



Introduction to Sociology

SOCI 1301-0018 (60038) TTH 8am

Spring 2018 Stafford Learning Hub 1/16/2018-5/13/2018

Room: TBD

3 hour lecture course | 48 hours per semester | 16 weeks

Instructor: Prof. Michael Ayers

Instructor Contact Information:

E-mail: michael.ayers@hccs.edu

Phone: 713-718-6759

Office Hours: M-TH 2-4pm

Note: If student needs to meet with the Professor the Students must make an appointment by email 24 hours ahead of desired meeting time.

Office location: Scarcella Center (See the front desk attendant and sign-in)

Sociology Department Chair:

Nichole Boutte-Heiniluoma

n.boutteheiniluoma@hccs.edu

713-718-7529

Note: If you have a problem with your course or, please contact your instructor before contacting Dr. Boutte.

INSTRUCTIONAL MATERIALS:

Sociology in Modules, 4th edition, Richard T. Schaefer, ©2018 McGraw-Hill Education, ISBN-978-1-259-70271-6 MHID 1-259-70271-5

You will also need a #2 Pencil and 4 Scantrons for your Exams

COURSE DESCRIPTION:

Sociology 1301 is an "Introduction to the concepts and principles used in the study of group life, social institutions, and social processes." (ACGM)

Sociology 1301 is "A survey course which focuses on the nature of human groups in American and world societies, their social and cultural adaptations, and the impact which various social processes may have on their social organization and social change." Core Curriculum Course. (HCC Catalog)

You are expected:

1. to read the whole book before the start of the lectures*

2. take notes during class

3. participate in classroom discussions about the topics.

***You are responsible for all information in the book whether I cover it or not during class.**

Prerequisites:

a) Reading: Placement in co-requisite GUST 0342

b) Writing: Placement into ENGL 0310/0349

COURSE GOAL:

By the end of this course you will be able to “Appreciate our socially and culturally diverse society and world” (HCC Core Sociology Curriculum). This is a survey course designed to help guide your understanding of Sociology as an academic and scientific discipline and to see the world around you from a new, different, and perhaps a previously unthought-of of perspective.

Core Curriculum Objectives

Given the rapid evolution of necessary knowledge and skills and the need to take into account global, national, state, and local cultures, the core curriculum must ensure that students will develop the essential knowledge and skills they need to be successful in college, in a career, in their communities, and in life. Through the Texas Core Curriculum, students will gain a foundation of knowledge of human cultures and the physical and natural world, develop principles of personal and social responsibility for living in a diverse world, and advance intellectual and practical skills that are essential for all learning.

Students enrolled in this core curriculum course will complete several assignments designed to cultivate the following core objectives:

- **Critical Thinking Skills** - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Communication Skills** - to include effective development, interpretation and expression of ideas through written, oral and visual communication
- **Empirical and Quantitative Skills** - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions
- **Social Responsibility** - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.

Program Student Learning Outcomes (PSLO)

1. Explain the theoretical, historical and applied nature of the discipline.
2. Distinguish the fundamental quantitative and qualitative techniques in the study of human group behavior.
3. **Apply sociological and theoretical perspectives to the study of human group behavior.**
4. Evaluate our socially and culturally diverse society and world.
5. Develop skills in using computers and the Internet for research.

Course Student Learning Outcomes

Soci1301 SLO's

1. Compare and contrast the basic theoretical perspectives of sociology.
2. Identify the various methodological approaches to the collection and analysis of data in sociology.
3. Describe key concepts in sociology.
4. Describe the empirical findings of various subfields of sociology.
5. Explain the complex links between individual experiences and broader institutional forces.

HCC Policy

Statement:

ADA, Academic
Honesty, Student
attendance, 3-peater,
Withdrawal Deadline

Access Student Services Policies on their Web site:

<http://www.hccs.edu/district/students/student-handbook/>

HCC Policy

Statement:

Accommodations due
to a Qualified
Disability

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <http://www.hccs.edu/district/students/disability-services/>

HCC Policy

Statement:

Basic Needs

Any student who faces challenges securing their food or housing and believes this may affect their performance in the course is urged to contact the Dean of Student Success for support. Furthermore, please notify the professor if you are comfortable in doing so.

HCC Policy

Statement: Campus
Carry

At HCC, the safety of our students, staff, and faculty is our first priority. As of August 1, 2017, Houston Community College is subject to the Campus Carry Law (SB11 2015). For more information, visit the HCC Campus Carry web page at <http://www.hccs.edu/district/departments/police/campus-carry/>

**HCC Policy
Statement:
Sexual Misconduct**

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status-in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor.

