Houston Community College
Distance Education

María M. López

SPANISH 1411
CRN 14387

Beginning Spanish I
Course Outline and Syllabus

World Language Program

Course Syllabus

BEGINNING SPANISH I

SPAN 1411

CRN 14387 – Spring 2017

4 credits (3 lecture, 2 lab)

80 hours per semester

16 weeks

Type of Instruction: online

INSTRUCTOR: Maria M. Lopez

E-mail.   Mariam.lopez@hccs.edu

PHONE: 713-718-7242

OFFICE LOCATION AND HOURS: Fraga, by appointment Room **Teacher room** **Hours: 1**:00 **– 2**:00

(per ACGM)

Basic Spanish language skills in listening, speaking, reading, and writing within a cultural framework. Students will acquire the vocabulary and grammatical structures necessary to communicate and comprehend at the beginner level.

(per HCC catalog)

SPANISH 1411, Introduction to the Spanish language and Hispanic culture. Development of basic skills in listening comprehension, speaking, reading, writing, and cultural awareness. Course includes vocabulary building, conversation and grammar. Transfers as foreign language credit. Core Curriculum Course.

PREREQUISITES: Must be placed into INRW 0420 or ESOL 0360 or higher in reading and writing.

PROGRAM LEARNING OUTCOMES

Upon completion of SPAN 2312/2315, the student will:

1. Speak clearly and fluently enough for a target-language speaker to understand and interpret intent without difficulty.
2. Comprehend the main points of standard discourse and authentic material in target language spoken at near-native speed.
3. Write simple descriptions and narrations of paragraph length on everyday events and situations in different time frames.
4. Read with understanding authentic written material in the target language on a variety of topics related to daily life in the target-language world.
5. Demonstrate knowledge and understanding of characteristics, perspectives, practices and products that reflect the culture of the target language.

COURSE STUDENT LEARNING OUTCOMES

Upon successful completion of **SPAN 1411**, students will:

1 Engage in conversations using level-appropriate grammatical structures including narrating events that take place in the present and producing questions and responses on a variety of topics dealing with everyday life.

2. Demonstrate understanding of level-appropriate spoken Spanish.

3. Write simple sentences and organize them into short paragraphs.

4. Read and comprehend level-appropriate texts.

5. Identify and discuss traditions, customs and values of the Hispanic world.

6. Compare and contrast the traditions, customs and values of the Hispanic world

with characteristics of their own culture.

COURSE LEARNING OBJECTIVES

Students will:

1.1 Speak in complete sentences about everyday activities using the present tense.
1.2 Construct dialogues in the present tense regarding family, festivities, university life, and shopping.
2.1 Respond accurately in the present tense to questions asked by others regarding self, family, and immediate surroundings.
2.2 Elaborate in the present tense on elements of a given conversation.
3.1 Write short, cohesive sentences in the present tense that describe people, situations and personal activities.

3.2 Narrate everyday events in a short paragraph using the present tense.
4.1 Read a short passage and respond accurately to questions in different modalities.
4.2 Restate and explain significant points from the reading.
5.1 Recognize and differentiate among the many aspects that characterize the target culture.
6.1 Compare and contrast the cultural aspects of daily life between the United States and target cultures.

CORE CURRICULUM COMPETENCIES

Critical thinking, communication skills, teamwork, social responsibility, personal responsibility, and computer/information literacy

In our efforts to prepare students for a changing world, students may be expected to utilize computer technology while enrolled in classes, certificate, and/or degree programs within Houston Community College.

The specific requirements are listed below:

- **Books** – Students purchase an access code to an online learning management system with an e-book called *Portales*. Students will be expected to complete the activities assigned by their instructor in the Supersite for *Portales*.

- **Email** – Students will be expected to use and check their HCC email.
- **Canvas** – Assignments may be posted on Canvas, the learning management system adopted by HCC. Students will be expected to be able to navigate in Canvas.

SPANISH 1411 *TENTATIVE COURSE CALENDAR

*The instructor reserves the right to make changes to the calendar.

NOTE: For an online class, that equates to at least 13 hours per week. We usually cover one chapter every two weeks.

