



Instructional Services · Media, Visual, and Performing Arts · Art

Design I (2D)-11975

ARTS-1311

RT 2022 Section 1111 3 Credits 08/23/2021 to 12/12/2021 Modified 08/20/2021

Course Meetings

Course Modality

Hybrid/Lab Based: Online with campus labs (all online through Sept.20)

Meeting Days

Tuesday

Meeting Times

1:00 PM - 4:50 PM

Meeting Location

West Loop campus, probably room C234 or C235

Welcome and Instructor Information

Instructor: Maryellen June Hill

Email: maryellen.hill@hccs.edu (please put your name and class in the subject box) or use Canvas inbox

Office: Stafford Fine Arts Center, 123 A Office Phone: 713-718-7913

Art Office Phone: 713-718-7700

Please Use email or the Canvas in-box instead of the phone numbers.

Learning Web Address: <http://learning.hccs.edu/faculty/maryellen.hill>

Instructor: Maryellen (June) Hill

Email: maryellen.hill@hccs.edu

Office: Stafford FAC, Room 123 A

Phone: 713-718-7913

What's Exciting About This Course

This course is exciting because it will provide you with an introduction to 2D visual design. This information can be applied to any two-dimensional visual projects you will encounter, from creating your artistic masterpieces to designing report covers, posters and signs for other classes or your job.

My Personal Welcome

Welcome to Design 1- You are in a great class to start building a foundation for making visually compelling and satisfying works

of art. I love teaching Design because it is extremely accessible and useful. If you are new to making art, this is the perfect place to start, because you don't need any prerequisite skills in drawing. More experienced students will benefit from this systematic exploration of composition also. You may have been exposed to this information in other art classes, but this will fill in any gaps, and it will give you a more concrete way of thinking about arranging your picture plane.

This course will provide you with a strong foundation in visual composition, which we will explore using the elements (line, shape, value, color, etc.) and the principles (unity, balance, proportion, etc.) of design. Most of this will be done with a hands-on approach, in which you use design skills to create studio projects, using a variety of media. We will look at and analyze existing works of art, and learn to discuss their formal qualities. Finally, there will be a student exhibition in which participation is expected (probably on-line). Class presentations might include lectures, demonstrations, explanation of assignments, and critiques. This course is the recommended prerequisite for students preparing for classes in drawing, painting, and printmaking.

Design is the "bones" underlying all creative efforts. It is a way seeing, choosing, and organizing in an effort to create a dynamic whole. In this course you will explore the fundamentals of 2-D design as you undertake a series of projects, each aimed at teaching one or more specific design elements or design principles. A variety of materials and processes will be introduced, and craftsmanship in constructing the resulting projects will be stressed.

Please feel free to talk to me about any issues you are having with the class and its content. If you need clarification on the design elements or principles, the requirements of a specific project, or the use of your materials, let me know. While you will work hard in the class, you should also enjoy yourself, learn a lot, and grow as an artist and viewer. The material is not hard to understand, but in making art, you do have to take the plunge and dive into the creative experience with an open (and sometimes apprehensive) mind.

Preferred Method of Contact

Canvas inbox or HCC email: maryellen.hill@hccs.edu (<mailto:maryellen.hill@hccs.edu>) (<mailto:maryellen.hill@hccs.edu>)

This semester I am on three campuses (once we get back to face-to-face classes) and my office is on one of those. If you call the office number, you are extremely unlikely to catch me in the office. You'll need to leave a message. Email or the canvas inbox will be much faster.

Office Hours

Office Hours: For face-to-face meetings, most of my students talk to me directly before or after class. While we are online, we can do this in our Kaltura meeting room.

At Stafford FAC, this translates to Monday from 8:30 - 9:00 AM or from 12:50 - 1:20 PM, either in the classroom (118) or my office (123 A).

At West Loop, Tuesday 12:30 - 1:00 PM and 4:50 - 5:20 PM. (Probably room C234 or C235)

At Katy, Thursday 12:30 - 1:00 PM and 4:50 - 5:20 PM.

Online Office hours will be Wednesdays 10:00 AM - 12:00 PM, and 1:00 - 3:00 PM. Sign up 24 hours in advance through Canvas: Cisco Webex, then *send me an email* to let me know you have an appointment.

Other times by arrangement

Course Overview

ARTS 1311 (Design I 2-dimensional) is an introduction to the fundamental terminology, concepts, theory, and application of two-dimensional design (ACGM).

It explores the fundamentals of two-dimensional design including line, shape, texture, color, value and composition. A variety of media will be used.

Recommended but not required as a first studio course.

Requisites

None, but recommended to be taken before classes in drawing, painting, and printmaking

Studio Art and Art History Website:

<https://www.hccs.edu/programs/areas-of-study/liberal-arts--humanities/art/> (<https://www.hccs.edu/programs/areas-of-study/liberal-arts--humanities/art/>)

🎯 Core Curriculum Objectives (CCOs)

Critical Thinking: [HCC: to include creative thinking, innovation, inquiry and analysis, synthesis of information]

This course represents an investigation and analysis of artworks through the exploration and application of 2-dimensional design principles.

Through the study and creation of artworks, written analyses, and critique, universal themes are examined, and students will produce assignments and creative artifacts that demonstrate an appreciation for the creative process as an evolving synthesis of cultural, personal, and technological influences.

Assessment of critical thinking in course work will count for no less than 10% of the final grade and may be combined with other core assignments.

