



**Division of English and Communication
English Department**

<https://www.hccs.edu/programs/areas-of-study/liberal-arts-humanities--education/english/>

ENGL 1301: Freshman Composition I | Lecture | CRN

Fall 2019 | SS 12 Weeks

Online 9/23-12/15

3 Credit Hours | 48 hours per semester

Instructor Contact Information

Instructor: Marce L. Walsh

HCC Email: marce.walsh@hccs.edu

Please feel free to contact me concerning any problems that you are experiencing in this course. Your performance in my class is very important to me. I am available to hear your concerns or just to discuss course topics.

Instructor's Preferred Method of Contact

Please contact me with questions or concerns via email at marce.walsh@hccs.edu or at Canvas Inbox. I will respond to emails within 24 hours Monday through Friday; I will reply to weekend messages on Monday mornings.

What's Exciting About This Course

The Department of English helps students find and develop their authentic voices, establish political power, and create social capital. We teach critical thinking, close reading, and analysis. We coach students on the rhetoric of messaging with consideration of purpose and audience. We support them as they craft their own narratives. We turn thoughts into words, ideas into interpretations, ambiguity into translation, and silence into voice.

Personal Welcome

Please see Student Orientation and Canvas for welcome letter!

Prerequisites and/or Co-Requisites

A satisfactory assessment score, completion of INRW 0420 or (for non-native speakers) or ESOL 0360. Please carefully read and consider the repeater policy in the [HCCS Student Handbook](#).

Learning Management System

This section of ENGL 1301 will use [Eagle Online Canvas](#) and / or the [Learning Web](#) to supplement in-class assignments, exams, and activities. HCCS Open Lab locations may be used to access the Internet and Eagle Online Canvas or the Learning Web. It is recommended that you use [FIREFOX](#) or [CHROME](#) as your browser.

HCC Online Information and Policies <http://www.hccs.edu/online/>

Scoring Rubrics, Sample Assignments, Other Resources

Look on your course website for the scoring rubrics for assignments, samples of class assignments, and other information to assist you in the course.

Instructional Materials

Course Reader Information

The Norton Reader, 14th Edition with MLA Update, Peterson, ed. FULL text
The Little Seagull Handbook, 3rd edition, Bullock, ed.

Other Instructional Resources

Tutoring

HCC provides free, confidential, and convenient academic support, including writing critiques, to HCC students in an online environment and on campus. Tutoring is provided by HCC personnel in order to ensure that it is contextual and appropriate. Visit the [HCC Tutoring Services](#) website for services provided.

Libraries

The HCC Library System consists of 9 libraries and 6 Electronic Resource Centers (ERCs) that are inviting places to study and collaborate on projects. Librarians are available both at the libraries and online to show you how to locate and use the resources you need. The libraries maintain a large selection of electronic resources as well as collections of books, magazines, newspapers, and audiovisual materials. The portal to all libraries' resources and services is the HCCS library web page at <http://library.hccs.edu>.

Supplemental Instruction

Supplemental Instruction is an academic enrichment and support program that uses peer-assisted study sessions to improve student retention and success in historically difficult courses. Peer Support is provided by students who have already succeeded in completion of the specified course, and who earned a grade of A or B. Find details at <http://www.hccs.edu/resources-for/current-students/supplemental-instruction/>.

Course Overview for ENGL 1301

ENGL 1301 is an intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on

writing the academic essay as a vehicle for learning, communicating, and critical analysis.
Core curriculum course.

Core Curriculum Objectives (CCOs) for all ENGL Core Courses

ENGL 1301 satisfies three (3) hours of the communication requirement in the HCCS core curriculum. The HCCS English Discipline Committee has specified that the course address the following core objectives:

- **Critical Thinking:** Students will demonstrate creative thinking, innovation, inquiry, analysis, evaluation and synthesis of information.
- **Communication:** Students will demonstrate effective development, interpretation and expression of ideas through written, oral, and visual communication.
- **Personal Responsibility:** Students will demonstrate the ability to connect choices, actions, and consequences to ethical decision-making.
- **Teamwork:** Students will demonstrate the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.

Program Student Learning Outcomes (PSLOs) for all ENGL courses

Can be found at:

<https://www.hccs.edu/programs/areas-of-study/liberal-arts-humanities--education/english/>

Course Student Learning Outcomes (CSLOs) for ENGL 1301

Upon successful completion of ENGL 1301, the student will be able to:

- Demonstrate knowledge of individual and collaborative writing processes.
- Develop ideas with appropriate support and attribution.
- Write in a style appropriate to audience and purpose
- Read, reflect, and respond critically to a variety of texts.
- Use Edited American English in academic essays.