The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross
Director EEO/Compliance
Office of Institutional Equity & Diversity
3100 Main
(713) 718-8271
Houston, TX 77266-7517 or Institutional.Equity@hccs.edu

**HCC Online and/or
Continuing Education
Policies**

Access HCC Online Policies on their Web site:
All students are responsible for reading and understanding the HCC Online Student Handbook, which contains policies, information about conduct, and other important information. For the HCC Online Student Handbook, click on the link below or go to the HCC Online page on the HCC website.

The HCC Online Student Handbook contains policies and procedures unique to the online student. Students should have reviewed the handbook as part of the mandatory orientation. It is the student's responsibility to be familiar with the handbook's contents. The handbook contains valuable information, answers, and resources, such as HCC Online contacts, policies and procedures (how to drop, attendance requirements, etc.), student services (ADA, financial aid, degree planning, etc.), course information, testing procedures, technical support, and academic calendars. Refer to the HCC Online Student Handbook by visiting this link:
<http://www.hccs.edu/media/houston-community-college/distance-education/student-services/HCC-Online-Student-Handbook.pdf>

INSTRUCTIONAL METHODS

Methods of Instruction will be face-to-face and will include lecture; website assignments, various assigned readings from textbook and other books, peer-reviewed articles, Power-Point

presentations and Documentaries. **You are expected to read the whole book before the start of class and take notes during class.**

ASSIGNMENTS and ASSESSMENTS

TGA (Teacher Generated Activity)

These will be four activities that the instructor will assign as an in or out of class project or quiz. These projects will not be announced and will be given at the instructor's discretion. These will be worth up to 50pts each.

Essays

The student will be required to write 3 essays of 1500 words each. The essays must be double spaced, with appropriate citations. Your essay grade will depend on the thoroughness of how well you answer the essay question along with proper grammar, punctuation and syntax. Essays will be worth up to 100 points each.

Quizzes:

Students will have to complete 5 quizzes on the Connect website. Each quiz is worth up to 10pts. Quizzes are multiple-choice.

Exams

There will be four exams. You will be given an exam at the end of every unit or every 5th Topic. Exams will consist of multiple choice questions. The exam questions will come from reading assignments, homework, lectures and documentaries. Exams are worth up to 100pts each.

Evaluation Criteria:

Component	points	Total pts.
Essays (3)	100pts each	300pts
Quizzes (5)	10pts each	50pts
TGA (4)	50pts	200pts
Exams (4)	100pts	400pts

***Extra Credit**

There may be an opportunity for extra credit. FYI...Extra Credit is not an option if you have not completed ALL of the Required Course Assignments on time. If given extra credit these activities must be turned in at the designated time.

Letter Grade and Point Conversion Chart:

900 pts= A
899 – 800 pts= B
799 – 700 pts= C
699 – 600 pts= D
599 – 0 pts= F

Course Procedures and Expectations

- ❖ Examinations and Assignments **MUST** be completed and/or submitted on the **assigned date**. Failure to do so will result in a grade of zero for that particular assignment. **There will be NO makeup examinations given.** The only exception to this is illness, hospitalization, or death in the immediate family. **Please contact your instructor IMMEDIATELY by email if any of the aforementioned circumstances occur to make arrangements. You must provide documentation.**
- ❖ Be sure that you are aware of the due date and time of all course assignments. **Attendance is essential and is strongly recommended**; it will be taken each day that the class meets. **I do not accept emailed assignments.**
- ❖ **Class Discussions may center on intense topics, but the expectation is that you understand that each person is entitled to his or her own opinion concerning certain subjects. For my class those opinions are welcomed if supported by facts. Please refrain from verbally attacking other students. There will be Conflict and Controversy in this class. This should be viewed as an opportunity to learn and a sign of a healthy learning environment. Be mindful there is never an excuse for being disrespectful to anyone in the classroom and this behavior will not be tolerated and will be handled accordingly.**
- ❖ **Purchase your textbooks IMMEDIATELY.** You are expected to read the whole textbook and to be thoroughly familiar with the organization of the text, critical concepts, and definitions. Please read the whole book before the instructor begins lectures on the topics for the semester.
- ❖ Visitors are NOT permitted in the class unless preapproved with the instructor.
- ❖ **CELLPHONE and/or LAPTOP USE DURING CLASS TO PHOTO, VIDEO, TALK, TEXT, OR SURF THE WEB IS PROHIBITED!**
- ❖ If a student misses a regularly scheduled class, it is the **student's responsibility to find out from another student ALL** material/information they missed. This includes class notes, date changes, handouts, writing assignments and any other pertinent information. **It is therefore advised that students have a way to contact at least 2 of your classmates.** Time will be allotted on the first day of class to meet fellow students and exchange phone numbers, email addresses, etc. **Students not present on the first day are expected to obtain this information on their own.**

