



**INRW**  
**Southeast College**  
**Integrated Reading and Writing**  
**INRW 0410 – CRN 14751 Spring 2017**

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CRN 14751 Semester Spring  
3 hour lecture /2 hours lab course / 36 hours per semester/ 8 weeks  
Class Time: TTh \_\_\_\_\_ Location: AM Bldg., Rm. 208

**Instructor: P. Jones**

**Instructor Contact Information: 713-718-7168; e-mail: [patricia.dennisjones@hccs.edu](mailto:patricia.dennisjones@hccs.edu)**

**Office location and hours: Angela Morales Bldg.-MW To be announced**

**Course Key (Course ID: given in class)**

Please feel free to contact me concerning any problems that you are experiencing in this course. You do not need to wait until you have received a poor grade before asking for my assistance. Your performance in my class is very important to me. I am available to hear your concerns and just to discuss course topics. Feel free to come by my office anytime during these hours.

**Course Description**

*Credit: 3 Credits (3 lecture & 2 lab)*

This course is a combined 3 hour lecture/2 hour lab (1 hour technology lab and 1 hour writing lab), performance based course designed to develop students' critical reading and academic writing skills. The focus of the course will be applying critical reading skills for organizing, analyzing, and retaining material and developing written work appropriate to the audience, purpose, situation and length of the assignment. The course integrates complementary reading and writing assignments with special emphasis given to reasoning and responding to issues arising from class readings. This course is designed to prepare students for college level reading and writing intensive courses ENGL 1301. Students will learn to write effective, logical paragraphs/essays, utilizing textual support to develop reading comprehension strategies, and to analyze, synthesize and make value judgments using critical thinking. Lab is required. The course fulfills TSI requirements for reading and writing. Students who successfully complete this course will qualify to take ENGL 1301.

**Prerequisites**

TSI placement scores.

**Course Goal**

The goal of INRW 0410 is to prepare students to perform in INRW 0420 and/or to enter college-level courses such as Freshman Composition, History, Government, Psychology, and other freshman college courses.

**Program Student Learning Outcomes:**

Upon successful completion of this course, students will be able to”

1. **Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.**
2. **Comprehend and use vocabulary effectively in oral communication, reading and writing.**
3. **Identify and analyze the audience, purpose, and message across a variety of texts.**
4. **Describe and apply insights gained from reading and writing a variety of texts.**
5. **Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer`s purpose.**
6. **Determine and use effective approaches and rhetorical strategies for given reading and writing situations.**
7. **Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.**
8. **Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.**
9. **Develop and use effective reading and revision strategies to strengthen the writer`s ability to compose college-level writing assignments.**
10. **Recognize and apply the conventions of Standard English in reading and writing.**

**Textbook: Fusion Kemper/Meyer/Van RYS/Sebranek, Book 1**

**Course Calendar INRW 0410 Spring 2017 CRN 14751**  
**8 Weeks**

**Week 1**

**Introduction to Course**  
**Introduction of Students**  
**Syllabus Review**

**INRW 0410: Complete a diagnostic paragraph: Type one paragraph paper using 12 inch font, double spaced: 1) describe an experience of cultural indifference or insensitivity you had or observed; 2) tell us about a life changing experience you have had; 3) How does a college degree fit into your goals; 4) Ways a teacher can be a bad teacher; 5) balancing a job and college; 6) an accomplishment or event that marked your transition from childhood to adulthood; 7)the consequences of having guns on college campuses.**

**Week 2**

**INRW 0410: Read Chapters 1 – 4, pp. 3 -79;**  
**In-class activities**

**Week 3**

**Chapter 6 Ideas, pp. 105 – 146.**  
**Organization, pp. 147 -172.**  
**Homework as assigned.**

**Week 4**

**Chapter 9 Reading & Writing essays, pp. 197 – 216.**  
**In class activities**  
**Homework as assigned**  
**Get scantrons & #2 pencils from Bookstore. There is no stapler or pencil in the classroom. Pick those up from the Bookstore.**  
**Mid-Term exam**

**Week 5**

**Graded: Paragraph 1: Write a paragraph about an impulsive act that you did when you were an adolescent. What happened, and what were the consequences. Try to use some descriptive language in your writing.**  
**Chapter 10: Reading & writing Narrative Texts, pp. 217 – 240, & Chapter 11, pp. 241 – 264.**

**Week 6**

**Writing Paragraphs: Narration, Comparison-Contrast, Paragraphs**  
**Chapter 7: Organization, pp. 147 – 172,**

In class activities

Week 7

Revising & Editing, pp. 255 – 279.

Week 8

Review

Final Exam

There will be several readings in which you will read the material and answer questions, and/or annotate & summarize.

