



Welcome to English Composition II

Engl 1302 – Fall 2016, CRN 13247
Tuesday and Thursday 5:30 – 7:00 p.m., Room 115A
3 Credit Hours / 48 hours per semester
16 Weeks: 8/22/2016 – 12/11/2016
Lecture / Core Curriculum

Instructor: Michael Suarez

Contact Information:

- Michael.suarez@hccs.edu
- Email for this specific class: comp2.katy@gmail.com
- elearning site: <http://learning.hccs.edu/faculty/michael.suarez>
- Office Hours: before and after class each day, but do know we can meet in the library should you need more time to discuss something

Please contact me concerning any problems that you are experiencing in this course, and remember that you do not need to wait until you have received a poor grade before asking for my assistance. I am available. Also, be sure to take advantage of the tutors (see additional support) who are available during much of the day, five days a week.

Additional Support:

- Tutoring and Writing Centers
 - On-Campus tutors in the Katy Campus Writing Center, Room 321, which is located across from the third floor Library. Look for posted hours or call 713-718-5841.
 - Writing Center at Spring Branch Campus, South Hall, Room 703. Look for posted hours or call 713-718-5889.

Prerequisites: English 1301 or the equivalent

Instructional Materials:

- *Current Issues and Enduring Questions*, Tenth Edition, Bedford/St. Martin's. 2014 (CI)
- *English 1302 Study Guide* (SG)
- Suggested Text: College Level Dictionary and/or Thesaurus
- Blue Book(s) for Mid-term Exam

Course Goals:

In English 1302, we seek to provide writing instruction and practice that will help students master critical analysis of reading selections (both fiction and non-fiction) and the research process, as well as to continue to creatively implement persuasive/argumentative writing techniques. All elements of English 1302 require students to apply critical thinking and writing skill introduced in English 1301.

Given the rapid evolution of necessary knowledge and skills and the need to take into account global, national, state, and local cultures, the core curriculum must ensure that students will develop the essential knowledge and skills they need to be successful in college, in a career, in their communities, and in life. Through the Texas Core Curriculum, students will gain a foundation of knowledge of human cultures and the physical and natural world, develop principles of personal and social responsibility for living in a diverse world, and advance intellectual and practical skills that are essential for all learning.

Students enrolled in this core curriculum course will complete a research project or case study designed to cultivate the following core objectives:

- **Critical Thinking Skills**—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Communication Skills**—to include effective development, interpretation and expression of ideas through written, oral and visual communication
- **Personal Responsibility**—to include the ability to connect choices, actions, and consequences to ethical decision-making
- **Teamwork**—to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal

Course Description:

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information resources; and critical thinking about evidence and conclusions. Prerequisite: English 1301 or a satisfactory score in the CLEP Exam. Credit: 3 semester hours (3 lecture hours).

Instructional Methods:

To fulfill my personal goal of making you the best writer and thinker I can in 16 weeks, you will experience a variety of instructional methods. Although you will be involved in collaborative activities—discussion, group work, peer reviews, and projects—I will give you very specific guidance as to how to write analyses and arguments.

CORE Curriculum Competencies:

This course stresses the HCC CORE Competencies of reading, writing, speaking, listening, critical thinking, teamwork, personal responsibility, and computer literacy.

Minimum Writing Requirement:

To be good on a computer, one must spend many hours on it. To be a good writer, one must write...a lot. As in any other skill, practice advances mastery: 6,000 words minimum. This course requires more.

Student Assignments:

This class begins with a steep learning curve, then levels off, so students can gain mastery of the skills taught. Consequently, students should strive to not miss any classes at the beginning of the semester. Each assignment builds upon the next so that by the end of the semester, the attentive student will know how to effectively use connotative language and write provocative analyses and argumentative papers, properly citing sources and applying MLA style. (Note that each assignment will have its own set of criteria to be met.)

Assignments include (but are not necessarily limited to):

Midterm Critical Analysis, an in-class mid-term where a student analyses an audience based on the author's use of appeals to logic, emotion, and credibility.

Argumentative Research Paper Project, a 2500+ word paper that takes a stand on an issue; it refutes at least two opposing positions, using MLA documentation. Students must utilize at least eight sources. In addition, students must participate in a 2-3 week workshop, wherein each student will address issues with his or her own paper for a final re-write later in the semester. (Specific assignments to be found on Learning Web.)