USE OF PHONES, CAMERA AND/OR RECORDING DEVICES

Use of recording devices, including camera phones and tape recorders, **is prohibited (not allowed)** in classrooms, laboratories, faculty offices, and other locations where instruction, tutoring, or testing occurs. Students with disabilities who need to use a recording device as a reasonable accommodation should contact the Office for Students with Disabilities for information regarding reasonable accommodations.

HCC POLICY STATEMENT: ADA

Students with disabilities

Houston Community College is dedicated to providing an inclusive learning environment by removing barriers and opening access for qualified students with documented disabilities in compliance with the

Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act. Ability Services is the designated office responsible for approving and coordinating reasonable accommodations and services in order to assist students with disabilities in reaching their full academic potential. In order to receive reasonable accommodations or evacuation assistance in an emergency, the student must be registered with Ability Services.

If you have a documented disability (e.g. learning, hearing, vision, physical, mental health, or a chronic health condition), that may require accommodations, please contact the appropriate Ability Services Office below. Please note that classroom accommodations cannot be provided prior to your Instructor's receipt of an accommodation letter and accommodations are not retroactive. Accommodations can be requested at any time during the semester, however if an accommodation letter is provided to the Instructor after the first day of class, sufficient time (1 week) must be allotted for the Instructor to implement the accommodations.

*Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. **Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status-in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor.** The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:*

David Cross
Director EEO/Compliance
Office of Institutional Equity & Diversity
3100 Main
(713) 718-8271
[Houston, TX 77266-7517 or Houston, TX 77266-7517 or Institutional.Equity@hccs.edu](mailto:Institutional.Equity@hccs.edu)

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <http://www.hccs.edu/district/students/disability-services/>

Ability Service Contact Information

Central College

713.718.6164

Coleman College

713-718-7376

Northeast College

713-718-8322

Northwest College

713-718-5422

713-718-5408

Southeast College

713-718-7144

Southwest College

713-718-5910

Adaptive Equipment/Assistive Technology

713-718-6629

713-718-5604

Interpreting and CART services

713-718-6333

HCC POLICY STATEMENT: ACADEMIC HONESTY

“Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion.

Cheating on a test includes:

1. Copying from another student’s test paper.
2. using, during a test, materials not authorized by the person giving the test.
3. Collaborating with another student during a test without authorization.
4. Knowingly using, buying, selling, stealing, transporting, or soliciting in whole or in part the contents of an un-administered test.
5. Substituting for another student, or permitting another student to substitute for one’s self, to take a test.
6. Bribing another person to obtain a test that is to be administered.

Plagiarism

Plagiarism is not allowed or tolerated in academia. Plagiarism’ means the appropriation or copying of another author’s work and the unacknowledged incorporation of that work into one’s own written work for credit.

‘Collusion’ means the unauthorized collaboration with another person in preparing work offered for credit.” (HCC Core Sociology Curriculum.)

HCC POLICY STATEMENT: CLASS ATTENDANCE

The following statements appear in the College catalog regarding class attendance:

“Students are expected to attend classes regularly. Students are responsible for material covered during their absences, and it is the student’s responsibility to consult with instructors for makeup assignments. Class attendance is checked daily by instructors. Although it is the responsibility of the student to drop a course for non-attendance, the instructor has the authority to drop a student for excessive absences. A student may be dropped from a course for absenteeism after the student has accumulated absences in excess of 12.5 percent of the hours of instruction (including lecture and laboratory time). For example: For a three credit-hour lecture class meeting three hours per week (48 hours of instruction), a student may be dropped after six hours of absences. For a four credit-hour lecture/lab course meeting six hours per week (96 hours of instruction), a student may be dropped after 12 hours of absences. Certain departments or programs may be governed by accrediting or certification standards that require more stringent attendance policies. NOTE: IT IS THE RESPONSIBILITY OF THE STUDENT TO WITHDRAW OFFICIALLY FROM A COURSE. Administrative drops are at the discretion of the instructor. Failure of a student to withdraw officially could result in the student receiving a grade of "F" in the course. For the deadline for course withdrawal, check the current course Schedule of Courses.”

