



Northeast College

EDUC 1300 Learning Framework

CRN 57733 & 57734 – Semester Summer 2015 – Term 6153

3 hour lecture course / 48 hours per semester / 5 weeks

Times: Mon/Tue/Wed/Thur 8:00-10:30 & 10:30-1:00

Locations: Northline Rooms: Class 210 / Lab 405

Instructor: Ms. Robin Raborn

Contact Information: robin.raborn@hccs.edu / w# 713-718-2823 / c# 713-303-5208

Office location and hours: Rm. 320 at Northline is a locked office space, so you'll need to schedule an appointment ahead of time instead of simply stopping by and knocking. I keep office hours Mon.-Thur. from 1:00-2:00 and can schedule meetings at other times as needed. Please feel free to contact me concerning any problems you are experiencing in this course. You should not wait until you have received a poor grade before asking for my assistance. Your performance in my class is very important to me. I am available to hear your concerns and just to discuss course topics or your educational goals and plans.

Course Description

EDUC 1300 is a study of the research and theory in the psychology of learning, cognition, and motivation; factors that impact learning; and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level student academic strategies.

Prerequisites

At minimum, you must have the reading skills to place you into INRW 0410.

Student Learning Outcomes

The student will be able to:

1. Construct a personal learning system informed by the research and theory in the psychology of learning, cognition, and motivation.
2. Identify factors that impact learning and apply techniques and strategies to achieve personal, financial, academic, and career success.
3. Use technological tools and library resources to acquire information, solve problems, and communicate effectively.
4. Develop an educational and career plan based on individual assessments and exploration of options.

Learning Objectives

Students will:

(SLO #1) Construct a personal learning system informed by the research and theory in the psychology of learning, cognition, and motivation.

- 1.1 Identify their personal learning style as well as strengths and weaknesses as a strategic learner and apply their knowledge to classroom learning.
- 1.2 Describe basic theories in the psychology of learning, memory, cognition, and motivation.
- 1.3 Demonstrate the use of learning strategies and study skills.

(SLO #2) Identify factors that impact learning and apply techniques and strategies to achieve personal, financial, academic, and career success.

- 2.1 Explore strategies for adapting to different learning environments and delivery formats.
- 2.2 Identify college resources and their benefits.
- 2.3 Expand financial capabilities by gaining and exercising financial knowledge.
- 2.4 Acquire techniques and skills for personal and professional success.

(SLO #3) Use technological tools and library resources to acquire information, solve problems and communicate effectively.

- 3.1 Access online college resources and services.
- 3.2 Complete a library orientation.
- 3.3 Use social networking and electronic communications appropriately.

(SLO #4) Develop an educational and career plan based on individual assessments and exploration of options.

- 4.1 Identify and file the appropriate degree plan with proper advisement.
- 4.2 Write and prioritize short-term and long-term goals related to your time at Houston Community College.
- 4.3 Explore career options incorporating the use of related assessments and search tools.

SCANS or Core Curriculum Statement and Other Standards

Credit: 3 (3 lecture)

(L) Student will demonstrate the ability to understand, analyze, and interpret various forms of spoken communication.

(S) Students will demonstrate the ability to communicate orally in clear, coherent, and persuasive language appropriate to purpose, occasion, and audience.

(W) Students will demonstrate the ability to produce clear, correct, and coherent prose adapted to a specific purpose, occasion, and audience.

(CT) Students will demonstrate methods for applying both qualitative and quantitative skills analytically and creatively to subject matter in order to evaluate arguments and to construct and alternative strategies.

5 Week Calendar

WEEK ONE

- June 8 Review Syllabus, Introductions & Scavenger Hunt
Homework = HCC Email (due 6/10)
- June 9 HCC Website & Resources
Resource Worksheet (due 6/11)
- June 10 HCC Resources (cont.) & Persist Chapter: Understanding the Culture of Your Institution
LAB - Advisor To-Do List (LASSI, Questionnaire, Type Focus & Degree Plan) – due 6/15
- June 11 Persist Chapter (continued)
LAB – Type Focus Results & bls.gov website - Homework = Quiz #1 (due 6/16)

