

Curriculum Vitae
Ricardo A. Ávila
3914 Floyd St.
Houston, Texas 77007

Education History

B.A., Humanities, University of Houston/1996.

M.Ed., Educational Administration, University of Houston. May 2006.

M. Spanish Language and Literature, Universidad Pontificia de Salamanca, Spain July 2011.

Certifications

- English Teaching Certificate
- Spanish Teaching Certificate
- ESL Endorsed Teaching Certificate
- Principal Certificate

Work History

Special Populations Program Specialist, Houston Independent School District, 2010-Present.

- Responsible for High School campuses' compliance, programming, instruction and data.
- Lead on-going, district-wide process to collect, review and submit required compliance documentation to a variety of agencies.
- Administer and coordinate district-wide specialized staff training for special populations' teachers, support staff, administrators, and parents on specialized instructional strategies for students.
- Special Ed/Lep Audit Team for the Multilingual Department.
- Provide subject matter expertise to regional superintendents, executive principals, and other regional school-based staff assigned to implement special populations programs.
- Deliver in-class support, model lessons, and coaching of Best Practices to advance student achievement.

ESL Curriculum Specialist, Central Region Office, 2009-2010.

- Verified Compliance documentation in the Reagan Feeder Pattern. Responsible for 4 campuses: Reagan, High School for Law Enforcement, Hamilton, and Hogg Middle School.
- Reviewed and Revised School Improvement Plans at the campus levels in assigned campuses.
- Assisted Principals in completing Title I documentation, and Capital Outlay Reports.
- Administered and coordinated district-wide specialized staff training for special populations' teachers, support staff, administrators, and parents on specialized instructional strategies for students.
- Provided subject matter expertise to regional superintendents, executive principals, regional staff, and school-based staff assigned to implement special populations programs.
- Provided support in the administration of TELPAS.
- Delivered in-class support, model lessons, and coaching of best instructional practices to advance student achievement.
- Led on-going, district-wide process to collect, review and submit required compliance documentation to a variety of agencies.
- Coordinated a program with the NASA Distance Learning Network and Robotics Program in conjunction with the Texas Space Grant Consortium.
- Selected to be an AP Spanish Reader for Collegeboard in Cincinnati, Ohio, 2010.

James Madison High School, Houston Independent School District, 1999-2009.

- Title III Coordinator 2003-2009.
- Assisted the Title I Coordinator, Completed Reports and PAC Meetings. Parent Involvement Coordinator for ESL.
- Coordinated TELPAS Program.
- ESL and Foreign Language Department Chair; 8 years.
- Title I Program in School/Coordinated the Mexican Institute Community Computer After School Program.
- Created the Pan American Club.
- Taught the AP Spanish Language and Literature courses and All levels of Spanish.
- Coordinated the Ronald McDonald House Community Service Program.
- Developed meetings with the Mayor's Youth Council.
- Developed Reading Program for the community children in the neighborhood public library.

Houston Community College Southeast/2005-2010.

- Taught ESL Courses levels 1-4 to International Students seeking full-time enrollment at HCCS.

References Upon Request