Student Success in ENGL

As with any three-hour course, expect to spend **at least six hours per week** outside of class reading and studying the material. I will provide assignments to help you use those six hours per week wisely. Additional time will be required for written assignments. Successful completion of this course requires a combination of reading the textbook, attending class, completing assignments in Eagle Online, and participating in class discussions. There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as your guide.

Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be calculated
- Facilitate an effective learning environment through class activities, discussions, and lectures
- Provide a description of any assignments
- Inform students of policies

- Provide the course outline and class calendar that will include a description of assignments
- Arrange to meet with individual students as required

As a student, it is your responsibility to:

- Attend class and participate in class discussions and activities
- Read and comprehend the texts
- Complete the required assignments
- Ask for help when there is a question or problem
- Keep copies of all documents, including this syllabus, handouts, and all assignments
- Be aware of and comply with academic honesty policies, including plagiarism, in the HCCS Student Handbook

Assignments

Students will write a minimum of 5,000 words over the course of the semester.

ALL WEEKLY ASSIGNMENTS ARE DUE ON OR BEFORE EACH SUNDAY MIDNIGHT (Monday, 12:00 AM).

FORMAL ESSAYS: There will be five (5) formal essays; three (3) prepared and two essays for the Midterm and Final. All papers will be polished essays that follow the word-length guidelines of 500-1200 words. All should show organization and clarity in their support and delivery of thematic ideas. All elements of good writing apply. All should be submitted according to proper MLA, APA or appropriate CMS format. Where applicable, a works cited page must be included. The midterm and final will use the "Critical Analysis" guidelines, along with proper MLA or APA format.

DAILY/WEEKLY READINGS: All assigned readings and essay topics come from the course text, *"The Norton Reader."* After reading the assigned piece, answer only the assigned questions located at the end of the reading-not all questions are assigned. Use the prompts given, along with the "Reading and Responding" handout and specific instructions given for each reading on the course page to complete the assignment.

JOURNALS: Reflective writing is important. Two journal entries will be completed by midterm and final weeks. (See handout for specific guidelines to write these entries).

SUBMISSION GUIDELINES: Please submit all work via the assigned drop-box allotted to each assignment; work will NOT be accepted via email. Only ONE submission is allowed, so make sure it the FINAL DRAFT; no resubmissions or rewrites will be accepted once the work has been submitted. Only the first submission will be graded.

Late Paper/Missed Assignment Policy:

One letter grade will be deducted each day that a major paper is late. Daily work and homework turned in late will incur a penalty of 5 points per day. **THE FINAL ESSAY #5 AND JOURNAL ENTRY TWO WILL NOT BE ACCEPTED LATE AS THE COURSE CLOSSES AT MIDNIGHT.**

Grading Formula

Course Grade Breakdown

Assignment	Details	Points or Percentage
Essay #1	Narrative Essay	10%
Essay #2	Critical Analysis Essay (Midterm)	10%
Essay #3	Descriptive Essay	10%
Essay #4	Researched Argument Essay	10%
Daily Work/Participation	Journal entries/ reading assignments/responses	45%
Essay #5	Critical Analysis Essay (Final Exam)	15%
Total:		100%

Grading:

A (90-100%) Excellent work that demonstrates a clear understanding of the assignment, has few errors of any kind, and shows exceptional ability to communicate to a specific audience.

B (80-89%) Above average work that shows understanding of the writing topic, has few serious errors, and provides good communication with a specific audience.

C (70-79%) Average work that shows understanding of the writing topic, contains few errors that interfere with adequate communication.

D (60-69%) Below average work that fails to follow the assignment and/or fails to respond adequately to the writing topic, contains a number of serious errors, and demonstrates only marginal communication with a specific audience.

F (0-59%) Incomplete work, work that fails to follow the assignment, and/or work that fails to respond to the writing topic, contains a number of serious errors, and provides little communication with a specific audience

HCC Grading Scale can be found on this site under Academic Information:
<http://www.hccs.edu/resources-for/current-students/student-handbook/>

Course Calendar

Week Number	Activities and Assignment	
Week One Due 9/29	Syllabus Introduction: Course Syllabus Question and Answer Quiz (Guidelines on course page)	

Week Number	Activities and Assignment	
	Autobiographical Essay: informal (Guidelines on course page)	
WEEK TWO DUE 10/6	EB White "Once More To The Lake" (#3) in <i>The Norton Reader</i> p.158	
	Stephen King "On Writing" (#4) in <i>The Norton Reader</i> p.493	
WEEK THREE DUE 10/13	Essay #1 Due (Narrative) (Guidelines on course page)	

WEEK FOUR DUE 10/20	Mark Twain "Advice to Youth" (#3) in <i>The Norton Reader</i> p. 637	
WEEK FIVE DUE 10/27	Journal Entry ONE (Guidelines on course page)	
WEEK SIX DUE 11/3	Essay #2 Due- (MIDTERM Critical Analysis, MLA or APA formal essay). <i>(Choices: Pilardi's "The Immigration Problem..."p.386 OR Ivin's "Get a Knife..."p. 384 both in The Norton Reader. Guidelines on course page)</i>	