### **Disability Support Services**

Houston Community College is dedicated to providing an inclusive learning environment by removing barriers and opening access for qualified students with documented disabilities in compliance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act. Ability Services is the designated office responsible for approving and coordinating reasonable accommodations and services in order to assist students with disabilities in reaching their full academic potential. In order to receive reasonable accommodations or evacuation assistance in an emergency, the student must be registered with Ability Services. If you have a documented disability (e. g. learning, hearing, vision, physical, mental health, or chronic health condition), that may require accommodations, please contact the appropriate Ability Services Office. Please note that classroom accommodations cannot be provided prior to your Instructor's receipt of an accommodation letter and accommodations are not retroactive. Accommodations can be requested at any time during the semester ;however, if an accommodation letter is provided to the Instructor after the first day of class, sufficient time (1 week) must be allotted for the Instructor to implement the accommodations.

<http://www.hccs.edu/district/students/disability-services/>

**Central College ADA Counselor 713- 718- 6164**

Northwest ADA Counselor – 713.718.5408

Southeast ADA Counselor – 713.718.7053

Southwest ADA Counselor – 713.718.7909

Coleman ADA Counselor – 713.718.7376

**Adaptive Equipment/Assistive Technology 713-718-6629; 713-718-5604**

**Interpreting & CART Services 713-718-6333**

### **Discrimination**

Students should be aware that discrimination and/or other harassment based on race, sex, gender identity and gender expression, national origin, religion, age, disability, sexual orientation, color or veteran status is prohibited by HCC Policy G.1 Discrimination and Harassment and D.1.1 equal Educational opportunities. Any student who feels

**he/she has been discriminated against or harassed on the basis of race, sex, gender identity, gender expression, national origin, religion, age, disability, sexual orientation, color or veteran status including sexual harassment, has he opportunity to seek informal or formal resolution of the matter. All complains/concerns should be directed to the Office of Institutional Equity, 713-718-8271 or [oi@hccs.edu](mailto:oi@hccs.edu). Additional information may be obtained online. Visit <http://www.hccs.edu/district/departments/institutionalequity/>**

### **HCC Policy Statement: Academic Honesty**

A student who is academically dishonest is, by definition, not showing that the coursework has been learned, and that student is claiming an advantage not available to other students. The instructor is responsible for measuring each student's individual achievements and also for ensuring that all students compete on a level playing field. Thus, in our system, the instructor has teaching, grading, and enforcement roles. You are expected to be familiar with the University's Policy on Academic Honesty, found in the catalog. What that means is: If you are charged with an offense, pleading ignorance of the rules will not help you. Students are responsible for conducting themselves with honor and integrity in fulfilling course requirements. Penalties and/or disciplinary proceedings may be initiated by College System officials against a student accused of scholastic dishonesty. "Scholastic dishonesty": includes, but is not limited to, cheating on a test, plagiarism, and collusion.

Cheating on a test includes:

- Copying from another students' test paper;
- Using materials not authorized by the person giving the test;
- Collaborating with another student during a test without authorization;
- Knowingly using, buying, selling, stealing, transporting, or soliciting in whole or part the contents of a test that has not been administered;
- Bribing another person to obtain a test that is to be administered.

Plagiarism means the appropriation of another's work and the unacknowledged incorporation of that work in one's own written work offered for credit.

Collusion mean the unauthorized collaboration with another person in preparing written work offered for credit. Possible punishments for academic dishonesty may include a grade of 0 or F in the particular assignment, failure in the course, and/or recommendation for probation or dismissal from the College System. (See the Student Handbook)

### **HCC Policy Statements**

*Class Attendance - It is important that you come to class!* Attending class regularly is the best way to succeed in this class. Research has shown that the single most important factor in student success is attendance. Simply put, going to class greatly increases your ability to succeed. You are expected to attend all lecture and labs regularly. You are responsible for materials covered during your absences. Class attendance is checked daily. Although it is your responsibility to drop a course for nonattendance, the instructor has the authority to drop you for excessive absences.

If you are not attending class, you are not learning the information. As the information that is discussed in class is important for your career, students may be dropped from a course after accumulating absences in excess of six (6) hours of instruction. The six hours of class time would include any total classes missed or for excessive tardiness or leaving class early.

You may decide NOT to come to class for whatever reason. As an adult making the decision not to attend, you do not have to notify the instructor prior to missing a class. However, if this happens too many times, you may suddenly find that you have “lost” the class.

Poor attendance records tend to correlate with poor grades. If you miss any class, including the first week, you are responsible for all material missed. It is a good idea to find a friend or a buddy in class who would be willing to share class notes or discussion or be able to hand in paper if you unavoidably miss a class.

Class attendance equals class success.

### **HCC Course Withdrawal Policy**

If you feel that you cannot complete this course, you will need to withdraw from the course prior to the final date of withdrawal. Before, you withdraw from your course; please take the time to meet with the instructor to discuss why you feel it is necessary to do so. The instructor may be able to provide you with suggestions that would enable you to complete the course. Your success is very important. Beginning in fall 2007, the Texas Legislature passed a law limiting first time entering freshmen to no more than **SIX** total course withdrawals **throughout** their educational career in obtaining a certificate and/or degree.