Communication Skills: [HCC: to include effective development, interpretation and expression of ideas through written, oral, and visual communication]

2D Design students will learn to interpret the language of visual communication through the study of selected artworks and creation of their own hands-on art projects. Students will demonstrate effective writing skills as they fulfill instructor specific writing assignments. In addition, students will develop verbal communication skills as they participate in discussions, critiques, and presentations throughout the semester.

Assessment of verbal and written communication in course work will count for no less than 10% of the final grade and may be combined with other core assignments.

Teamwork: [HCC: to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal]

In ARTS 1311 courses, we will use discussions, critiques, group assignments and hands-on art projects to analyze artistic production within various cultures and time periods. This exploration of culture through art allows students to connect with a variety of viewpoints and then exchange viewpoints with others. Students will demonstrate their ability to work effectively with others in class as they safely and responsibly manage shared media, tools, equipment, and clean-up duties, as applicable.

Each semester students will also participate in at least one collaborative assignment designed to advance their experience in developing skills essential to working effectively with others to support a shared purpose or goal.

Assessment of teamwork activities and assignments will count for no less than 10% of the final grade and may be combined with other core assignments

Social Responsibility: [HCC: to include intercultural competency, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities]

By its very nature, this course is intercultural. Visual Art as a subject explores historical, political, economic, theological, sociological, and ethnic contexts. Using these frameworks, students will consider the cultural impact and significance of design and visual art. Students will observe current events and how they influence or change artistic production, as new events and cultural collaborations may change our perceptions about art and design.

Students will additionally make use of the local art community (including museums, galleries, etc.) to augment their knowledge of and participation in their community.

Assessment of social responsibility activities and assignments will count for no less than 10% of the final grade and may be combined with other core assignments.

Student Learning Outcomes and Objectives

Program Student Learning Outcomes (PSLOs)

Can be found at:

<https://www.hccs.edu/programs/areas-of-study/liberal-arts--humanities/art/> (<https://www.hccs.edu/programs/areas-of-study/liberal-arts--humanities/art/>)

Course Student Learning Outcomes (CSLOs)

Upon successful completion of this course, students will:

1. Identify and apply the elements of art and principles of two-dimensional design.
2. Employ discipline specific vocabulary in the evaluation of two-dimensional design problems.
3. Demonstrate creative skill in aesthetic problem solving within assigned parameters.
4. Demonstrate an appropriate level of professional practice, including safety, craft and presentation.
5. Critically interpret and evaluate works of art.
6. Demonstrate an understanding of the impact of arts on culture.
7. Successfully collaborate on a curatorial or artistic project.

Departmental Practices and Procedures

Art Program Requirements

By the end of the semester the student who passes with a final grade of “C” or above will have demonstrated the ability to:

- Complete and comprehend the objectives of all graded assignments
- Attend class regularly, missing no more than 12.5% of instruction (12 hours)
- Arrive at class promptly and with the required supplies for that day’s session
- Participate in the shared responsibilities for studio clean-up
- Exhibit safe studio habits
- Be prepared for and participate in class critiques
- Demonstrate the ability to communicate orally in clear, coherent, and persuasive language
- Complete a minimum of 1000 words in a combination of writing assignments and/or projects
- Express knowledge of the historical role and cultural impact of artists in society
- Effectively work on a team/collaborative project
- Exhibit knowledge of intercultural competence through engaging effectively with issues of social responsibility
- Communicate in clear, coherent, and persuasive language
- Demonstrate the ability to present works of exhibition quality
- Create a non-representational 2-D image exploring line
- Create a non-representational 2-D image exploring shape
- Create a non-representational 2-D image exploring value
- Create a non-representational 2-D image exploring texture
- Create a non-representational 2-D image combining line, texture, value, shape, and color
- Create a project exploring color theory

Additional Requirements for Studio Art Majors

AA of Studio Art majors are required to participate in a portfolio review at least once each academic year. Contact your instructor to learn what options are available in the current semester.

Instructional Materials and Resources

Instructional Materials: No textbook, but there is an extensive list of art supplies

The [HCC Online Bookstore \(https://hccs.bncollege.com/shop/hccs-central/page/find-textbooks\)](https://hccs.bncollege.com/shop/hccs-central/page/find-textbooks) provides searchable information on textbooks for all courses. Check with your instructor before purchasing textbooks because the book might be included in your course fees.

Add Instructional Materials Here

There is no book required for this course.

There is an extensive list of supplies and materials required which can be found in this document.

We suggest that you print the page and take it with you when you shop for the materials

Design 1 Supply List

You may need to replenish your supplies as you use them up, particularly the illustration board, sharpie markers, and paint. I suggest Texas Art (2237 S. Voss Rd., 713-780-0440 or 2001 Montrose, 713-526-5221) for your supplies. Call around for the best prices. EVERYONE NEEDS TO TURN IN ONE BAR OF WHITE SOAP AND TWO ROLLS OF ABSORBENT PAPER TOWELS

Sketchbook or Unlined Paper- no smaller than 8 1/2" X 11" (can be informal and shared with other art classes, but you need plain white unlined paper)

White Hot Press Illustration Board – Mat surface - get several sheets to start with, you'll need more as you use it up. Ask to have it wrapped.

Scissors - sharp ones

X-acto knife (with plastic cap)

Pencils - at least two for sketching – your #2 is fine, or ebony pencil

Erasers - Pink Pearl and/or white plastic/vinyl (sometimes called a soap eraser)

Black Permanent Markers - fine (optional) and ultra-fine point (necessary). Sharpie is fine, but if you have other brands, or quality drafting pens or rapidographs you can use them.

