or before deadlines posted in the MyEconLab website. Late
submissions will be assigned scores of “0” and will be averaged into/with
other assignment scores. The Myeconlab website only calculates scores for
completed assignments. It doesn’t average in scores of “0” for past due
assignments. I will average in those “0” scores at the end of the semester.

MyEconLab work in this course is mandatory and not optional. You must
follow the directions provided in this syllabus for the initial registration
process using your unique course ID. If you choose not to perform this
required MyEconLab activity, you will be assigned a final course grade of
“FX” for the semester.

HCC COURSE WITHDRAWAL POLICY :
FINAL WITHDRAWAL DATE: FRIDAY NOV.
2, 2012 AT 4:30 P.M. STUDENTS ARE
TOTALLY RESPONSIBLE FOR
WITHDRAWING THEMSELVES FROM THIS
COURSE. WITHDRAWING FROM THIS
COURSE MAY ENTAIL YOU DOING THE
WITHDRAWAL PROCESS IN-PERSON AT

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THE NEAREST HCCS CAMPUS REGISTRAR’S OFFICE.

The State of Texas imposes penalties on students who drop courses excessively. Students are limited to no more than SIX (6) total course withdrawals throughout their educational career at a Texas public college or university.

STUDENT SERVICES

DISTANCE EDUCATION ADVISING AND COUNSELING SERVICES
Much DE student information can be found on the DE Student Services website: [Distance Ed Student Services](#) . Advising or counseling can be accomplished through our online request form (quickest and recommended), by telephone at 713/718-5275 - option # 4, or via email at decounseling@hccs.edu. Student Services Associates (SSA) and Counselors can assist students with admissions, registration, entrance testing requirements, degree planning, transfer issues, and career counseling. In-person, confidential sessions, can also be scheduled to provide brief counseling and community referrals to address personal concerns impacting academic success.

INTERNATIONAL STUDENTS: International Students are restricted to **ONLY ONE** online/distance education class per semester. Please contact the International Student Office at 713-718-8520 if you have additional questions about your visa status. **International students MAY be assigned final grades of “FX” for excessive absences or course inactivity and this may adversely affect the student’s immigration status.**

FINANCIAL AID STUDENTS: Students on HCCS Financial Aid who are assigned final course grades of “FX” maybe asked to refund any funds associated with this course back to the Financial Aid Office.

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More to follow.....

STUDENTS WITH DISABILITIES

Any student with a documented disability (e.g. physical, learning, psychiatric, vision, hearing, etc) who needs to arrange reasonable accommodations must contact the appropriate HCC Disability Support Service (DSS) Counselor at the beginning of each semester. Faculty is authorized to provide only the accommodations requested by the Disability Support Services Office.

After student accommodation letters have been approved by the DSS office and submitted to DE Counseling for processing, students will receive an email confirmation informing them of the Instructional Support Specialist assigned to their professor. *For questions, contact **The Disability Counselor for HCC-Northwest - Mahnaz Kolaini, 713-718-5422**. To visit the ADA Web site, log on to www.hccs.edu, click <Future Students>, scroll down the page and click on the words <Disability Information>.*

VIRTUAL CLASSROOM CONDUCT

As with on-campus classes, all students in HCC Distance Education courses are required to follow all HCC Policies & Procedures, the Student Code of Conduct, the Student Handbook, and relevant sections of the Texas Education Code when interacting and communicating in a virtual classroom with faculty and fellow students. Students who violate these policies and guidelines will be subject to disciplinary action that could include denial of access to course-related email, discussion groups, and chat rooms or being removed from the class.

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ACADEMIC DISHONESTY: The HCCS Student Handbook defines a number of behaviors that constitute violation of the HCCS Academic Dishonesty policy. Disposition of all academic dishonesty incidents will be carried out in a manner as described in the Student Handbook. Students are responsible for familiarizing themselves with the specific provisions of the HCCS Academic Dishonesty Policy provisions including the following sanctions:

- 1) Dismissal and or suspension from HCCS;
- 2) A final grade of “F” in the course and
- 3) An appropriate notation on the student’s HCCS permanent record.

I abhor cheating, lying, and other deceitful **behavior** whether it exists in the workplace or in the academic online classroom. I will enthusiastically enforce the HCCS Academic Dishonesty Policy. Students will be informed of pending academic dishonesty proceedings after the submission of final course grades at the end of the semester.

I implement testing processes and procedures to identify and severely punish academically dishonest students. See the HCCS Student Handbook for what constitutes academic dishonesty.

More to follow....

