# **Academic Advising Mission Statement**

Academic Advising at Houston Community College (HCC) provides a holistic student-centered experience, inspiring students towards academic achievement and empowering students to develop educational and career pathways through collaborative relationships with advisors, faculty, and staff.

### First Semester (0 - 15 Semester Credit Hours)

- Understand how to navigate the MyEagle portal.
- Identify education and career pathways.
- Understand the transfer requirements for the selected transfer institution.
- Understand the importance of the Core Curriculum and degree requirements.
- Maintain consistent **contact** with your Academic Advisor.
- Be familiar with essential policies (residency, 6 drop limit, and 3peat).
- Understand college resources.
- Understand and note registration and payment dates on the academic calendar.

### **Second Semester (15 - 30 Semester Credit Hours)**

- Maintain consistent contact with assigned Academic Advisor.
- Commit to a plan of study within a career and transfer pathway.
- Review the **Eagle Plan** with the assigned Academic Advisor to confirm or make necessary changes.
- Understand current academic standing and transfer credits and degree plans.
- Explore scholarship and internship opportunities.

### Third Semester (30 - 45 Semester Credit Hours)

- Maintain consistent contact with assigned Academic Advisor.
- Monitor academic progress and plan for graduation.
- Review your Eagle Plan in preparation for degree completion.
- Utilize college resources for career and job readiness services.
- Know the admissions process and deadlines for each transfer institution.

## Fourth Semester (45 + Semester Credit Hours)

- Maintain consistent contact with assigned Academic Advisor.
- Complete the degree audit and submit a **graduation** application with 14 or fewer credit hours remaining in your program.
- Meet with Career Services to create or update a resume.
- Request transcripts to be sent to the transfer institution.
- Be familiar with transfer information regarding financial aid assistance.