Glue - Elmer's is fine, or any white glue. Please keep a small bottle handy.

Water Container (plastic) - recycle something to use at home. We have containers in class.

Paint brushes - Long handled, Synthetic (white taklon, or other rated for acrylic). Blick Scholastic Wonder and Princeton Dakota series, and Princeton Aspen series are economical. You can also often get a set of brushes less expensively that includes the ones you need, such as the Princeton RealValue set.

-Bright or Flat, size 10, 12, or 14

-Filbert, size 6 or 8

-Round, size 2 or 4

12" Ruler – straight, un-nicked edge, legible measurement markings

***Compass** - the cheap kind will do, but a drafting compass or bow compass is better

***Protractor** - you can actually download one from online and cut it out if you lost the one you used in high school geometry

Tape - artist's or masking/frog

Gouache or Plaka – black (large or 2 small) and white (1 small)

Acrylics - "Liquitex Basics" or individual tubes - black, white, red, yellow, blue

(starter sets sometimes include green).

***Tracing Paper** - a couple of sheets

***Stencil Film** - one sheet

***Clear Acetate sheets** -one or two sheets

Plastic tray palette with 6 or more depressions (don't pay extra for the lid). When we switch to color, you may want to use a pad of palette paper (NOT the kind you need to soak) or a roll of waxed paper.

Absorbent Paper towels and white bar soap - I suggest Bounty and Ivory. Have these available at home. Each student should bring 1 bar of soap and two rolls of paper towels to class to store in the room.

Box to transport your supplies to and from class each session. As long as we are meeting face-to-face you need to bring your supplies with you every day

*These are things I usually have in class for you to use, so you don't need to buy your own as long as we can meet face-to-face.

Photograph of yourself that you can draw on or otherwise mess up. In this photograph, your face should be reasonably large (your head should be at least 2" high). I suggest that you avoid using an image with an open mouth or glasses. Also, the photograph should show highlights and shadows on the face (avoid flash photos with that "ghost" look). We will be using this for the value project, and you won't need it for 4 or 5 weeks. This should give you plenty of time to find a photo or have one taken and developed. If we are back in class at this time, I will bring my camera two weeks before and photograph anyone who needs a photo. If you miss this day, or opt out of having your photo taken, you are responsible for obtaining a suitable one of your own.

Exhibition Supplies: Wait until we get closer to the scheduled show time, since we may need to adapt this for an online exhibit. Normally, we use 4 stretcher bars, two screw eyes and a piece of framing wire – we won't know for certain until you have chosen your piece for the exhibit.

Optional supplies: Violet acrylic paint, Drafting Compass (a universal adapter and extension arm are also great to have), Circle template, Triangles (30-60-90, 45-45-90), Protractor (for constructing a color wheel), Rapidographs, Pens, Metal ruler or T-square (good, thick metal, at least 18"), Utility knife, Stencilling film, Brushes in a wider selection of sizes, Extra colors of paint or markers.

Note: You can put off buying your acrylics until we do color - usually the 8th or 9th week - see the calendar.

Art Supplies

Texas Art www.texasart.com

- 2237 Voss, 77057 (713) 780-0440
- 2001 Montrose, 77006 (713) 526-5221

Art Supply – 5221 Alameda Rd., Houston, TX 77004, 713-652-5028

Jerry's Artarama – 2201 Taylor Street, Houston TX 77077, (832) 237-6070

Michaels or Hobby Lobby

Hardware stores (Home Depot, Lowe's, Ace) and places like Wal-Mart or Target will have things like tape, scissors, framing wire, screw eyes, soap, paper towels, supply boxes...

Office supply stores have pens, rulers, compasses, erasers, scissors, glue, tape, etc. as well as some drafting supplies.

For supplies you are ordering WELL IN ADVANCE of when you'll be needing them (extra white paint, additional brushes, extra colors, stretchers and canvas for pieces in the latter part of the semester, etc) you may get better deals at Utrecht (www.utrechtart.com), which has merged with Dick Blick (<https://www.dickblick.com>). There are many other on-line suppliers as well. Please note that waiting for supplies to be delivered in the mail is NOT an excuse for not having what you need, when you need it. This option is really for students who plan way ahead, not procrastinators.

Hot Press Illustration Board Minimum Sizes (in inches):

1. Balance: Two panels, 9 X 11 each
2. Unity: 16 X 16 – the smaller boards don't reach the 16" width – check carefully
3. Line: 9 X 12
4. Shape: 9 X 13
5. Value: 10 X 14 minimum, but will vary, so don't cut early

Note: beginning with color, you may choose to work on a canvas or a canvas board instead of illustration board.

6. Color: Four panels, 10X10 each, or one panel 20 X 20
7. Texture/Pattern: 9 X 12
8. Space/Motion: 9 X 12
9. Final Project: 10 X12

o Note: there is no maximum size – you can work larger.

o Later in the semester, you may want to substitute other surfaces for the illustration board, such a canvas or canvas board

For face-to-face meetings you should always bring:

Sketching paper Pencil Erasers 12" RulerScissors

X-acto knife Glue Tape Black permanent Markers

Paint Brushes Paint (whichever type we are currently using)

Palette tray or paper palettes

Illustration board (or other approved surface)

Take working supplies and work in progress with you at the end of each class in case of unexpected quarantine.

✓ Course Requirements

Grading Profile: These are the assignments, tests, and essays I expect that the class will complete, along with their corresponding point values. This list is subject to change, and the class will be told in advance of any such changes.