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Fall, 2012 Semester Online ECON 2301 Course Calendar Subject to Change

Timelines	Activity: Chapter Text Materials
<u>Week of AUG. 27</u> <u>Week1</u>	Initial Eagle Online Login; Initial MyEconLab registration using instructor-provided Course ID number. Chapter 1 The Nature and Scope of Economics Chapter 2 The Economic Problem: Scarcity and Choice
<u>Week of SEPT.3</u> <u>Week 2</u>	Chapter 3 Demand, Supply, and Market Equilibrium Chapter 4 Demand and Supply Applications
<u>Week of SEPT. 10</u> <u>Week 3</u>	Chapter 19 Public Finance: The Economics of Taxation pp. 389-402; Chapter 20 Introduction to Macroeconomics TEST #1 “WINDOW” ANY TWO (2) HOUR

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	<p>PERIOD BETWEEN 4:00 PM FRIDAY SEPT. 14th AND 8:00 PM SUNDAY SEPT.16th- ON MYECONLAB – OVER CHAPTERS 1, 2, 3, 4, 19, and 20. SEE “MISSED TEST POLICY” IN THIS SYLLABUS.</p> <p>ALL MYECONLAB STUDY PLAN CHAPTERS FOR TEST #1 ARE DUE NO LATER THAN SUNDAY SEPT. 16TH AT 8:00 PM – NO EXCEPTIONS.</p>
<p><u>Week of SEPT. 17</u> <u>Week 4</u></p> <p><u>Week of SEPT. 24</u> <u>Week 5</u></p>	<p>Chapter 21 Measuring National Output and National Income pp. 423-29; 432-437</p> <p>Chapter 22 Unemployment/ Inflation/ Long Run Growth</p> <p>Chapter 23 Aggregate Expenditure and Equilibrium Output</p>
<p><u>Week of OCT. 1</u> <u>Week 6</u></p> <p><u>TUESDAY OCT. 2</u> <u>UPDATE – NO</u> <u>MYECONLAB ACCESS</u> <u>FROM 2:00 AM TO 5:00</u> <u>AM.</u></p>	<p>Chapter 24 The Government and Fiscal Policy</p>
<p><u>Week of OCT. 8</u> <u>Week 7</u></p>	<p>TEST #2 “WINDOW” ANY TWO (2) HOUR PERIOD BETWEEN 4:00 PM FRIDAY OCT. 12th AND 8:00 PM SUNDAY OCT 14th ON MYECONLAB – OVER CHAPTERS 21, 22, 23, and 24. SEE “MISSED TEST POLICY” IN THIS</p>

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	<p>SYLLABUS.</p> <p>ALL MYECONLAB STUDY PLAN CHAPTERS FOR TEST #2 ARE DUE NO LATER THAN SUNDAY OCT 14TH AT 8:00 PM – NO EXCEPTIONS.</p>
<p><u>Week of OCT 15</u> <u>Week 8</u></p>	<p>25 The Money Supply and the Federal Reserve System</p>
<p>Week of OCT. 22 Week 9</p>	<p>Chapter 26 Money Demand and the Equilibrium Interest Rate</p>
<p>Week of OCT. 29 Week 10</p>	<p>Chapter 27 Aggregate Demand in the Goods and Money Markets</p> <p>Chapter 28 Aggregate Supply and the Equilibrium Price Level</p>
<p>Week of NOV. 5 Week 11</p>	<p>TEST #3 “WINDOW” ANY TWO (2) HOUR PERIOD BETWEEN 4:00 PM FRIDAY NOV. 9th AND 8:00 PM SUNDAY NOV. 11th - ON MYECONLAB – OVER CHAPTERS 25, 26, 27, and 28. SEE “MISSED TEST POLICY” IN THIS SYLLABUS.</p> <p>ALL MYECONLAB STUDY PLAN CHAPTERS FOR TEST #3 ARE DUE NO LATER THAN SUNDAY NOV. 11TH AT 8:00 PM – NO EXCEPTIONS.</p>
<p>Week of NOV. 12 Week 12</p>	<p>Chapter 29 The Labor Market in the Macroeconomy</p>
<p>Week of NOV. 19 Week 13</p>	<p>Chapter 30 Financial Crises, Stabilization and Deficits</p> <p>Chapter 31 Household and Firm Behavior in the</p>

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	Macroeconomy: A Further Look
Week of NOV. 26 Week 14	Chapter 33 Debates in Macroeconomics: Monetarism, New Classical Theory, and Supply-Side Economics
Week of DEC. 3 Week 15	Chapter 34 International Trade, Comparative Advantage, and Protectionism FINAL EXAM “WINDOW” ANY TWO (2) HOUR PERIOD BETWEEN 4:00 PM FRIDAY DEC. 7th AND 8:00 PM SUNDAY DEC. 9th - ON MYECONLAB – OVER CHAPTERS 29, 30, 31, 33, and 34. SEE “MISSED TEST POLICY” IN THIS SYLLABUS. ALL MYECONLAB STUDY PLAN CHAPTERS FOR THE FINAL EXAM ARE DUE NO LATER THAN SUNDAY DEC. 9TH AT 8:00 PM – NO EXCEPTIONS. end.