Dates	Assignments/Meetings/Tests
Week 1 - 2	**Classes Begin…Purchase Code ASAP and register on the VHL**
	Central Supersite
	Begin Lección Uno Hola ¿Qué Tal?
	Vocabulary introduction to the course
	Contextos : Hola que tal
	Estructura 1.1 Nouns and Articles
	Estructura 1.2 Numbers 0-30
	Review greetings, nouns and numbers
	Estructura 1.3 Present tense of ser
	Estructura 1.4 Telling time
	fotonovela: Bienvenida Marissa
	Cultura En Detalle: Saludos y Besos en los paises hispanos
	Recapitulacion
	Test Leccion uno
Week 3- 4	**Leccion dos: En la Universidad**

Contextos

Estructura 2.1 Present tense of –ar verbs

Estructura 2.2 Forming questions in Spanish

Fotonovela: ¿Qué estudias?

Lectura: Futbol en Madrid

Estrutura 2.3 Present tense of estar

Estructura Numbers 31 and higher

Test Leccion 2

Week 5 - 6   **Leccion 3: La Familia**

Contextos: the family, Identifying people and occupations

Estructura 3.1 Descriptive Adjectives

Estructura 3.2 Possessive Adjectives

Estructura 3.3 Present tense of –er and –ir verbs

Estructura 3.4 Present tense of tener and venir

Recapitulacion

Fotonovela: ¿Qué estudias?

Leccion 3 test

Week 7 -8   **Leccion 4: Los Pasatiempos**

Contextos: Pastimes, sports and places

Estructura 4.1 Present tense of IR

Estructura 4.2 Stem changing verbs

Estructura 4.2 stem changing verbs

Estructura 4.4 Verbs with irregular yo forms

Recapitulacion

Fotonovela: Futbol, cenotes, y mole

Week 9- 10   **Lectura: No solo el futbol**

Flash Cultura

Test Leccion 4

Leccion 5: Las vacaciones

Contextos: Travel and Vacation, Months, seasons, weather, ordinal numbers

Estructura 5.1 Estar with conditions and emotions

Estructura 5.2 The present progressive

Week 11- 12   **Estructura 5.3 ser and estar**

Estructura 5.4 Direct object pronouns

Recapitulacion

Fotonovela: Vamos a la Playa

Flash Cultura

Test Leccion 5

Leccion 6 De compras

Contextos: Clothing and shopping, colors

Estructura 6.1 Saber and conocer

Week 13- 14   **Estructura: 6.2 Indirect object pronouns**

Estructura 6.3: Preterite tense of regular verbs

Estructura 6.4 Demonstrative Adjectives and Pronouns

Recapitulacion

Fotonovela: El Mercado

Test Leccion 6

Final Exam Review

Week 15   **Review for final exam**

                           Final Exam

INSTRUCTIONAL METHODS

As your professor, I want you to be successful in this class. We will work together to achieve the levels of proficiency previously stated. I will create activities where you can experience, speaking, reading, writing, listening, and cultural understanding of Spanish. I will also pay attention to your learning style without sacrificing the standards you should achieve.

STUDENT ASSIGNMENTS

1. One writing assignment per chapter to be submitted online through *Portale*s Supersite or Canvas.

2. Weekly activities done online that support what is being covered in class each day. These activities include listening, reading, speaking, vocabulary, writing, and grammar exercises.

STUDENT ASSESSMENT

Students will be assessed through exams at the end of each chapter, performance on online activities, short compositions, and quizzes. Each exam will include listening comprehension, grammar, vocabulary, reading, and writing. All the aforementioned assessment instruments determine how successful you are at achieving the learning outcomes previously outlined. If you find you are not mastering the language skills, please reflect on your study habits and time management skills and prepare for each class.

INSTRUCTOR'S REQUIREMENTS:

ATTENDANCE POLICY

Who can sign up for this class?

Students must qualify to take **INRW 0420** or **ESOL 0360**. Contact the Chair of World Languages, Carlos Villacis, at carlos.villacis@hccs.edu or 713-718-6682

When is the official day of record?