WEEK SEVEN DUE 11/10	Jonathan Swift "A Modest Proposal"-Graded Discussion-see course page module	
WEEK EIGHT DUE 11/17	Essay #3 Due (Descriptive) (Guidelines on course page)	
WEEK NINE DUE 11/24	Essay #4 Due (Researched Argument based on Tom Regan's "The Case for Animal Rights" p.670 in <i>The Norton Reader</i>) (Guidelines on course page)	
WEEK TEN DUE 12/1	Thanksgiving Week-No Assignments Due	
WEEK ELEVEN DUE 12/8	Essay #5 Due FINAL EXAM Critical Analysis (Instructor's Choice) (Choices: <i>Fussell's "Thank God for the Atom Bomb?" beginning on p. 722 OR Bird's "College is a Waste of Time..." beginning on p. 428 in The Norton Reader</i> (Guidelines on course page)	
	Journal Entry TWO (Guidelines on course page)	

Syllabus Modifications

The instructor reserves the right to modify the syllabus at any time during the semester and will promptly notify students in writing, typically by e-mail, of any such changes.

Instructor's Policies

Academic Integrity

Plagiarism Policy: All work submitted must be your own. If you consult any sources, whether oral or written, you must clearly distinguish between your words and theirs at all times. The following is from the HCCS Student Handbook: "Students are responsible for conducting themselves with honor and integrity in fulfilling course requirements. Penalties and /or disciplinary proceedings may be initiated by College System officials against a student accused of scholastic dishonesty. Scholastic dishonesty includes, but is not limited to: cheating on a test, plagiarism, and collusion."

Plagiarism-the appropriation of another's words or ideas and the unacknowledged incorporation of that work in one's own written work offered for credit.

Collusion-the unauthorized collaboration with another person in preparing written work offered for credit.

CONSEQUENCES: "Possible punishments for academic dishonesty may include a grade of zero or "F" on the assignment, failure of the course, and/or recommendation for probation or dismissal from the College System.

Here's the link to the HCC information about academic integrity (Scholastic Dishonesty and Violation of Academic Scholastic Dishonesty and Grievance):

<http://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/>

Attendance Procedure

THE ONLINE COURSE is a self-paced course. You may work ahead or follow the weekly assignments. Attendance is monitored by log-in and submission of assignments. Failure to log-in weekly will be addressed on an individual basis. (To ensure that you are not dropped from the course and have completed "active participation" please make sure that you have completed the first assignment, "Syllabus Introduction" before the drop date or have contacted the instructor via email explaining why the assignment could not be submitted).

An absence is an absence. No extensions will be given for any reason, whether emergency, doctor's note, computer issues, etc...any work not turned in on time for any reason will incur a penalty.

Student Conduct

Please refer to the HCC Student Handbook (link below) and adhere to all expected student conduct rules.

HCC Policies

Here's the link to the HCC Student Handbook <http://www.hccs.edu/resources-for/current-students/student-handbook/> In it you will find information about the following:

- Academic Information
- Academic Support
- Attendance, Repeating Courses, and Withdrawal
- Career Planning and Job Search
- Childcare
- disAbility Support Services
- Electronic Devices
- Equal Educational Opportunity
- Financial Aid TV (FATV)

- General Student Complaints
- Grade of FX
- Incomplete Grades
- International Student Services
- Health Awareness
- Libraries/Bookstore
- Police Services & Campus Safety
- Student Life at HCC
- Student Rights and Responsibilities
- Student Services
- Testing
- Transfer Planning
- Veteran Services

EGLS³

The EGLS³ ([Evaluation for Greater Learning Student Survey System](#)) will be available for most courses near the end of the term until finals start. This brief survey will give invaluable information to your faculty about their teaching. Results are anonymous and will be available to faculty and division chairs after the end of the term. EGLS³ surveys are only available for the Fall and Spring semesters. EGLS³ surveys are not offered during the Summer semester due to logistical constraints.

HCC Email Policy

When communicating via email, HCC requires students to communicate only through the HCC email system to protect your privacy. If you have not activated your HCC student email account, you can go [to HCC Eagle ID](#) and activate it now. You may also use Canvas Inbox to communicate.

Office of Institutional Equity

<http://www.hccs.edu/departments/institutional-equity/>

disAbility Services

<http://www.hccs.edu/support-services/disability-services/>

Title IX

<http://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/>

Office of the Dean of Students

<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/>

Department Chair Contact Information

Dr. Alan Ainsworth, alan.ainsworth@hccs.edu, 713.718.7591