

Quizzing in Blackboard Vista for Students with Disabilities

Many students in the college district have disabilities that require extended time for taking exams; many of these same students take online classes. These students register with the office of [Disability Services for Students](#), which specifies the duration of the extended time in a letter that students present to instructors at the beginning of the semester.

Blackboard Vista 4 makes it easy and quick to create 'selective-release' online quizzes for students requiring additional time.

Create the selective-release quiz

1. Create the assessment for your class as you normally would. (You'll base your selective-release quiz on it.)
2. Then, from the Assessments Tool (*Build > Course Tools > Assessments*), select **Create Assessment**.
3. Enter your settings to create the new assessment:
 - Click the radio button next to "Base on an existing assessment," and click the arrow to open the dropdown menu.
 - In the dropdown menu, select the assessment that you previously created.
4. Click **Save**. You're returned to the Assessments Tool.

Change the duration setting

1. In the Assessments Tool, find your selective-release quiz in the list and click on the ActionLinks icon (at the end of the quiz name) to show a dropdown menu. Select **Edit Properties**.
2. In the *Edit Assessment Properties*, under *Duration*, increase the amount of time to the quiz by the amount directed in the letter from the Disability Resource Center. This will generally be **1.5 to 3 times the amount of time** provided to the other students. **Be sure to check the accommodations letter for the correct amount of time stated on letter.**
3. Click **Save**. You're returned to the Assessments Tool.

Set selective release for the quiz

Selective release will ensure that only the student(s) you specify will be able to take the selective-release quiz.

1. In the Assessments Tool, find your selective-release quiz in the list and click on the ActionLinks icon to show a dropdown menu. Select **Set Release Criteria**.
2. Click **Add Member Criteria**.
3. In the *Add Member Criteria* window, select User ID “equals”, then click the checkbox next to the name of the student(s) needing extended time. Click **Save**, then at the confirmation, click **Save** again.

Make the quiz available

As with all quizzes, you need to make the new quiz "Available." In the Assessments Tool, find your selective-release quiz in the list and click on the ActionLinks icon to show a dropdown menu. Select **Show Item**.

Set selective release for the original quiz

Selective release will ensure that the student(s) taking the extended-duration quiz will NOT have access to the standard-duration (original) version of the quiz.

1. In the Assessments Tool, find your original quiz in the list and click on the ActionLinks icon to show a dropdown menu. Select **Set Release Criteria**.
2. Click **Add Member Criteria**.
3. In the *Add Member Criteria* window, select User ID “does not equal”, then click the checkbox next to the name of the student(s) needing extended time. Click **Save**, then at the confirmation, click **Save** again.

Inform the student(s)

Be sure to communicate the name (if you changed the name of the quiz/exam) of the extended-duration quiz you just created to the student(s) needing additional time.