DE students who do not actively participate **BEFORE** the Official Day of Record (April 11) WILL BE DROPPED for non-attendance. Active participation in this course is emailing me the following through **Eagle Online (** https://eo2.hccs.edu/login/index.php**)**

If you have any problems, please notify me. You will be working on the Supersite of the textbook to complete your work. There will be NO work through Canvas Online.

What textbooks and materials are required?

PORTALES, **ISBN# 9781626806313**.You must buy a new textbook and code online for this online course. If you go to a physical bookstore you will probably get the wrong textbook. These are the only two online bookstores I know of that have the correct textbook: http://vistahigherlearning.com/store/houstoncc.htm and http://hccs.bncollege.com. You must have access to the Supersite and WebSam or you will not be able to access all of your assignments. All work is performed on the Portales website, **https://www.vhlcentral.com/ DO NOT BUY A USED TEXT.**

If ordering your book online, you need to order it **EARLY** so that it will arrive in time. You can purchase this code on-campus at the **CENTRAL** campus bookstore. Extensions are **NOT** given for not getting your book on time.

Information for the Supersite

When you redeem your code for the textbook website (called Supersite) www.vhlcentral.com, to find your course section you will need to choose HCC Southeast.

Completing the DE online orientation does not count towards attendance nor does simply logging into Eagle Online. **If you have done NO work by the official Day of Record, you WILL marked absent and may be dropped for non-attendance.**

What else is required for this course?

You must have reliable, high-speed internet access and a microphone to record your voice

You are responsible to have access to a functioning computer. "Computer problems" will not be an acceptable excuse for not getting work done and turned in on time!! You registered for an on-line course; it is your responsibility to make sure you have access to a working computer. If your computer has "problems", you must visit the campus, a library, etc to complete your work on-time!

-**You should work ahead and try to beat all deadlines by 7 days minimum.** You never know when situations beyond your control will arise, making it difficult or impossible for you to do work for a period of time. The solution is to work ahead, far, far ahead. Last minute " emergencies"… no computer, family emergency, work, sick children etc are **NOT** excuses for late on-line work…**WORK AHEAD.** Syllabus deadlines are non-negotiable. No credit is given for late work. You are well aware of all due dates. If you wait until the last minute to complete your work, you are risking such unexpected occurrences, so be prepared to accept the consequences!

Due dates are by midnight on each due date given. These dates are also listed beside the activities on the Supersite.

Do I ever have to go to an HCC Location?

No. Everything is done online

Will I have to listen, speak, read and write in Spanish?

All work must be done in Spanish or no credit will be given. I use **http://www.rae.es/** to check spelling.

How is my online Spanish work graded?

The **https://www.vhlcentral.com/** website will grade most of your work as soon as you click "**Submit".** Your Professor grades what the website does not, for example: speaking activities and writing assignments.

- Some exercises allow unlimited attempts. Keep taking and retaking these until you make a 100.
- Some assignments allow only one attempt, like the lesson tests and the Final Exam, so make sure everything is correct **BEFORE** you click "**Submit".**

What if I do not understand a spanish concept and need help?

1. Watch all instructional videos on **https://www.vhlcentral.com/** and read all pages of the textbook.
2. Go to https://www.google.com/**,** type in the concept you do not understand (Example: Irregular Preterite") next type the word "Spanish:, then hit the Enter button. You will find hundreds of links to websites that explain, teach, and give practice for the concept you are learning.
3. Go to **http://www.youtube.com/,** type in the concept you do not understand (Example: Irregular Preterite") next type the word "Spanish:, then hit the Enter button. You will find hundreds of links to websites that explain, teach, and give practice for the concept you are learning.
4. After you have done all of the above, your Professor is more than happy to assist you through email on **Eagle Online**. Please make questions as specific as possible,citing chapter, tab, section, and activity. EX: " Web-SAM   Lección 1 ESTRUCTURA 1.3 Progressive forms Activity 2-¿Qué están haciendo"number 2. " You can cut and paste questions then email them to your Professor.

Is there tutoring online?

No, there is no online tutoring provided. Take an on-campus course and not this online course if you need tutoring, face-to-face instruction or access to your Professor by phone.

How do I communicate with my Professor about my online work?