HCC POLICY STATEMENT: COURSE WITHDRAWAL

To help students avoid having to drop/withdraw from any class, HCC has instituted an Early Alert process by which your professor **may** “alert” you and HCCS counselors that you might fail a class because of excessive absences and/or poor academic performance. Contact your professor regarding your academic performance or a counselor to learn about what, if any, HCC interventions might be available to assist you—online tutoring, child care, financial aid, job placement, etc.—to stay in class and improve your academic performance.

In order to withdraw from a class, you MUST contact your professor and this must be done PRIOR to the withdrawal deadline to receive a “W” on your transcript. If you do not withdraw before the deadline, you will receive the grade that you have earned by the end of the semester. Zeros averaged in for required assignments/tests not submitted will lower your semester average significantly, most likely resulting in a failing grade (“F”). If you do not feel comfortable contacting your professor to withdraw, you may contact a counselor. However, please **do not** contact both a counselor and your professor to request a withdrawal; either one is sufficient.

Classes of other duration (mini-term, flex-entry, 8-weeks, etc.) may have different final withdrawal deadlines. Please visit the online registration calendars or contact the HCC Registrar’s Office to determine class withdrawal deadlines.

“Remember to allow a 24-hour response time when communicating via email and/or telephone with a professor and/or counselor. Do not submit a request to discuss withdrawal options less than a day before the deadline.” If you do not withdraw before the deadline, you will receive the grade that you are making in the class as your final grade.

The following statements appear in the [HCCS Student Handbook](#) regarding withdrawal from a course:

Be certain you understand HCC policies about dropping a course. It is your responsibility to withdraw officially from a class and prevent an “F” from appearing on your transcript.

When considering withdrawal from a course, remember that:

No grade is given and your transcript reflects no record of the course if you withdraw before the [Official Date of Record](#). [Please see the HCCS Official Academic Calendar [which can be found by clicking on this link](#)].

A “W” (indicating withdrawal) appears on your transcript if you drop a course after the [Official Date of Record](#) and before the final deadline. [Please see the HCCS Official Academic Calendar [which can be found by clicking on this link](#)].

The final deadline to drop a course is four weeks before fall or spring semester finals and one week before summer semester exams. [Please see the HCCS Official Academic Calendar [which can be found by clicking on this link](#).]

There are three ways to withdraw from a course:

1. Complete an official withdrawal form available at any campus.
2. Write a letter stating your request to withdrawal. The effective date of your withdrawal is the post marked date of your letter:

Office of Student Records

Houston Community College System

P. O. Box 667517

Houston, TX 77266-7517

3. Fax a letter of withdrawal to Registrar’s office: 713-718-2111.

http://www.hccs.edu/hcc/System%20Home/Departments/Student_Handbook/academic_info.pdf

HCC POLICY STATEMENT: COURSE REPEAT FEE

“NOTICE: Students who repeat a course for a third or more times may soon face significant tuition/fee increases at HCC and other Texas public colleges and universities. Please ask your

instructor / counselor about opportunities for tutoring/other assistance prior to considering course withdrawal or if you are not receiving passing grades.”

Course Withdrawals-First Time Freshman Students-Fall 2007 and Later Under Section 51.907 of the Texas Education Code

“An institution of higher education may not permit a student to drop more than six courses, including any course a transfer student has dropped at another institution of higher education.” This statute was enacted by the State of Texas in the Spring 2007 and applies to students who enroll in a public institution of higher education as a first-time freshman in fall 2007 or later. Any course that a student drops is counted toward the six-course limit if “(1) the student was able to drop the course without receiving a grade or incurring an academic penalty; (2) the student’s transcript indicates or will indicate that the student was enrolled in the course; and (3) the student is not dropping the course in order to withdraw from [sic] the institution.” High school students enrolled in HCC Dual Credit and Early College are waived from this requirement until they graduate from high school.

All college-level courses dropped after the official day of record are included in the six-course limit unless the student demonstrates to an appropriate college official that one of the following events occurred to the student during the semester or summer session:

A severe illness or other debilitating condition that affects the student’s ability to satisfactorily complete [sic] the course.

The student’s responsibility for the care of a sick, injured, or needy person if the provision of that care affects the student’s ability to satisfactorily complete [sic] the course.

The death of a person who is considered to be a member of the student’s family or who is otherwise considered to have a sufficiently close relationship to the student that the person’s death is considered to be a showing of good cause.