9	Projects	100 points each	900 points total
2	Written Work	100 points each	200 points total
1	Participation	100 points	<u>100 points</u>
			1200 points total

Your Grade (%) = your total points/1200

Instructor Grading Criteria: Graded work will include visual art projects, written work, participation, and beginning of the semester activities.

Project grades are determined by:

- Completion of assigned preparatory work, such as sketches, media experiments, gray scales, color wheel, etc. (5% to 20% of you project grade).
- Fulfillment of project goals and requirements; following project directions.
- Personal improvement and cumulative use of the design elements and principles we have covered in class.
- Craftsmanship; use of materials; sufficient time and effort spent on the project. Ambitiousness applied in constructing the work.
- Creativity and exploration of ideas, techniques, etc. within the bounds of the project.
- Overall composition (design of the overall image).
- Studio habits: being prepared, on time, utilizing class time effectively, cleaning up after yourself, participating in critiques, interacting with me and your peers.

The writing grade is determined by:

- Fulfillment of goals and requirements; following directions.
- Sufficient cumulative length.
- Writing quality, including spelling and grammar
- Content: accuracy and completeness of analysis; level of insight and creativity

Attendance credit for field trip days is given when your paper is turned in, provided I am convinced you went to the museum. If no paper is turned in, or if the paper is more than three periods late, you are counted as absent.

Participation: Every week, you will be given a participation grade which includes attendance (being in class, being on time, and staying until the end), preparedness, studio habits, clean-up, meeting deadlines, and participation in class critiques and discussions. On studio days, participation grades are determined as follows:

- 5 - No problems with any of the above
- 4 - 1 minor participation, punctuality, or supplies problem
- 3 - More substantial participation, punctuality, or supplies problem
- 2 - Unprepared OR 2 punctuality/participation problems OR failure to completely clean up after yourself (a big mess can get you a D or F depending on the "mess level") OR disruption (cell phone ringing, etc.)
- 1 - 2 or 3 preparedness/punctuality/participation/clean-up/disruption problems.
- 0 - absent or any other combinations

Please note that the amount of class missed when arriving late or leaving early will be taken into account. For example, if you are 90minutes late, you have missed half the class, and you will receive a maximum of half credit (2 points).

Participation grades are averaged together and this average is worth the same as one major painting (100 points, see grading profile). At the end of the semester, the daily grades are averaged using a 5 point scale: 5=100%, 4=80%, 3=60%, 2=40%, 1=20%, 0=0. To calculate your daily grade: your points /# of class days = your 5 point average. Your 5 point average X 20 = your % grade.

Assignments, Exams, and Activities

Type	Weight	Topic	Notes
Written Assignments	2 @ 100 points (8.33 %) each	Design analysis of museum pieces (Menil and MFAH)	500 words each
Art Projects	9 @ 100 points (8.33 %) each	Projects exploring the elements and principles of design	Visual art projects focusing on the elements and principles of design
Participation	100 points (8.33%)	Participation, attendance, contribution to critiques and discussions, meeting deadlines, and using class time effectively..	Weekly grade given and averaged

Grading Formula

Grade	Range	Notes
A	90 - 100 %	1080 - 1200 points
B	80 - 89 %	960 - 1079 points
C	70 - 79 %	840 - 959 points
D	60 - 69 %	720 - 839 points
F	0 - 59 %	0 - 719 points

* Instructor's Practices and Procedures

Incomplete Policy

The grade of "I" (Incomplete) is conditional. In order to receive a grade of Incomplete ("I"), a student must have completed at least 85% of the work in the course. Students receiving an "I," must make an arrangement with the instructor in writing to complete the course work within six months. After the deadline, the "I" becomes an "F." All "I" designations must be changed to grades prior to graduation. Changed grades will appear on student record as "I"/Grade (example: "I/A").

If you want me to consider giving you an "I" you need to contact me and request it before grades are turned in.

In all cases, the instructor reserves the right to decline a student's request to receive a grade of Incomplete.

Late/Missed Assignments/Make-Up Policy

Late projects and essays lose 5 points for each period late, and may receive a grade of zero after three missed periods. A missed assignment is counted as a zero in the student's final average. In cases of serious emergency, please contact me. While I cannot compromise the integrity of the class, I can work with you to create a make-up schedule for turning in missing work. Please understand that it may not be possible for you to pass the class if you miss a lot of class time, regardless of the reason.

Academic Integrity

All projects for this class should be created by the student specifically for this assignment, this semester. Work created for other classes or in previous semesters is not acceptable.

In this class, the two problem areas can be plagiarism and collusion.

Plagiarism means the appropriation of another's work and the unacknowledged incorporation of that work in one's own written work offered for credit. This also applies to visual materials in studio projects. Avoid using things like corporate logos, brand symbols, and characters and symbols from comic books, movies, video games, and anime.

Collusion means the unauthorized collaboration with another person in preparing written work offered for credit. This also applies to artwork. You need to design and create your own pieces, rather than letting others work on your projects.

Projects and essays that employ collusion or plagiarism will lose points, possibly receiving an "F" or a zero, depending on the severity of the problem. Willful cheating can also get you a zero in the entire class, and will be reported to the administration.