WEEK TWO

- June 15 Change Chapter: Creating Success, Guiding Change & Setting Goals
- June 16 Engage Chapter: Developing Your Personal & Academic Motivation
LAB: PP Guidelines - Homework = Scholarship Essay (due 6/22) and Quiz #2 (due 6/18)
- June 17 Learn Chapter: Your Learning Style, Intelligence & Personality & Think Chapter (Emotional Intelligence section only)
Homework = Quiz #3 (due 6/22)
- June 18 Connect Chapter: Connecting with Tech, Research & Info. Literacy
Brainstorming Research Topics (due 6/23) / Career Power Point & Paper (due 6/6)

WEEK THREE

- June 22 Prioritize Chapter: Planning Your Time & Reducing Your Stress
Create a Schedule / Homework = Time Activity Log (due 6/29) and Quiz #4 (due 6/25)
- June 23 **Midterm Exam** (1st hour of class only)
LAB – Library Databases
- June 24 Study Chapter: Develop Memory, Study & Test-Taking Skills
LAB – Works Cited - Homework = Quiz#5 (due 6/30)
- June 25 Read Chapter: Successful Strategies & Record Chapter: Listening & Note-Taking
LAB – In-Text Citation / Homework = Quiz#6 (due 7/1)

WEEK FOUR

- June 29 Prosper Chapter: Managing Your Money & Debts Wisely
Last day for Withdrawing
- June 30 Prosper Chapter (continued)
LAB – Financial Worksheet (7/2)
- July 1 Plan Chapter: Creating a Job Search
LAB – work on Resume's
- July 2 Plan Chapter (continued)
Practice Interviews

WEEK FIVE

- July 6 Career Power Point Presentations (**no late work accepted!**)
- July 7 Review for Final Exam – Jeopardy Game for extra credit on final
- July 8 Final Exam for CRN# 5733- 8:00-10:00
- July 9 Final Exam for CRN# 5734 – 10:00-12:00
- July 13 Faculty deadline for entering grades

*****All items on this calendar are approximate. As we progress through the course, the dates may change. These changes will be announced in class, so attendance is important!**

Instructional Methods

Face to Face & Web Enhanced (49% or less) A variety of instructional methods are used throughout the semester. Examples may include class discussions, lectures, readings, group projects, research, assessments, video/DVD, internet searches, and presentations.

As an instructor, I want my students to be successful. I feel that it is my responsibility to provide you with knowledge and opportunities for critical thinking and applications as appropriate.

As a student wanting to succeed at your academic and career endeavors, it is your responsibility to do the assigned readings, submit assignments on time, participate in discussions and other activities, attend class (face-to-face and online portions), and enjoy this learning experience as you learn how to use tools for success.

Student Assignments

Assignments have been developed that will enhance your learning. You will be required to successfully complete these assignments (or similar ones). Assignments will be located on my personal Learning Web page and on Eagle Online 2.0.

In-class activities cannot be made up if you miss class, however, I do drop 3 of these at the end, since you are allowed 3 absences. Try your best to attend all classes. It's important!

Chapter Quizzes are take home and open book. They will cover each textbook chapter, the lecture material, and the HCC website information. These are a great way to practice and see if you're ready for your midterm and final.

A Midterm and Final Exam will cover the information discussed in class and from the textbook.

There are usually between 8-12 Homework Assignments given throughout the semester. You may turn them in late, **but 10 points will be deducted for each day the assignment is late.** This adds up quickly, so practice good time management and get them turned in on time. The following is a list of assignments you **may** see this semester: HCC email, Resource Worksheet, Scavenger Hunt, Time Activity Log, Scholarship Application, Informational Interview, Library Orientation, Practice Job Interview, Networking Research, Budgeting Worksheet, Type Focus Worksheet, Resume, etc. These are all subject to change.

Advisor Meetings – You are **required** to meet with your assigned advisor at least **twice** during the semester. If you do not meet with him, he will block your access to enroll in any other HCC courses. During our first lab meeting you will complete the LASSI and the Type Focus in order for you to be ready for your first advisor meeting. You will need to complete your Academic Planner before your second meeting. Mr. Johan Suraatmadja is your Advisor. He is located at the Pinemont campus. Go ahead and make arrangements to drive over to that campus.

The Career Power Point Presentation & Paper requires you to write a mini-research paper about the career you're hoping to pursue. You will analyze how your personal interests, values, personality & skills relate to this specific career path. You will also present this information to your classmates with Power Point. This is the one assignment you are **NOT able to turn in late.**

Student Assessments

Knowledge checks may occur in the format of quizzes, projects, assignments, papers, or exams.