Oral Presentation/Lead in Class Discussion, students will be given either a chapter or a set of pages from the textbook. A 10+ minute presentation will be given on a set date, immediately followed by a 20+ class discussion, which the students will lead.

Class Participation, every class period will require in-depth discussion on the day's reading. Students will be required to participate or answer when called on to receive credit for any given day. Periodic quizzes will also be given, as well as Peer Reviews and the occasional writing exercise. (Extra out-of-class work may be assigned, and the resulting grades will be added here.)

Critical Writing Essay, assigned to allow the student to flex those writing muscles.

Final, the final draft of your Argumentative Research Paper (no late papers will be accepted under any and all circumstances).

Student Assessments

- Argumentative Research Paper Project 30%
- Mid-term Exam 20%
- Class Participation: Discussions, Quizzes, Etc. 20%
- Oral Presentation/Lead in Class Discussion 10%
- Critical Writing Essay 10%
- Final Exam 10%

Where to Find Copies of Specific Assignments and Written Support for this Class:

On the elearning site noted above, the syllabus and calendar, assignments, handouts, and other materials concerning English are available to read, download and/or print.

Instructor Grading Criteria:

- Midterm and Final, as well as your Research Paper and Critical Writing Essay (and any in-class writing or homework)
 - These papers will be graded by English Discipline standards, which include grammar, sentence structure, punctuation, word usage, tone, and mechanics. The grading profile is weighted by the following percentages:
 - Content 27%
 - Organization 23%
 - Sentences 20%
 - Word Use and Tone 17%
 - Punctuation and Mechanics 13%

HCC Grading Scale:

A = 100 – 90

B = 89 – 80

C = 79 – 70

D = 69 – 60

F = 59 and below

HCC Policy Statements:

- **Discipline:** As your instructor and as a student in this class, our shared responsibility is to develop and maintain a positive learning environment for everyone. I take this responsibility seriously and will inform members of the class if their behavior makes it difficult for me to carry out this task. As a fellow learner, you are asked to respect the learning needs of your classmates and to assist me achieve this critical goal. (See Student Handbook)
- **Academic Honesty:** A student who is academically dishonest is, by definition, not showing that the coursework has been learned, and that student is claiming an advantage not available to other students. The instructor is responsible for

measuring each student's individual achievements and also for ensuring that all students compete on a level playing field. Thus, in our system, the instructor has teaching, grading, and enforcing roles. You are expected to be familiar with the HCC's policy on Academic Honesty found in the catalogue. What that means is that if you are charged with an offense, pleading ignorance of the rules will not help you.

Just so there is no misunderstanding, plagiarism (using another's ideas or words without giving credit), Collusion (unauthorized collaboration with another person in preparing written work offered for credit), and other forms of cheating will not be tolerated. To be accepted, all papers require proof of their development. Students who plagiarize, collude, or cheat may face disciplinary action including the grade of 0 for the assignment, an F for the course, and/or dismissal from the college. For more on plagiarism, see "Plagiarism" in *The New McGraw-Hill Handbook, second edition*. (See Student Handbook)

- **Special Needs:** ADA- Services to Students with Disabilities

Any student with a documented disability (e.g. physical, learning, psychiatric, vision, hearing, etc.) who needs to arrange reasonable accommodations must contact the Disability Services Office at the respective college at the beginning of each semester. Faculty are only authorized to provide only the accommodations requested by the Disability Support Services Office.

The ADA counselors: Northwest ADA Counselors: Lisa Parkinson – 713.718.5667 (officed at Spring Branch) and Dr. LaRonda Ashford – 713.718.5408 (officed at Katy)

- **Title IX:** TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, 20 U.S.C. A§ 1681 ET. SEQ. Title IX of the Education Amendments of 1972 requires that institutions have policies and procedures that protect students' rights with regard to sex/gender discrimination. Information regarding these rights are on the HCC website under Students-Anti-discrimination. Students who are pregnant and require accommodations should contact any of the ADA Counselors for assistance. It is important that every student understands and conforms to respectful behavior while at HCC. Sexual misconduct is not condoned and will be addressed promptly. Know your rights and how to avoid these difficult situations.