Here's the link to the HCC information about academic integrity (Scholastic Dishonesty and Violation of Academic Scholastic Dishonesty and Grievance):

<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/>
(<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/>)

Attendance Procedures

Due to the nature of a studio course, regular and punctual attendance is crucial to your success. You need to plan to be on time. A lot of critical information is given at the beginning of class, so chronic lateness will prevent you from understanding everything we are trying to do. It is also rude and disruptive to habitually come in late. Plan to stay the entire time as well, which generally means coming to class prepared. In accordance with school policy, I may drop student after 12 1/2% of missed class (two absences, or equivalent time missed). Should this happen, it is your responsibility to officially withdrawal from the course. Failure to do so may result in a grade of "F." If you want to drop for any reason, you need to go through the motions for an official withdraw!!!! This is HCCS policy. Students who miss all or part of a class are responsible for making up work on their own and for being prepared for the next class.

Please DO NOT call me or the school to report an ordinary absence. Call a fellow student to find out what you have missed and speak to me when you return to school. For special circumstances (such as absence on a critique day, or circumstances causing you to miss several classes in a row) it is appropriate to call or e-mail.

Online real-time Meetings are accessed through the Media Gallery Tab (in the blue column to the left of the course home screen).

Student Conduct

Adult behavior is expected, and disruptive behavior will not be tolerated. While I expect and encourage you to participate in discussions, ask questions, and express opinions, you should do so in an appropriate manner and at an appropriate time. Students who interfere with my ability to teach the class or with fellow students' ability to learn will be removed from class and/or will have their participation/daily work grade lowered. Depending on the severity and/or frequency of such disruptions, such students may be administratively withdrawn from the course without refund.

Instructor's Course-Specific Information

NOTE: These are geared for the in-class, face-to-face environment, but I am leaving them in here because you will still want to consider them. If you don't clean up your space or you ruin your clothes, I won't know it, but it will negatively impact your experience and safety is always important.

Studio Clean-up Policy: At the end of each class, you are required to completely clean up after yourself. This includes replacing any school equipment or supplies, cleaning your workspace and table, throwing out your trash, storing your work and materials in the proper place, etc. You are collectively responsible for maintaining the sink area. Please bring one bar of white soap and two rolls of paper towels. We will store them in class and open new ones as needed. Failure to clean up will affect your daily grade.

Dress Code: Since we are working with art supplies, the possibility always exists that you will get dirty. Bring a smock/apron or dress accordingly. It is wise to tie back long hair as well. If you remove your jewelry, please put it in your pocket, purse, or backpack so you don't forget it. I have no control over the temperature in the room (usually too cold or too hot). Please dress in layers if you want to be comfortable.

Safety: While most of the materials and equipment required for this class are safe and non-toxic when used properly, you do need to be careful and use common sense. Paints, solvents, adhesives and fixatives can be toxic and should never be ingested, inhaled, or allowed to make contact with an open wound. Products that are in aerosol form or that create fumes must be used outside. Always exercise extreme caution when handling sharp knives and blades. When cutting matt board, make sure the cutting board is entirely supported on the table. When handling the staple gun, be sure you know from which end the staple will be ejected. Always read any enclosed safety materials that come with your supplies. Also, be alert for allergic reactions - they are unusual, but they do happen. If there are children in your home, be sure to keep supplies and away from them unless you know they are safe, and you are supervising them. This also applies to pets. Finally, pregnant and nursing women should be extremely careful with all chemical supplies, and should avoid exposure to cadmium, a pigment often found in red and yellow paints. Choose non-toxic supplies whenever possible. Students are required to view the safety video and complete the associated paperwork before working with materials and equipment in the classroom. This may be handled online or in person. This semester, this should be done by doing the Module, "required Completion before Continuing with Course" before working on campus or using HCCS equipment and supplies.

Guests/Children: Because of the less-structured climate of a studio class, people are often tempted to bring "friends" with them to class. Please refrain from doing this, as it is a distraction to you and to others. If you want to show others what you are doing, this can be done before and after class. According to the HCCS Faculty Handbook: "The College System does not allow children into the collegiate educational process. The campus is a workplace, and while conviviality is encouraged, the purpose of our presence here is the business of educating students; the purpose of students here is to be educated. The presence of children is not appropriate to this situation." Occasionally, if there is room, we allow art students from other classes to work quietly in the studio during class.

Disclaimer: This is a college course for adults. As such, students need to understand that there may be information that they find disagreeable. Nudity and controversial subjects are not uncommon in works of art. Also, religion has inspired countless art works, and will be discussed to put the work in context. This is not meant to challenge or change your personal beliefs.

Devices

Students need to be present both physically and mentally to succeed in class. Phones, laptops, tablets, etc. should only be used for approved classroom activities (such as visual research or taking lecture notes) or emergencies. Otherwise, they should be put away. In some cases, I will allow you to listen to music using one headphone while you work. Devices should be put away during critiques.

Faculty Statement about Student Success

Although we will do a lot of our work during class, expect to spend additional time outside of class working on your projects. Additional time will also be required for written assignments. The assignments provided will help you use your work hours wisely. Successful completion of this course requires a combination of the following:

- Attending class regularly and punctually
- Taking notes during lectures, and applying the information to projects
- Completing assignments
- Participating in class activities

There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as your guide.

Faculty-Specific Information Regarding Canvas

This course section will use Canvas (<https://eagleonline.hccs.edu> (<https://eagleonline.hccs.edu>)) to supplement in-class assignments, exams, and activities.

HCCS Open Lab locations may be used to access the Internet and Canvas. For best performance, Canvas should be used on the current or first previous major release of Chrome, Firefox, Edge, or Safari. Because it's built using web standards, Canvas runs on Windows, Mac, Linux, iOS, Android, or any other device with a modern web browser.