To help students avoid having to drop/withdraw from any class, HCC has instituted an Early Alert process by which your professor *may* “alert” you and HCC counselors that you might fail a class because of excessive absences and/or poor academic performance. It is your responsibility to visit with your professor or a counselor to learn about what, if any, HCC interventions might be available to assist you – online tutoring, child care, financial aid, job placement, etc. – to stay in class and improve your academic performance.

If you plan on withdrawing from your class, you **MUST** contact a HCC counselor or your professor prior to withdrawing (dropping) the class for approval and this must be done **PRIOR** to the withdrawal deadline to receive a “W” on your transcript. **\*\*Final withdrawal deadlines vary each semester and/or depending on class length, please visit the online registration calendars, HCC schedule of classes and catalog, any HCC Registration Office, or any HCC counselor to determine class withdrawal deadlines. *Remember to allow a 24-hour response time when communicating via email and/or telephone with a professor and/or counselor. Do not submit a request to discuss withdrawal options less than a day before the deadline.*** If you do not withdraw before the deadline, you will receive the grade that you are making in the class as your final grade.

### **Repeat Course Fee**

The State of Texas encourages students to complete college without having to repeat failed classes. To increase student success, students who repeat the same course more than twice, are

required to pay extra tuition. The purpose of this extra tuition fee is to encourage students to pass their courses and to graduate. Effective fall 2006, HCC will charge a higher tuition rate to students registering the third or subsequent time for a course. If you are considering course withdrawal because you are not earning passing grades, confer with your instructor/counselor as early as possible about your study habits, reading and writing homework, test taking skills, attendance, course participation, and opportunities for tutoring or other assistance that might be available.

### **Classroom Behavior**

As your instructor and as a student in this class, it is our shared responsibility to develop and maintain a positive learning environment for everyone. Your instructor takes this responsibility very seriously and will inform members of the class if their behavior makes it difficult for him/her to carry out this task. As a fellow learner, you are asked to respect the learning needs of your classmates and assist your instructor achieve this critical goal.

### **Use of Camera and/or Recording Devices**

As a student active in the learning community of this course, it is your responsibility to be respectful of the learning atmosphere in your classroom. To show respect of your fellow students and instructor, you will turn off your phone and other electronic devices, and will not use these devices in the classroom unless you receive permission from the instructor.

Use of recording devices, including camera phones and tape recorders, is prohibited in classrooms, laboratories, faculty offices, and other locations where instruction, tutoring, or testing occurs. Students with disabilities who need to use a recording device as a reasonable accommodation should contact the Office for Students with Disabilities for information regarding reasonable accommodations

### **EGLS3 -- Evaluation for Greater Learning Student Survey System**

At Houston Community College, professors believe that thoughtful student feedback is necessary to improve teaching and learning. During a designated time, you will be asked to answer a short online survey of research-based questions related to instruction. The anonymous results of the survey will be made available to your professors and division chairs for continual improvement of instruction. Look for the survey as part of the Houston Community College Student System online near the end of the term.

### **Instructor Requirements**

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through class activities, discussions, and lectures
- Description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness and make up

- Provide the course outline and class calendar which will include a description of any special projects or assignments
- Arrange to meet with individual students before and after class as required

To be successful in this class, it is the student's responsibility to:

- Attend class and participate in class discussions and activities
- Read and comprehend the textbook
- Complete the required assignments and exams:
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts and all assignments

### **Grading**

Your instructor will conduct quizzes, exams, and assessments that you can use to determine how successful you are at achieving the course learning outcomes (mastery of course content and skills) outlined in the syllabus. If you find you are not mastering the material and skills, you are encouraged to reflect on how you study and prepare for each class. Your instructor welcomes a dialogue on what you discover and may be able to assist you in finding resources on campus that will improve your performance.

*Final grades are determined by averaging the total of each area listed below.*

<b>25%</b>	<b>Writing Assignments, Book Report, Journal)</b>
<b>15%</b>	<b>Lab Work: Cengage Aplia</b>
<b>20%</b>	<b>Midterm Exam</b>
<b>15%</b>	<b>Chapter Quizzes/Tests/Homework</b>
<b>25%</b>	<b>Final Exam</b>

### **Grading Scale:**

<b>90-100</b>	<b>A</b>
<b>80-89</b>	<b>B</b>
<b>70-79</b>	<b>C</b>
<b>69 and Below</b>	<b>F, FX or IP</b>

### **Useful Web Resources**

- **Information:** [www.hccs.edu](http://www.hccs.edu) ; <http://learning.hccs.edu>
- **Tutoring & Support:**
- **Eagle Online:** <https://hccs1.mrooms3.net/login/index.php>
- **Purdue OWL:** <http://owl.english.purdue.edu/owl/resource/747/01>



**The Integrated Reading & Writing Program Statement**

*The Integrated Reading & Writing Program provides opportunities for students to refresh and advance their reading and writing skills in order to maximize their ability to perform in college-level courses. The program offers courses for both native and non-native students who demonstrate a need to develop the critical reading and writing skills that will be required throughout their college careers and beyond by the TSI assessment. These courses focus on key reading and analysis of a variety of texts.*