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**A Peer Review Form for Evaluating Writing**

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Students can use this as a set of guidelines of what should be considered when evaluating the quality of writing. The process of evaluating other students not only helps the one being evaluated, but also helps the one doing the evaluating. Students should write a comments to justify their evaluations.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Criteria** | **Excellent** | **Good** | **Poor** | **Comments** |
| **Layout/Organization** |
| Paper structure (organization into sections, subsections, appendix) |   |   |   |   |
| Clearly stated purpose and objective(s) |   |   |   |   |
| Transitions used |   |   |   |   |
| Introduction & conclusion focus clearly on the main point |   |   |   |   |
| **Development & Support** |
| Major ideas/topics received enough attention and explanation |   |   |   |   |
| Supporting material persuasive |   |   |   |   |
| Adequate references and resource material |   |   |   |   |
| **Style** |
| Topic and level of formality appropriate for audience |   |   |   |   |
| Sentences and words varied |   |   |   |   |
| **Grammar and Mechanics** |
| Grammar |   |   |   |   |
| Punctuation |   |   |   |   |
| Spelling |   |   |   |   |
| **Recommended Changes** |
| Please recommend three specific changes in the writing. 1.
2.
3.
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The Internet TESL Journal, Vol. VII, No. 5, May 2001
<http://iteslj.org/>

http://iteslj.org/Handouts/Jung-WritingEvaluation.html