 Course Syllabus

**Business Law /Contracts**

**BUSG 2305**

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| **Semester with Course Reference Number (CRN)** | Spring 2012 |
| **Instructor contact information (phone number and email address)** | Michael A. Davenport  Phone: 281.586.2208  Email: Michael.davenport@hccs.edu |
| **Office Location and Hours** | Northwest college – Spring Branch |
| **Course Location/Times** |
| **Course Semester Credit Hours (SCH) (lecture, lab) If applicable** | |  |  |  | | --- | --- | --- | | Credit Hours | 3.00 |  | | Lecture Hours | 3.00 |  | | Laboratory Hours |  |  | |
| **Total Course Contact Hours** | 48 |
| **Continuing Education Units (CEU): if applicable** |  |
| **Course Length (number of weeks)** | 16 week |
| **Type of Instruction** | Web-enhanced |
| **Course Description:** | Principles of law which form the legal framework for business activity including applicable statues, contracts, and agency. (Formerly BUSI 2301)  Credit: 3 (3 lecture) |
| **Course Prerequisite(s)** | **PREREQUISITE(S):**   * ENGL 1301     **FREQUENT REQUISITES**   * ENGL 0300 or 0347 * GUST 0342 (9th -11th Grade Reading) * MATH 0306 (Basic Math Pre-Algebra) |
| **Academic Discipline/CTE Program Learning Outcomes** | 1. Identify essential management skills necessary for career success.  2. Describe the relationships of social responsibility, ethics, and law in business.  3. Examine the role of strategic human resource planning in support of organizational mission and objectives.  4. Describe the impact of corporate culture and atmosphere on employee behavior.  5. Construct a business plan. |
| **Course Student Learning Outcomes (SLO): 4 to 7** | 1. Define fundamental legal terminology regarding contracts, torts, property, and wills  2. Differentiate between business ethics and legal issues  3. Identify and explain required elements of torts  4. Identify and explain requirements of contracts  5. Identify and explain various consumer laws as applied to business and individuals |
| **Learning Objectives (Numbering system should be linked to SLO - e.g., 1.1, 1.2, 1.3, etc.)** | **Define fundamental legal terminology regarding contracts, torts, property, and wills**  **Differentiate between business ethics and legal issues**  **Identify and explain required elements of torts**  **Identify and explain requirements of contracts**  **Identify and explain various consumer laws as applied to business and individuals** |
| **SCANS and/or Core Curriculum Competencies: If applicable** | SCANS  **Define fundamental legal terminology regarding contracts, torts, property, and wills** Foundation Skills - Basic –Reading Foundation Skills - Basic –Writing Foundation Skills - Basic –Listening Foundation Skills - Basic -Speaking  **Differentiate between business ethics and legal issues** Foundation Skills - Basic –Reading Foundation Skills - Basic –Writing Foundation Skills - Basic –Listening Foundation Skills - Basic -Speaking  **Identify and explain required elements of torts** Foundation Skills - Basic –Reading Foundation Skills - Basic –Writing Foundation Skills - Basic –Listening Foundation Skills - Basic -Speaking  **Identify and explain requirements of contracts** Foundation Skills - Basic –Reading Foundation Skills - Basic –Writing Foundation Skills - Basic –Listening Foundation Skills - Basic -Speaking  **Identify and explain various consumer laws as applied to business and individuals** Foundation Skills - Basic –Reading Foundation Skills - Basic –Writing Foundation Skills - Basic –Listening Foundation Skills - Basic -Speaking |
| **Instructional Methods** | Web-enhanced (49% or less) |
| **Student Assignments** | Textbook will vary according to the current topics of the course. |
| **Student Assessment(s)** | **Define fundamental legal terminology regarding contracts, torts, property, and wills**  Exam 1 33 1/3%  Project 33 1/3%  Final Exam 33 1/3%  **Differentiate between business ethics and legal issues** Exam 1 33 1/3%  Project 33 1/3%  Final Exam 33 1/3%  **Identify and explain required elements of torts**  Exam 1 33 1/3%  Project 33 1/3%  Final Exam 33 1/3%  **Identify and explain requirements of contracts**  Exam 1 33 1/3%  Project 33 1/3%  Final Exam 33 1/3%  **Identify and explain various consumer laws as applied to business and individuals**  Exam 1 33 1/3%  Project 33 1/3%  Final Exam 33 1/3% |
| **Instructor's Requirements** | **Course Content**  STUDENT LEARNING OUTCOMES  Upon completion of this course, the student should be able to:  Define fundamental legal terminology regarding contracts, torts, property, and wills; differentiate  between business ethics and legal issues; and identify and explain required elements of torts,  requirements of contracts, and various consumer laws as applied to business and individuals.    **Make-up policy**  Only in the event of emergency.  **Projects, Assignments, Portfolios, Service Learning, Internships, etc.**  One project to be determined by Professor is required to be presented in class. |
| **Program/Discipline Requirements: If applicable** | **Course Requirements and Grading Policy**  It is the policy of the Dean of Workforce that an Incomplete may be given only for extenuating  circumstances (i.e., family illness, accident, and an unforeseen event occurring at final exam time).  Individual instructors may use a variety of grading policies and create tailored course requirements  to their courses. |