Log in to: www.edurisksolutions.org . Sign in using your HCC student e-mail account, then go to the button at the top right that says Login and enter your student number.

- **Missing Class:** If absent or late to a class, the student is responsible for any information missed. Each student should exchange emails or phone numbers with at least three other students. After an absence, students are to find out what they missed before returning to class. Do not ask the instructor if you missed

anything important. If students come in tardy, it is their responsibility to find out what they missed and to make sure, after class, that their attendance has been recorded; otherwise, they will be considered absent. Also, you may be excused for certain absences given that you provide a truthful and adequate reason for doing so, as well as evidence.

- **Attendance/Withdrawals:** You should understand that your in-class grade will suffer as a result of absences, and of course, your ability to do the work required in the course will also be impaired and grades on that work will naturally be lower. If a student misses more than 6 hours of class, excused or non-excused absences, the student may be dropped from the course. Three tardies equal one absence. Leaving early is the same as a tardy. If students stop attending the class, they will receive an Fx, failure due to absences, on their transcript.
 - If you feel that you cannot complete this course, please take the time to meet with me to discuss why you feel it is necessary to do so. I may be able to provide you with suggestions to enable you to complete the course. Your success is important.
 - Faculty can only withdraw you from a class for excess absences. Should you choose to withdraw from any class, please consider the following carefully: The State of Texas imposes penalties on students who drop courses excessively. For example, if you take the same course more than two times, you have to pay extra tuition. In 2007, the Texas Legislature passed a law limiting new students (those starting college in Fall 2007) to no more than six total course withdrawals throughout their academic career in obtaining a baccalaureate degree. There may be future penalties imposed.
- **Last day for Administrative /Student Withdrawals:**
Friday, October 28, 2016

Census Date

Students who have no recorded attendance before the Census Date (the Official Day of Record) will be automatically dropped from the class by the Registrar. Students dropped for nonattendance will not be reinstated. The Census Date varies according the session. Please refer to the Academic Calendar for the exact date for each session.

HCC Student Services Information:

Student Services provides master's and doctoral-level counseling for the Northwest College student body. Counselors are available at each campus to assist students in creating class schedules, evaluating college transcripts, and completing degree/certificate plans.

Student Services regular business hours are the same at both campuses. Phone numbers:

- * 8 a.m. – 7 p.m. M – Th
- * 8 a.m. – 1 p.m. F – Sat
- * Katy Campus, 713-718-5751
- * Spring Branch Campus, 713-718-5669

Additional Information:



<http://northwest.hccs.edu/northwest/campus-services>

Early Alert: HCC has instituted an Early Alert process by which your professor will “alert” you through counselors of concerns that you might fail a class because of excessive absences and/or poor academic performance.

Instructor Requirements:

- **Submission of materials.** As in any activity, writing follows certain rules so that audience and participants know what to do and what to expect.
 - **In-class essays** must be written on blue books. Unless told otherwise, students will write on one side of a page and skip every other line to allow room for instructor comments.
 - **Out of class papers** may be turned in any time before and including the last day to turn in said assignments. (See **calendar** and specific assignments for those dates.) After that, papers will not be accepted under

- any and all circumstances. Make-up of in-class exams and oral presentations: see me about these.
- Out-of-class essays must follow basic MLA rules (Modern Language Association: the writing body that is the equivalent of the NBA) and be typed, double spaced, and printed on 8 1/2 x 11" white paper with 1" margins and use a 12 pt. plain font. For my class, unless told otherwise, please do not submit title sheets, cover booklets, or bindings. Secure the required materials with a staple or paper clip. Points will be deducted from papers, which do not meet requirements. **Students are also required to submit their out-of-class essays via email on or before the last day to turn in essays. (See calendar and specific assignments for those dates.)**
 - **Note: Please put your name in the subject line and send to the Gmail address for this class.**
- **Electronics in the classroom:** As a student active in the learning community of this course, it is your responsibility to be respectful of the learning atmosphere in your classroom. To show respect of your fellow students and instructor, you will turn off your phone and other electronic devices and will not use these devices in the classroom unless you receive permission from the instructor. If such a device sounds or is used during class, it will be considered a disruption of the educational process (such as other forms of inappropriate behavior) and the student may be asked to leave for the rest of the class period. If a student expects an emergency call, he or she must speak to the instructor to receive an exception to this policy.