Canvas only requires an operating system that can run the latest compatible web browsers. Your computer operating system should be kept up to date with the latest recommended security updates and upgrades.

Social Justice Statement

"Houston Community College is committed to furthering the cause of social justice in our community and beyond. HCC does not discriminate on the basis of race, color, religion, sex, gender identity and expression, national origin, age, disability, sexual orientation, or veteran status. I fully support that commitment and, as such, will work to maintain a positive learning environment based upon open communication, mutual respect, and non-discrimination. In this course, we share in the creation and maintenance of a positive and safe learning environment. Part of this process includes acknowledging and embracing the differences among us in order to establish and reinforce that each one of us matters. I appreciate your suggestions about how to best maintain this environment of respect. If you experience any type of discrimination, please contact me and/or the Office of Institutional Equity at 713-718-8271."

HCC Policies and Information

HCC Grading System

HCC uses the following standard grading system:

Grade	Grade Interpretation	Grade Points
A	Excellent (90-100)	4
B	Good (80-89)	3
C	Fair (70-79)	2
D	Passing (60-69), except in developmental courses.	1
F	Failing (59 and below)	0
FX	Failing due to non-attendance	0

Grade	Grade Interpretation	Grade Points
W	Withdrawn	0
I	Incomplete	0
AUD	Audit	0
IP	In Progress. Given only in certain developmental courses. A student must re-enroll to receive credit.	0
COM	Completed. Given in non-credit and continuing education courses.	0

Link to Policies in Student Handbook

Here's the link to the HCC Student Handbook <https://www.hccs.edu/resources-for/current-students/student-handbook/> (<https://www.hccs.edu/resources-for/current-students/student-handbook/>) In it you will find information about the following:

- Academic Information
- Academic Support
- Attendance, Repeating Courses, and Withdrawal
- Career Planning and Job Search
- Childcare
- disAbility Support Services
- Electronic Devices
- Equal Educational Opportunity
- Financial Aid TV (FATV)
- General Student Complaints
- Grade of FX
- Incomplete Grades
- International Student Services
- Health Awareness
- Libraries/Bookstore
- Police Services & Campus Safety
- Student Life at HCC
- Student Rights and Responsibilities
- Student Services
- Testing
- Transfer Planning
- Veteran Services

Link to HCC Academic Integrity Statement

<https://www.hccs.edu/resources-for/faculty/student-conduct-resources-for-faculty/> (<https://www.hccs.edu/resources-for/faculty/student-conduct-resources-for-faculty/>)

Campus Carry Link

Here's the link to the HCC information about Campus Carry:

<https://www.hccs.edu/departments/police/campus-carry/> (<https://www.hccs.edu/departments/police/campus-carry/>)

HCC Email Policy

When communicating via email, HCC requires students to communicate only through the HCC email system to protect your privacy. If you have not activated your HCC student email account, you can go to [HCC Eagle ID \(https://www.hccs.edu/resources-for/current-students/student-e-mail/eagle-id/\)](https://www.hccs.edu/resources-for/current-students/student-e-mail/eagle-id/) and activate it now. You may also use Canvas Inbox to communicate.

Office of Institutional Equity

Use the link below to access the HCC Office of Institutional Equity, Inclusion, and Engagement (<https://www.hccs.edu/departments/institutional-equity/> (<https://www.hccs.edu/departments/institutional-equity/>))

Ability Services

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including long and short term conditions, mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <https://www.hccs.edu/support-services/ability-services/> (<https://www.hccs.edu/support-services/ability-services/>)

Title IX

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross
Director EEO/Compliance
Office of Institutional Equity & Diversity
3100 Main
(713) 718-8271
Houston, TX 77266-7517 or Institutional.Equity@hccs.edu (<mailto:Institutional.Equity@hccs.edu>)

<http://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/> (<http://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/>)

Office of the Dean of Students

Contact the office of the Dean of Students to seek assistance in determining the correct complaint procedure to follow or to identify the appropriate academic dean or supervisor for informal resolution of complaints.

<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/> (<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/>)

Student Success

Expect to spend at least twice as many hours per week outside of class as you do in class studying the course content. Additional time will be required for written assignments. The assignments provided will help you use your study hours wisely. Successful completion of this course requires a combination of the following:

- Reading the textbook
- Attending class in person and/or online
- Completing assignments
- Participating in class activities

There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as a guide.

Canvas Learning Management System

Canvas is HCC's Learning Management System (LMS), and can be accessed at the following URL:

<https://eagleonline.hccs.edu> (<https://eagleonline.hccs.edu>)

HCCS Open Lab locations may be used to access the Internet and Canvas. For best performance, Canvas should be used on the current or first previous major release of Chrome, Firefox, Edge, or Safari. Because it's built using web standards, Canvas runs on Windows, Mac, Linux, iOS, Android, or any other device with a modern web browser.

Canvas only requires an operating system that can run the latest compatible web browsers. Your computer operating system should be kept up to date with the latest recommended security updates and upgrades.

HCC Online Information and Policies

Here is the link to information about HCC Online classes, which includes access to the required Online Information Class Preview for all fully online classes: <https://www.hccs.edu/online/> (<https://www.hccs.edu/online/>)

Scoring Rubrics, Sample Assignments, etc.