The active duty service as a member of the Texas National Guard or the armed forces of the United States of either the student or a person who is considered to be a member of the student’s family and such active duty interferes with the student’s ability to satisfactorily complete [sic] the course.

General Course Information 1-47 Front section 09-11.inddrev.indd 41 11/30/09 8.

<http://www.hccs.edu/hccs/future-students/catalog>.

PROGRAM/DISCIPLINE REQUIREMENTS

The following material is to be taught in every SOCI 1301 class offered at HCC.

The Foundations: Background and History—Overview of Sociology—Perspectives and Paradigms;

The Research Process

The Building Blocks: Culture, Socialization, Social Interaction and Social Structure, Social Groups and Bureaucracies, Deviance.

Stratification: General Stratification—An Overview. (Instructors must pick 3 out of the 5 topics listed below; instructors may incorporate material from one module into another): World/Global Stratification.

Minorities: Race and Ethnicity, Sex or Gender, Age, Disability

The Institutions of Society (Instructors must pick 3 out of the 6 topics listed below; instructors may incorporate material from one module into another): The Family (may include marriage and

human sexuality), Education, Religion, Law/Politics/Government, Medicine (may include issues of health and disease), Media.

Collective Behavior: Social Change/Social Movements (Instructors may choose to include some but not all of the sections in this module or may choose to incorporate material from one module into another): Social Movements, Ecological Processes, Environment, Globalization and Development, Modernity, Population, Revolutions, Technology, Terrorism, Urbanization.

GRADING

Your instructor will conduct quizzes, exams, and assessments that you can use to determine how successful you are at achieving the course learning outcomes (mastery of course content and skills) outlined in the syllabus. If you find you are not mastering the material and skills, **you are encouraged to reflect on how you study and prepare for each class.** Your instructor welcomes a dialogue on what you discover and may be able to assist you in finding resources on campus that will improve your performance.

Houston Community College's standard grading system, which will be used in this class, is: 100-90=A, 89-80=B, 79-70=C, 69-60=D, 59-0=F.

EGLS3 -- EVALUATION FOR GREATER LEARNING STUDENT SURVEY SYSTEM

At Houston Community College, professors believe that thoughtful student feedback is necessary to improve teaching and learning. During a designated time, you will be asked to answer a short online survey of research-based questions related to instruction. The anonymous results of the survey will be made available to your professors and division chairs for continual improvement of instruction. Look for the survey as part of the Houston Community College Student System online near the end of the term.

Essential Needs Statement: Any student who may be facing challenges in affording or accessing sufficient food to eat every day, or who lacks a safe and stable place to live, and believes this may affect their performance in the course, is encouraged to contact the Dean of Students for support. Additionally, please notify your professor (me) if you are comfortable in doing so. This will enable me to provide you with guidance on resources that I am aware of relating to essential needs.

Tentative Course Calendar for spring 2018

Date	Topics of Discussion
January 16 th -18 th	Syllabus Review and Class Introduction
22 nd -23 rd	Topic 1: Intro to Sociology and Documentary on Methods of Socialization
24 th -25 th	Topic 2: Research Methods to Finding Truth
29 th -February 1 st	Topic 3 : Culture and Documentary on Methods of Socialization
5 th -6 th	Topic 4: Seeking the Self: Socialization and Interaction
7 th -8 th	Topic 5: The Group
12 th -13 th	Exam 1: Topics 1-5, Online homework and Essay 1 Due
14 th -15 th	Topic 6: Collective Behavior
19 th -20 th	Topic 7: Deviance and Crime

21 st -22 nd	Topic 8: Social Stratification, Documentary on Methods of Socialization
26 th - March 1st	Topic 9: Race and Ethnicity
	Topic 9 Continued

5 th -6 th	Topic 10: Population Issues
7 th -8 th	Exam 2: Topics 6-10, Online homework and Essay 2 due
12th-16th	SPRING BREAK
19 th - April 5th	Topics 11-15: The Institutions of Society
9 th -10 th	Exam 3: Topics 11-15, Online homework and Essays 3 Due
11 th -30 th	Skill Reinforcement Activities: Documentaries, Group and Classroom Discussions Etc.
May 1st-3rd	Extra Credit Presentations and Review
7 th -10 th	Final Exam TBA

You are expected:

- 1. to read the whole book before the lectures***
- 2. take notes during class**
- 3. participate in classroom discussions about the topics.**

***You are responsible for all information in the book whether I cover it or not during class.**

***FYI: Your attitude, at the beginning of the semester, will be my attitude as the semester draws to a close.**