Syllabus:

It is up to students to download the syllabus from the Learning Web. Because of limited copying budgets, instructors have been told to post their handouts on line to reduce copying costs.

Extra Credit:

Any and all extra credit will be at the discretion of the professor.

EGLS₃ (Evaluation for Greater Learning Student Survey System)

At Houston Community College, professors believe that thoughtful student feedback is necessary to improve teaching and learning. During a designated time near the end of the term, you will be asked to answer a short online survey of research-based questions related to instruction. The anonymous results of the survey will be made available to your professors and department chairs for continual improvement of instruction. Go to www.hccs.edu/egls3 for more information.

Open/Campus Carry of Handguns

No Firearms Are Allowed on Campus. If you see anyone carrying a firearm on campus call the HCC Police Department at **8-8888** immediately.

Texas House Bill 910—known as the “Open Carry” law—provides holders of a handgun license may now carry their handgun visibly in a waist belt holster or a shoulder holster, but they may not openly carry on or in a college campus or building and they may not openly carry on any public or private driveway, street, sidewalk or walkway, parking lot, parking garage or other parking area of the college. Open Carry is effective as of January 1, 2016.

Campus carry and open carry are two (2) separate laws. Texas Senate Bill 11—known as the “Campus Carry” law—will allow individuals who have a valid Texas handgun license to carry a concealed handgun in certain areas on college campuses. The Campus Carry law becomes effective at 4-year institutions on August 1, 2016 and at 2-year institutions on August 1, 2017.

All information regarding both Open Carry and Campus Carry will be posted at <http://www.hccs.edu/campuscarry> .

Campus Safety

If you are on campus and need emergency assistance, call 713-718-8888 or, from any campus phone, 8-8888. Use this emergency number instead of 911, which gets routed back to the HCC Police Department dispatch thus lengthening response time to your emergency situation.

The Egalitarian

The Egalitarian is HCC’s student newspaper, written and produced by students. The Egalitarian promotes the free exchange of ideas and information. The newspaper staff maintains a high standard of writing and journalistic excellence. Through The Egalitarian, interested students may have an opportunity to further expand their writing skills and see their work published. The Egalitarian is always in need of more writers. They publish stories on local and community news, sports, art and entertainment, as well as commentary. The Egalitarian is open to all currently enrolled HCC students at all HCC campuses regardless of their major.

For more information visit HCCEgalitarian.com

Alyssa Foley, Editor in Chief, would like you to contact her if you are interested in writing for The Egalitarian. Her email is afoley@hcc egalitarian.com

Libraries

HCC has a Learning Resource Center at each campus for student use. The library provides electronic resources including an online catalog system as well as numerous databases that contain full-text articles all available at <https://library.hccs.edu> . Find out library locations and hours here: http://library.hccs.edu/about_us/intersession_hours .

Open Computer Labs

Students have free access to the internet and word processing in open computer labs available at HCC campuses. Check on the door of the open computer lab for hours of operation.

Remind 101

Go to Learning Web and find the registration instructions for your class. This helpful tool allows us to communicate via text without having to share any information. **Strongly recommended.**

Email

Your HCC email is an official mode of communication for this course. Although a Gmail account has been set up for this class, please use my HCC email for all communications. Understand that I will check this email frequently, but please be aware that email is not a substitute for in-class participation or face-to-face consultation. If you are having trouble in this course, make plans to meet with me before or after class.

Tutoring

The Houston Community College Writing Centers provide a student-centered environment where professional tutors support student success for all HCC students. The primary goal of the Writing Centers is to offer free, convenient, and personalized assistance to help students improve their writing at any stage of the writing process required in any courses at HCC. Tutors will also assist students with their job application letters, resumes, and scholarship/transfer essays.

Each session lasts about thirty minutes. Students should bring their professor's assignment/writing prompt, any printed rough drafts, their textbooks, and (if necessary) a flash drive.

Consult Find-A-Tutor at <http://ctle3.hccs.edu/alltutoring/index.php?-link=stu> for Writing Center locations and times.

