



Syllabus Principles of Real Estate II RELE 1238—online course

Semester with Course Reference Number (CRN)	Spring 2015 (47047) <i>Helpful Hint: Always <u>log in</u> within the <u>first 2 days</u> or the system might automatically drop you.</i>
Course Location/Times	Online February 23 to Thursday March 2, 2015 (final exam in person at 5601 West Loop campus only)
Textbook	For best results get your textbook <u>before</u> the course starts. <u>Texas Real Estate (12th Edition REQUIRED)</u> by Charles J. Jacobus You may find a discount price at www.cengagebrain.com Amazon.com usually has copies. Books may also be obtained at HCC bookstores, hccs.bkstore.com , or at the Houston Association of Realtors store, HAR.com , or phone 713 629 1900.
Instructor contact information	Pat Streeter During course, use course email. Before and after course use streeterpat@prodigy.net Expect replies Monday through Saturday.
Office Location and Hours	5601 West Loop South, Houston, TX 77081 Room C154, Fridays noon to 2:00 by appointment only Please set an appointment by emailing me at streeterpat@prodigy.net
Course Semester Credit Hours (SCH)	Credit Hours 2.00 Lecture Hours 2.00 Laboratory Hours 0
Total Course Contact Hours	32
Course Length (number of weeks)	5 (Spring Break is March 16 through 21, 2015.)
Type of Instruction	online
Course	Overview of licensing as a broker or salesperson. Includes ethics of practice as a license

Description:	holder, titles to and conveyance of real estate, legal descriptions, deeds, encumbrances and liens, distinctions between personal and real property, appraisal, finance and regulations, closing procedures, and real estate mathematics. Covers at least three hours of classroom instruction on federal, state, and local laws relating to housing, discrimination, housing credit discrimination, and community reinvestment. Fulfills at least 30 of 60 hours of required instruction for salesperson license.
Course Prerequisite(s)	none
Academic Discipline/CTE Program Learning Outcomes	<ol style="list-style-type: none"> 1. Explain the three Articles of the Texas Real Estate Commission's "Canons of Professional Ethics". 2. Analyze the disclosure requirements in various real estate situations. 3. Describe the real estate sales/transactions process. ?
Course Student Learning Outcomes (SLO): 4 to 7	<ol style="list-style-type: none"> 1. Demonstrate an advanced comprehensive working knowledge of the principles of real estate and how they apply to the real estate industry. 2. Describe sources and types of financing 3. Explain taxes and assessments 4. Define real estate leases and appraisal 5. Describe the principal-broker relationship.
Learning Objectives (Numbering system should be linked to SLO - e.g., 1.1, 1.2, 1.3, etc.)	See above.
SCANS and/or Core Curriculum Competencies: If applicable	<p>SCANS</p> <p>Demonstrate an advanced comprehensive working knowledge of the principles of real estate and how they apply to the real estate industry.</p> <p>Foundation Skills - Basic -Reading</p> <p>Describe sources and types of financing</p> <p>Explain taxes and assessments</p> <p>Define real estate leases and appraisal</p> <p>Describe the principal-broker relationship.</p> <p>Foundation Skills - Basic -Speaking</p>
Instructional Methods	Online Lessons, online quizzes, reading assignments in textbook, participation in online forums, list of real estate-related websites, online list of key terms, course email.
Student Assignments	Reading assignments in textbook and in online Lessons, required online quizzes, participation in class email and class forums.
Student Assessment(s)	Required forum participation, required online quizzes, online midterm exam, in-person final exam.
Instructor's Requirements	Participation in course forums and course email, plus completion of all quizzes, midterm exam, and final exam, by posted dates.
HCC Grading Scale	We will <u>no longer</u> offer <u>make-up</u> exams the Monday after final exam dates. HCC is now requiring teachers to post final grades immediately after the posted exam date. If a student misses the final exam in this course,

he/she **will receive an F in this course**. The student must contact the teacher (streeterpat@prodigy.net) to schedule a make-up exam at a later date. Students **might** also be able to arrange to take exams **early** through their teacher. Any such arrangement must be made during the first 2 weeks of class.

A = 100- 90

B = 89 - 80:

C = 79 - 70:

D = 69 - 60:

59 and below = F

W (Withdrawn) If a student decides to drop, it is his responsibility to withdraw himself from the class.

I (Incomplete) (You must have completed 75% of the course, and have a documented dire emergency.)

FX (failure due to non-participation/non-attendance)

FINAL GRADE OF FX: Students who stop attending class and do not withdraw themselves prior to the withdrawal deadline may either be dropped by their professor for excessive absences or be assigned the final grade of "FX" at the end of the course.

Logging into a DE course without active participation is seen as non-attendance.

Students who stop attending classes will receive a grade of "FX," compared to an earned grade of "F," which is due to poor performance.

Please note that HCC will not disburse financial aid funding for students who have never attended class.

Instructor Grading Criteria

Participation in online course can raise your final average 3 points.

Required open-book online quizzes (can be taken anytime during course): 25%

Open-book online midterm exam: 25%

Closed book, closed notes, in person final exam, covers all chapters: 50%

You must pass the final exam to pass the course. You must take the final exam in person at 5601 West Loop South, Houston, TX 77081, Room C153.

You are not permitted to take the exam at a different HCC campus.

If you live outside the Greater Houston Area, you must arrange for an outside proctor no later than the first 2 weeks of the course.

<http://hccs.edu/student-rights>

Access Student Services Policies on their Web site:

Access DE Policies on their Web site:

The Distance Education Student Handbook contains policies and procedures unique to the DE student. Students should have reviewed the handbook as part of the mandatory orientation.

It is the student's responsibility to be familiar with the handbook's contents. The handbook contains valuable information, answers, and resources, such as DE contacts, policies and procedures (how to drop, attendance requirements, etc.), student services (ADA, financial aid, degree planning, etc.), course information, testing procedures, technical support, and academic calendars. Refer to the DE Student Handbook by visiting this link:

<http://de.hccs.edu/de/de-student-handbook>

To Prepare for the State Licensing Exam

For students who wish to prepare for the State of Texas Real Estate Licensing Exam, we recommend that you register for the HCC Exam Prep class. It is also recommended that you use an exam prep book such as ***Texas Real Estate Exam Prep*** from Cengage Learning. This book/CD combination is stocked by the HCC Bookstore at the 5601 West Loop location, and is also available from the publisher at www.ichapters.com, ISBN-13: 978-0-324-64222-3.