All communication with your Professor must be through **Canvas Online** email (**https://eo2.hccs.edu/login/index.php**). Everything you email me through **Canvas Online** automatically appears in my inbox. Your "View History" box creates a confirmation that you emailed me.

-Your Professor will be on **Canvas Online** to email you and on **https://www.vhlcentral.com/** to give you feedback and grade your work Mondays, Tuesdays, Wednesdays, and Thursdays between 10AM and 2PM. Your Professor is not online 24/7 and will not be online Fridays, Saturdays, Sundays, or holidays.

-Your Professor will answer your emails within 1 to 2 business days from Monday to Thursday. Emails sent Friday, Saturday, Sunday or holidays will be answered Monday or Tuesday

-You should log in every day to **Canvas Online** to read emails and the Syllabus.

Is there Tech Support?

Tech issues are your responsibility. There are two sources you can contact:

PORTALES WEBSITE TECHNICAL SUPPORT

At the bottom of the Portales website you have three options for technical support:

1-Visit: **support.vhlcentral.com**

2-Submit**: Help request**

3-Call: (800) 248-2813

EAGLE ONLINE TECHNICAL SUPPORT

Go to the **HCC Eagle Online support website** or 713-718-5275 option 3

Do not contact your Professor about Tech Support, Websites or Textbooks?

Your Professor can only refer you to what is listed above. If you are unable to resolve your issues, you should take an on-campus class and not this online class.

Is this an Easy class?

No, this is an independent-study course for students with patience, perseverance, and initiative who work hard on their own to do everything before the deadlines without being reminded.

Is there any extra credit work in this course?

No. I don't give grades…….you earn them. There are no extra credit assignments, extra work, or "curves" given for this course. Your grade is based upon the percentages stated in the syllabus. You must do well and pass the tests and complete ALL assignments in order to pass the course. Every assignment is important, if you only take the exams and do no other work, you will not earn a passing grade for the course.

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HCC GRADING SCALE

The HCC grading scale is:

A = 100-90   4 points per semester hour

B = 89-80   3 points per semester hour

C = 79-70   2 points per semester hour

D = 69-60   1 point per semester hour

59 and below = F   0 points per semester hour

W (Withdrawn)   0 points per semester hour

I (Incomplete)   0 points per semester hour

AUD (Audit)   0 points per semester hour

INSTRUCTOR GRADING CRITERIA

Your grade will be determined by the following	Details	Percent of Final Average
Homework	Homework will consist of activities in the *Supersite*. It is important NOT to forget to do the homework in the *Supersite* as your grade could go down by a whole letter grade.	15%
Chapter Tests	Tests will be taken at the end of each chapter. They will cover topics from the entire chapter.	40%
Final Exam	The final exam is given at the end of the semester and is comprehensive; it covers Chapters 1-6. The Final Exam will be face to face.	30%
Quizzes	Students must show active participation by logging into the Supersite at least three times each week.	15%
Total:		100%

Learning a foreign language requires a lot of dedication and focus.

REQUIRED INSTRUCTIONAL MATERIALS

<u>*Portales,*</u> by Vista Higher Learning

ISBN: 9781626806313

The access code to this e-book is available at any HCC bookstore. Instructions for how to use the access code are on the card you get at the bookstore. You can also purchase the code directly from the publisher at http://vistahigherlearning.com/students/store/spanish-programs/portales.html

HCC POLICY STATEMENTS:

disAbility Support Services

Houston Community College is committed to providing an accessible and supportive environment for students with disabilities. The Ability Services at each college of the Houston Community College is responsible for arranging reasonable accommodations for all qualified students with documented disabilities to ensure equal access to all programs and activities at HCC. Ability Services assists students with physical, learning or emotional disabilities in developing independence and self reliance. Services include various assistive technologies and reasonable accommodations for admissions assistance, testing, academic advising, registration and classroom instruction. Interpreting services are available for students who are deaf/hard-of-hearing and assistive technology devices are available for students who are blind. In order to serve you better, ADA counselors recommend that you meet with them at least 60 days prior to the beginning of the term. For more information, go to http://www.hccs.edu/district/students/disability-services/

TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, 20 U.S.C. A§ 1681 ET. SEQ.