At HCC Writing Centers, each tutoring session becomes a learning experience.

Don't forget on-line tutors: <http://askonline.net>

Calendar for Composition II: Fall 2016

Readings and assignments must be read or completed by the date assigned, and they may be augmented or deleted by instructor. Due dates and exam dates may also be changed.¹ Any additional readings will be found on Learning Web and must be printed and brought to class to receive full participation credit for that day.² (Links for videos and films will be posted on Learning Web.)

Week 1

8/23 and 25:

T Syllabus and Calendar

Discuss Oral Presentations and Texts

What to Expect This Semester

TH

Required Reading: *Current Issues* pgs. 12-13, 21-23, 29-30

Recommended Reading: Chapter 1

Assign Critical Writing and Research Essays

Week 2

8/30 and 9/1:

T Critical Thinking

Quiz #1

Required Reading: *Current Issues* pgs. 47-50; 53-59; 61-63; and 71-72

Recommended Reading: Chapter 2

TH Critical Reading

Quiz #2

Required Reading: *Current Issues* pgs. 125-139

Recommended Reading: Chapter 3

Visual Rhetoric

Required Reading: *Current Issues* pgs. 170-175

Recommended Reading: Chapter 4

Last Day to Turn in Thesis and Outline

¹ This is not something I plan on doing, but life happens, and I want to be able to shuffle things around if need be. Please pay attention to any changes I make during class. If you are absent, ask a classmate for what you may have missed.

² You'll turn these in at the end of class. No reasons or excuses accepted.

Week 3

9/6 and 8:

T Visual Rhetoric (cont'd)

In-class exercise

Recommended Reading: Chapter 4

TH MLK's "Birmingham Jail"

Discussion of ethos, logos, and pathos

Quiz #3

Required Reading: "Letter from Birmingham Jail"

Recommended Reading: *SG* 5-21

Week 4

9/13 and 15:

T Analysis of Argument

Quiz #4

Discuss Research Project

Required Reading: *Current Issues* pgs. 196-203

Recommended Reading: Chapter 5

TH Developing an Argument

Quiz #5

In-class exercise

Recommended Reading: Chapter 6 and 7

Week 5

9/20 and 22:

T Types of Arguments

Quiz #6

In-class exercise

Required Reading: Chapter 8 and 9

TH Types of Arguments (cont'd)

Quiz #7

Required Reading: *Current Issues* pgs. 400-403

Recommended Reading: Chapter 10 and Chapter 11

Week 6

9/27 and 29:

T Types of Arguments (cont'd)

Required Reading Chapter 12 and Chapter 13

TH Prep for Mid-term

Last Day to Turn in Completed Draft of Research Paper

Week 7

10/4 and 6:

T & TH Mid-term In-class Essay

Week 8

10/11 and 13:

T & TH Workshop

Week 9

10/18 and 20:

T & TH Workshop

Week 10

10/25 and 27:

T Discussion³

Quiz #8

Required Reading: Chapter 14 and 15

Last Day to Turn in Critical Writing Essay

TH Discussion

Quiz #9

Required Reading: Chapter 16 and 18

Week 11

11/1 and 3:

T Discussion

Quiz #10

Required Reading: Chapter 17

Required Reading: Chapter 19 (505-523)

TH Discussion

Quiz #11

Required Reading: Chapter 20 and 22

Week 12

11/8 and 10:

T Discussion

Quiz #12

Required Reading: Chapter 21 (567-580)

³ Alas, presentations and taking the lead in class discussions begin here.

TH Discussion
Quiz #13
Required Reading: Chapter 23

Week 13

11/15 and 17:
T Discussion
Quiz #14
Required Reading: Chapter 24
Required Reading: Chapter 25

TH Discussion
Quiz #15
Required Reading: Chapter 26 (656-658) & (665-669) & (678-691)

Week 14

11/22 and 24:
T Discussion
Quiz #16
Required Reading: Chapter 28 (774-788)
Required Reading: Chapter 28 (789-803)

TH
Thanksgiving

Week 15

11/29 and 12/1:
T
No class

TH
Last Day to Turn in Argumentative Research Paper

Week 16

12/6 and 12/8:
T
TBA

TH
All work returned, including Final Exams