Look in Canvas for the scoring rubrics for assignments, samples of class assignments, and other information to assist you in the course. <https://eagleonline.hccs.edu/login/ldap> (<https://eagleonline.hccs.edu/login/ldap>)

Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through learner-centered instructional techniques
- Provide a description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness, and making up assignments
- Provide the course outline and class calendar that will include a description of any special projects or assignments
- Arrange to meet with individual students during office hours, and before and after class as required

As a student, it is your responsibility to:

- Attend class in person and/or online
- Participate actively by reviewing course material, interacting with classmates, and responding promptly in your communication with me
- Read and comprehend the textbook
- Complete the required assignments and exams
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts, and all assignments
- Be aware of and comply with academic honesty policies in the [HCCS Student Handbook](https://www.hccs.edu/resources-for/current-students/student-handbook/) (<https://www.hccs.edu/resources-for/current-students/student-handbook/>)

EGLS3

The EGLS³ ([Evaluation for Greater Learning Student Survey System](https://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/) (<https://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/>)) will be available for most courses near the end of the term until finals start. This brief survey will give invaluable information to your faculty about their teaching. Results are anonymous and will be available to faculty and division chairs after the end of the term. EGLS³ surveys are only available for the Fall and Spring semesters. -EGLS3 surveys are not offered during the Summer semester due to logistical constraints.

<https://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/> (<https://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/>)

Housing and Food Assistance for Students

Any student who faces challenges securing their foods or housing and believes this may affect their performance in the course is urged to contact the Dean of Students at their college for support. Furthermore, please notify the professor if you are comfortable in doing so.

This will enable HCC to provide any resources that HCC may possess.

Student Resources

Tutoring

HCC provides free, confidential, and convenient academic support, including writing critiques, to HCC students in an online environment and on campus. Tutoring is provided by HCC personnel in order to ensure that it is contextual and appropriate. Visit the [HCC Tutoring Services \(https://www.hccs.edu/resources-for/current-students/tutoring/\)](https://www.hccs.edu/resources-for/current-students/tutoring/) website for services provided.

Libraries

The HCC Library System consists of 9 libraries and 6 Electronic Resource Centers (ERCs) that are inviting places to study and collaborate on projects. Librarians are available both at the libraries and online to show you how to locate and use the resources you need. The libraries maintain a large selection of electronic resources as well as collections of books, magazines, newspapers, and audiovisual materials. The portal to all libraries' resources and services is the HCCS library web page at <https://library.hccs.edu> (<https://library.hccs.edu>).

Supplementary Instruction

Supplemental Instruction is an academic enrichment and support program that uses peer-assisted study sessions to improve student retention and success in historically difficult courses. Peer Support is provided by students who have already succeeded in completion of the specified course, and who earned a grade of A or B. Find details at <https://www.hccs.edu/resources-for/current-students/supplemental-instruction/> (<https://www.hccs.edu/resources-for/current-students/supplemental-instruction/>).

Resources for Students:

<https://www.hccs.edu/resources-for/current-students/communicable-diseases/resources-for-students/>
(<https://www.hccs.edu/resources-for/current-students/communicable-diseases/resources-for-students/>)

Basic Needs Resources:

<https://www.hccs.edu/support-services/counseling/hcc-cares/basic-needs-resources/> (<https://www.hccs.edu/support-services/counseling/hcc-cares/basic-needs-resources/>)

Student Basic Needs Application:

https://hccs.co1.qualtrics.com/jfe/form/SV_25WyNx7NwMRz1FH
(https://hccs.co1.qualtrics.com/jfe/form/SV_25WyNx7NwMRz1FH)

COVID-19

Here's the link to the HCC information about COVID-19:

<https://www.hccs.edu/resources-for/current-students/communicable-diseases/> (<https://www.hccs.edu/resources-for/current-students/communicable-diseases/>)

Sensitive or Mature Course Content

In this college-level course, we may occasionally discuss sensitive or mature content. All members of the classroom environment, from your instructor to your fellow students, are expected to handle potentially controversial subjects with respect and consideration for one another's varied experiences and values.

Instructional Modalities

In-Person (P)

Safe, face-to-face course with scheduled dates and times

Online on a Schedule (WS)

Fully online course with virtual meetings at scheduled dates and times

Online Anytime (WW)

Traditional online course without scheduled meetings

Hybrid (H)

Course that meets safely 50% face-to-face and 50% virtually

Hybrid Lab (HL)

Lab class that meets safely 50% face-to-face and 50% virtually

Course Calendar

Syllabus Modifications

The instructor reserves the right to modify the syllabus at any time during the semester and will promptly notify students in writing, typically by e-mail, of any such changes.

CALENDAR

The following is a schedule of the material we will cover, the projects you will complete, the critique dates, and the due dates for written work and exercises. It may be necessary to make changes in this schedule (changing due dates, adding or deleting assignments, etc.) depending on the pace at which the class progresses, the level at which students are working, and/or the decision to include something different that might benefit the class more than a scheduled activity.