In-class Assignments (cannot be made up)	10%	Midterm Exam	15%
Homework Assignments	25%	Career Presentation	15%
Chapter Quizzes	15%	& Paper	
Final Exam	20%		

Instructor Requirements

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through class activities, discussions, and lectures or other forms of presenting materials.
- Inform students of policies such as attendance, withdrawal, tardiness and make up
- Provide the course outline and class calendar which will include a description of any special projects or assignments
- Arrange to meet with individual students before and after class as required

To be successful in this class, it is the student's responsibility to:

- Attend class and participate in class discussions and activities.
- Read and comprehend the textbook.
- Complete the required assignments and exams.
- Ask for help when there is a question or problem.
- Keep copies of all paperwork, including this syllabus, handouts and all assignments.
- Complete the course with a passing score.

Program/Discipline Requirements

You will be required to complete the Financial Literacy & Capabilities Survey, declare your major, populate your student planner with the appropriate courses, and meet with your assigned advisor during this course.

HCC Grading Scale

A = 100 – 90:.....	4 points per semester hour
B = 89 – 80:	3 points per semester hour
C = 79 – 70:	2 points per semester hour
D = 69 – 60:	1 point per semester hour
59 and below = F.....	0 points per semester hour
stop attending = FX.....	0 points – negatively impacts future financial aid
IP (In Progress)	NA
W(Withdrawn).....	NA
I (Incomplete).....	will turn into an F if work is not completed
AUD (Audit)	NA

IP (In Progress) is given only in certain developmental courses. The student must re-enroll to receive credit. COM (Completed) is given in non-credit and continuing education courses.

To compute grade point average (GPA), divide the total grade points by the total number of semester hours attempted. The grades “AUD,” “W,” “IP,” and “COM” do not affect GPA.

Grading Criteria

Your instructor will conduct quizzes, exams, and assessments that you can use to determine how successful you are at achieving the course learning outcomes (mastery of course content and skills) outlined in the syllabus. If you find you are not mastering the material and skills, you are encouraged to reflect on how you study and prepare for each class. Your instructor welcomes a dialogue on what you discover and may be able to assist you in finding resources on campus that will improve your performance.

Instructional Materials

Textbook: Sherfield, R.M., & Moody, P.G. (2014). *Learning Frameworks: Student Success and Career Development* (3rd custom edition for Houston Community College). Boston: Pearson. A textbook is on reserve in the library for your use, and you're welcome to buy a used edition if you can find it cheaper than what is available in the bookstore.

HCC Policy Statements

We will go over these websites during the first two weeks of class. Please take notes as you will be tested over the information.

Access **Student Services Policies** on their Web site:

<http://www.hccs.edu/district/about-us/procedures/student-rights-policies--procedures/>

Access **the Student Handbook** and please specifically look at the links for: ADA, academic dishonesty, attendance, withdrawals, repeating courses, classroom behavior, and recording devices.

<http://www.hccs.edu/district/students/student-handbook/>

Attendance Policy: For a 3 credit-hour lecture class meeting 10 hours per week (48 hours of instruction), you can be dropped after 6 hours of absence. The 6 hours includes accumulated minutes for arriving late to class and leaving class early. Technically, this would be 2 class periods at the start of the third, but I'm going to round up to 3 classes. Try to contact me ahead of time or as soon after you miss a class as possible, so that you can get the missed materials. Also, get contact information from a classmate.

Other Useful Web Resources:

- **Learning Web:** <http://www.hccs.edu>; <http://learning.hccs.edu>
- **Career Info:** <http://bls.gov/OCO> ; www.acinet.org ; <http://www.careerinfonet.org/>
- **Career Assessment:** www.typefocus.com code is HCCS77
- **Tutoring & Support:** www.askonline.net
- **HCC Student Handbook** <http://digital.turn-page.com/title/7027>
- **Engrade:** <http://www.engage.com/students>

EGLS₃ - Evaluation for Greater Learning Student Survey System

At Houston Community College, professors believe that thoughtful student feedback is necessary to improve teaching and learning. During a designated time, you will be asked to answer a short online survey of research-based questions related to instruction. The anonymous results of the survey will be made available to your professors and division chairs for continual improvement of instruction. Look for the survey as part of the Houston Community College Student System online near the end of the term.

Advising: A Sr. Advisor is connected to this class section and will meet with the class within the first two weeks of class. The Sr. Advisor will review the advising syllabus and the ways in which you can communicate with them. Students are required to meet with their advisor at least twice within the semester. Participation in these advising sessions is required and will be a part of the grade.