| **HCC Grading Scale** | |  |  |  | | --- | --- | --- | | A = 100- 90 |  | 4 points per semester hour | | B = 89 - 80: |  | 3 points per semester hour | | C = 79 - 70: |  | 2 points per semester hour | | D = 69 - 60: |  | 1 point per semester hour |  | | 59 and below = F |  | 0 points per semester hour |  | | IP (In Progress) |  | 0 points per semester hour |  | | W(Withdrawn) |  | 0 points per semester hour |  | | I (Incomplete) |  | 0 points per semester hour |  | | AUD (Audit) |  | 0 points per semester hour |  |   See "Health Science Program/Discipline Requirements" for grading scale. |
| **Instructor Grading Criteria** | **Testing**  Exam 1 33 1/3%  Project 33 1/3%  Final Exam 33 1/3% |
| **Instructional Materials** | Kubasek, Browne, Herron, et al; Business Law I, McGraw-Hill, 2012 ISBN 13:978-0-07-754767-7 |
| **COURSE CALENDAR WITH READING ASSIGNMENTS**  The student should view the course calendar on Blackboard for reading assignments. **HCC Policy Statement:** It is the policy of the Dean of Workforce that an Incomplete may be given only for extenuating circumstances (i.e., family illness, accident, or an unforeseen event occurring at final exam time). **Students with Disabilities**  Any student with a documented disability (e.g. physical, learning, psychiatric, vision, hearing, etc.)Who needs to arrange reasonable accommodations must contact the Disability Services Office at the respective college at the beginning of each semester. Faculty are authorized to provide only the  accommodations requested by the Disability Support Services Office."  For questions, contact Donna Price at 713-718-5165 or the Disability Counselor at your college. To  visit the ADA Web site, log on to www.hccs.edu, click Future Students, scroll down the page and  click on the words Disability Information.  \* Central ADA Counselors – John Reno – 713-718-6164, Martha Scribner – 713-718-6164  \* Northeast ADA Counselor – Kim Ingram – 713-718-8420  \* Northwest ADA Counselor – Mahnaz Kolaini – 713-718-5422  \* Southeast ADA Counselor – Jette Friis – 713-718-7218  \* Southwest ADA Counselor – Dr. Becky Hauri – 713-718-7910  \* Coleman ADA Counselor – Dr. Raj Gupta – 713-718-7631  **Attendance and Withdrawal Policies**  Class attendance is important. Generally, the course material is covered in the text; however,  lectures and small group exercises augment and clarify the textbook material. You are encouraged  to get to know your fellow students in order to have a source for lecture notes and handouts if you  cannot attend a class session. Students are expected to assume the responsibility for learning.  Your instructor will assist you, but the actual responsibility rests with you. Students are also  expected to devote their energy to attaining the skills and knowledge required for their particular  career goals. Disruptive activity that hinders other students' learning or deters an instructor from  effective teaching will not be tolerated under any circumstances.  In accordance with HCCS rules, the instructor has the authority to drop a student from any class  after the student has been absent for periods equivalent to two weeks of class (6 classes).  However, the student has the ultimate responsibility to withdraw from the course. Attending class  lectures is vital to understanding, integrating, and applying the concepts discussed in class.  Attendance will be kept according to HCCS rules. If there are extreme circumstances that require  absence from class, it is the student's responsibility to notify the instructor before the class period.  Students absent from class are still responsible for all material assigned and/or covered during the  missed session. Students arriving late or leaving early should notify the instructor ahead of time,  and sit in a seating location that is least likely to disrupt the class.  For additional information refer to the HCCS catalog.    **Course Calendar with Reading Assignments**  Reading assignments are associated with chapters covered on each exam. It is the student's  responsibility to review the course syllabus insuring correct chapters are read and studied prior to  each exam.  **Note:** *The professor reserves the right to modify the course requirements, assignments, grading procedures, and other related policies as circumstances may dictate.*   | **Class Date** | **Chapter** | **Topic** | | --- | --- | --- | | Week 1 | 1 | An Introduction to Law | | Week 2 | 2 | , Business Ethics and White Collar Crime | | Week 3 | 3 | The U.S. legal system and | | Week 4 | 4&5 | ADR, Constitutional Principles | | Week 5 | 7&8 | Crime and the Business Community, Tort Law | | Week 6 | 9&12 | Negligence and Strict Liability and Intellectual Property | | Week 7 |  | Review | | Week 8 | Exam 1 | Chapters 1-12 | | Week 9 | 13,14 | |  |  | | --- | --- | | Introduction | To Contracts and Agreement | | | Week 10 | 15,16 | Consideration, Capacity and Legality | | Week 11 | 17,18 | Legal Assent, Contracts in writing | | Week 12 | 19,20 | Third Party Rights, Discharge and remedies |   Week 13 26,27 Negotiable Instruments  Week 14 33,34 Agency  Week 15 Projects  Week 16 Final Exam | |
| **Access Student Services Policies on their Web site:** | <http://hccs.edu/student-rights> |
| **Distance Education and/or Continuing Education Policies** | |
| **Access DE Policies on their Web site:** | <http://de.hccs.edu/Distance_Ed/DE_Home/faculty_resources/PDFs/DE_Syllabus.pdf> |
| **Access CE Policies on their Web site:** | <http://hccs.edu/CE-student-guidelines> |