Title IX of the Education Amendments of 1972 requires that institutions have policies and procedures that protect students' rights with regard to sex/gender discrimination. Information regarding these rights is on the HCC website under Students-Anti-discrimination. Students who are pregnant and require accommodations should contact any of the ADA Counselors for assistance.

It is important that every student understands and conforms to respectful behavior while at HCC. Sexual misconduct is not condoned and will be addressed promptly. Know your rights and how to avoid these difficult situations.

Log in to: www.edurisksolutions.org . Sign in using your HCC student e-mail account, then go to the button at the top right that says **Login** and enter your student number.

ACADEMIC HONESTY

Students are responsible for conducting themselves with honor and integrity in fulfilling course requirements. Penalties and/ or disciplinary proceedings may be initiated by college district officials against a student accused of scholastic dishonesty. "Scholastic Dishonesty" includes, but is not limited to, cheating on a test, plagiarism and collusion. Possible punishments for academic dishonesty may include a grade of "0" or "F" on the particular assignment, failure in the course, and/or referral to the college Dean of Student Services for disciplinary action up to and including expulsion. Students have the right to appeal the decision.

REPEATING COURSES
As a result of recent Texas legislative changes, please be advised that HCC is charging additional tuition for students who enroll in the same class three or more times at HCC. While it is the hope of HCC that students will be successful in their first attempt at classes, we realize that life demands, academic struggles, and other issues may result in students needing to take the same class more than once. Speaking with an advisor will help you develop student success skills, improving your overall academic performance. If a student repeats a course in which a grade (A-F) has been received, the highest grade received at HCC is the permanent grade for the course and will be used in computing the GPA. All grades earned in a given course will be reflected on the transcript. Other colleges may compute the GPA differently than HCC.

WITHDRAWALS
Students must withdraw by the withdrawal deadline (November 7)in order to receive a "W" on a transcript. Final withdrawal deadlines vary each semester and/or depending on class length, please visit the online Academic Calendar at www.hccs.edu/hccs/ current-students/academic, HCC schedule of classes and catalog, any HCC Registration Office, or any HCC advisor to determine class withdrawal deadlines.

Be certain you understand HCC policies about dropping a course and consult with a counselor/advisor to determine if withdrawing is in your best interest. It is your responsibility to withdraw officially from a class and prevent an "F" from appearing on your transcript. Senate Bill 1231 and limits the number of W's a student can have to 6 classes over the course of their entire academic career. This policy is effective for students entering higher education for the first time in Fall 2007 and subsequent terms. Withdrawals accumulated at any other Texas public higher education institution count toward the 6 course total. Withdrawals for certain circumstances beyond the students control may not be counted toward the 6-drop limit.

In addition, withdrawing from a course may impact your financial aid award or eligibility. Contact the Financial Aid Office or website to learn more about the impact of withdrawing on financial aid

STUDENT CODE OF CONDUCT

Houston Community College views college-level students as adults who subscribe to a basic standard of conduct, which0 requires that they not violate any municipal, state or federal laws. Furthermore, no student may disrupt or otherwise interfere with any educational activity or fellow students' right to pursue academic goals to the fullest in an atmosphere appropriate to a community of scholars. Any student failing to abide by appropriate standards of conduct during scheduled college activities may result in disciplinary action. Students suspected of violating the student code of conduct will be subject to the disciplinary process. Students have the right to due process.

TUTORING: One important key to success in college is learning to use available resources. Houston Community College provides many tutoring opportunities for students in almost all areas..

EGLS3

The EGLS3 (Evaluation for Greater Learning Student Survey System) will be available for most courses near the end of the term until finals start. This brief survey will give invaluable information to your faculty about their teaching. Results are anonymous and will be available to faculty and department chairs after the end of the term. EGLS3 surveys are only available for the Fall and Spring semesters. There are no EGLS3 surveys during the Summer semester due to logistical reasons.

ONLINE STUDENT HANDBOOK

http://www.hccs.edu/media/houston-community-college/distance-education/student-services/pdf/HCC-Online-Student-Handbook.pdf