Week	Dates	Topic/What's due
1	8/24	<p>Online Scheduled: Introduction to the course: syllabus and supplies discussion</p> <p>Home:</p> <ul style="list-style-type: none">-Do the Module "required Completion before Continuing with Course"-Presentation/Lecture: Defining Design and Design Principles: Unity, Variety, Emphasis, Focal Point, Balance, Interrelationship of forms-Presentation of Project 1 (Balance) and Student Work-Get your supplies and set up your work space-Sketches due for balance project at beginning of next class

2	8/31	<p>Online Scheduled:</p> <ul style="list-style-type: none"> -Demonstration: materials and cutting illustration board -Go over sketches. Select the ones to develop. calculate sizes and cut illustration board, and begin work. <p>Home:</p> <p>Presentation/Lecture: Design Principles 2: Scale, Proportion, Rhythm and Repetition</p> <ul style="list-style-type: none"> -Presentation of Project 2 (Unity/Rhythm/Repetition) and student work
3	9/7	<p>Online Scheduled:</p> <ul style="list-style-type: none"> -Work on Balance Project <p>Home:</p> <ul style="list-style-type: none"> -Complete Balance project for next class -Work out sketches for Project 2
4	9/14	<p>Online Scheduled:</p> <ul style="list-style-type: none"> -Critique Balance Project -Go over sketches for Unity/Rhythm/Repetition -Create stencil, cut and grid board, and work on project <p>Home:</p> <ul style="list-style-type: none"> -Finish Unity/Rhythm/Repetition Project -Presentation/Lecture: Design Elements: Line -Presentation of Project 3 (Line) and student work -Experimental Lines and grid sketches
5	9/21	<p>In Class:</p> <ul style="list-style-type: none"> -Critique Unity/Rhythm/Repetition project -Go over grid sketches and experimental lines, firm up idea -Cut illustration board and begin project <p>Home:</p> <ul style="list-style-type: none"> -Finish Project -Presentation/Lecture: Design Elements: Shape -Presentation of Project 4 (Shape) and student work -Find several potential silhouettes

6	9/28	<p>In Class:</p> <ul style="list-style-type: none"> -Critique Line Project -Look at silhouette choices and select -Demo for re-sizing shapes in PowerPoint - help with this for those who can't do it at home -Firm up sketch idea, cut board, begin project -Picture Day for upcoming value project <p>Home:</p> <ul style="list-style-type: none"> -Finish Shape Project -Presentation/Lecture: Design Elements: Value -Presentation of Project 5 (Value) and student work.
7	10/5	<p>In Class:</p> <ul style="list-style-type: none"> -Critique Shape Project -Work on gray scales -Get photos and acetate, set up grid, and cut illustration board to match -Begin numbering grid. <p>Home:</p> <ul style="list-style-type: none"> -Finish numbering grid and transfer numbers to board
8	10/12	<p>In Class:</p> <ul style="list-style-type: none"> -Work on value project -Quick color demo <p>Home:</p> <ul style="list-style-type: none"> -Finish value project -Presentation/Lectures (2): Design Elements: Color -Presentation of Project 6 (Color) and Student work -Obtain color paint supplies (acrylics, brushes, canvas if you choose to use it)

9	10/19	<p>In Class:</p> <ul style="list-style-type: none"> -Critique: Value Project (turn in gray scales and gridded photo with it) -Work on color wheel and color sketches -Cut boards and begin project -Intro Menil Essay <p>Home:</p> <ul style="list-style-type: none"> -Work on Color Project -Go to Menil and begin essay
10	10/26	<p>In Class:</p> <ul style="list-style-type: none"> -Work day for Color Project. <p>Home:</p> <ul style="list-style-type: none"> -Finish Color Project and Essay -Submit Menil Essay through Canvas by Monday 11/11 -Presentation/Lecture: Design Elements: Texture and Pattern -Presentation of Project 7 (Texture/Pattern) and Student work -Gather materials to bring to class to work on texture/pattern project
11	11/2	<p>In Class:</p> <ul style="list-style-type: none"> -Critique: Color Project (also turn in color wheel) -Address any problems with turning in your Menil Essay -Intro to MFAH Essay -Work on Texture/Pattern Project <p>Home:</p> <ul style="list-style-type: none"> -Finish Texture/Pattern Project -Presentation/Lecture: Space and Motion -Presentation of Project 8 (Space/Motion) and Student Work -Go to MFAH and begin essay

12	11/9	<p>In Class:</p> <ul style="list-style-type: none"> -Critique: Texture/Pattern -Work day for Space/Motion <p>Home:</p> <ul style="list-style-type: none"> -Work on Space/Motion -Work on MFAH Essay (submit through Canvas by 11/15) -Presentation of Project 9: Final
13	11/16	<p>In Class:</p> <ul style="list-style-type: none"> -Address any problems with turning in your MFAH Essay -Work on Space Motion and/or Final <p>Home:</p> <ul style="list-style-type: none"> -Finish Space/Motion Project -Work on Final
14	11/23	<p>In Class:</p> <ul style="list-style-type: none"> -Critique: Space/Motion project -Work day for final <p>Home: Work on Final</p>
15	11/30	<p>In Class:</p> <ul style="list-style-type: none"> -Work Day for Final <p>Home:</p> <ul style="list-style-type: none"> -Complete Final Project
16	12/7	Final Critique: 1:00 PM

Withdrawal Deadline: October 29

Finals: December 6 - 12

Holidays: Labor Day Monday, Sept. 6

Additional Information

Departmental/Program Information

The Visual Art Program offers an Associate Degree in Studio Art that is transferable to 4-year university programs. For more information, visit:

<https://www.hccs.edu/programs/areas-of-study/liberal-arts--humanities/art/> (<https://www.hccs.edu/programs/areas-of-study/liberal-arts--humanities/art/>)

Process for Expressing Concerns about the Course

If you have concerns about any aspect of this course, please reach out to your instructor for assistance first. If your instructor is not able to assist you, then you may wish to contact the Department Chair.

Department Chair: Katherine Rhodes Fields, M.F.A., katherine.fields@hccs.edu, 713-718-8264

Link to the Student Handbook regarding grievance procedures:

<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/> (<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/>)
