



**Business Center of Excellence
Business Management Department**

<https://www.hccs.edu/programs/areas-of-study/business/business/>

**BUSG: 2305 Business Law/Contracts
Lecture | #15263**

Spring 2020 | 16 Weeks (1.21.2020-5.17.2020)

In-Person | Missouri City Campus, Rm. 107 | Wed 6 p.m.-8:50 p.m.

3 Credit Hours | 48 hours per semester

Instructor Contact Information

Instructor: Prof. Rodney A. Brown, Esq. Office Phone: 281-974-3538
Office Hours: By Appt. Only
HCC Email: rodney.brown@hccs.edu Office Location: 13201 NW Fwy., Ste 702,
Houston, Texas 77040

Please feel free to contact me concerning any problems that you are experiencing in this course. Your performance in my class is very important to me. I am available to hear the concerns and just to discuss course topics.

Instructor's Preferred Method of Contact

Always use your HCC Email to contact me. I prefer to be contacted via Canvas email. I will respond to emails within 24 to 36 hours Monday through Friday; I will reply to weekend messages on Monday mornings. In an. In some

What's Exciting About This Course

- Business law touches on many areas of our lives, making it an exciting and versatile course.
- A career in business law can take many different forms. Indeed.com reports that there are thousands of search results for business law and, with many different positions offering great salaries in business law.
- This course uses real-world examples to highlight the many different facets of business law and how it directly applies to us.

My Personal Welcome

Beyond your hard work and intelligence, there are two keys to a successful experience in this course: first, you must keep up with the work. Self-discipline is the key. Set up a schedule and stick with it. Second, ASK QUESTIONS. I try to anticipate and provide good information, but there will be things that you are not sure you understand about an assignment or some other matter. DO NOT HESITATE TO ASK ME ABOUT IT. I am here to help you through this course. I do not want you to become misdirected or frustrated because you do not understand something. My contact information is listed above or you may send me a quick text or email. My office hours are by appointment only. But do not wait to call if you have a question.

Good luck!- Prof. Brown

Prerequisites and/or Co-Requisites

BUSG 2305 requires college-level reading and writing skills. Research indicates that you are most likely to succeed if you have already taken and passed ENGL 1301. The minimum requirements for enrollment in BUSG 2305 include placement in college-level reading. If you have enrolled in this course having satisfied these prerequisites, you have a higher chance of success than students who have not done so. Please carefully read and consider the repeater policy in the [HCCS Student Handbook](#).

Eagle Online Canvas Learning Management System

This section will use [Eagle Online Canvas \(https://eagleonline.hccs.edu\)](https://eagleonline.hccs.edu) to supplement in-class assignments, exams, and activities. Some assignments will be posted in Canvas. You can keep track of your progress, make sure that completed assignments have been received and compute your current grade. For multiple-choice questions, your scores will be automatically calculated in Canvas. For essay and other questions, you will be graded according to the rubric included with the assignment.

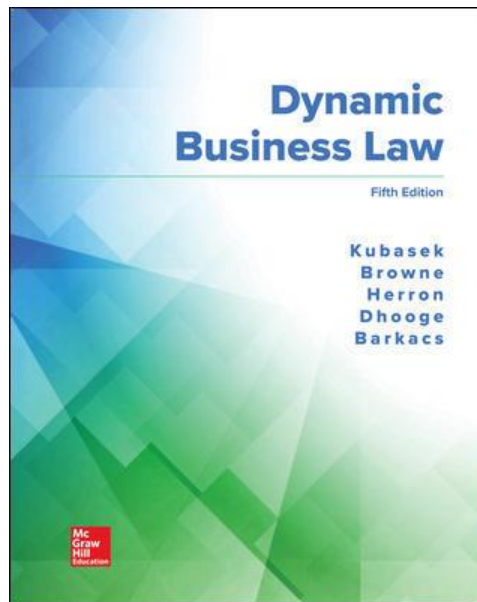
HCCS Open Lab locations may be used to access the Internet and Eagle Online Canvas. It is recommended that you **USE [FIREFOX](#) OR [CHROME](#) AS YOUR BROWSER.**

HCC Online Information and Policies

Here is the link to information about HCC Online classes including the required Online Orientation for all fully online classes: <http://www.hccs.edu/online/>

Instructional Materials

Textbook Information



The textbook listed below is **required** for this course.

"Dynamic Business Law with Connect Plus Access Card"

(5th edition) by

Kubasek (McGraw Hill)

ISBN: 9781260247893

Connect Access Code is included in a package that contains the text as well as an access code and are found at the [HCC Bookstore](#). You may either use a hard copy of the book or rent the e-book from McGraw Hill. Order your book here: [HCC Bookstore](#)

Temporary Free Access to E-Book

Here is the link to get temporary free access to a digital version of the text for fourteen days:

<https://connect.mheducation.com/class/r-brown-crn-16263-spring-2020>

Other Instructional Resources

Tutoring

HCC provides free, confidential, and convenient academic support, including writing critiques, to HCC students in an online environment and on campus. Tutoring is provided by HCC

personnel in order to ensure that it is contextual and appropriate. Visit the [HCC Tutoring Services](#) website for services provided.

Libraries

The HCC Library System consists of 9 libraries and 6 Electronic Resource Centers (ERCs) that are inviting places to study and collaborate on projects. Librarians are available both at the libraries and online to show you how to locate and use the resources you need. The libraries maintain a large selection of electronic resources as well as collections of books, magazines, newspapers, and audiovisual materials. The portal to all libraries' resources and services is the HCCS library web page at <http://library.hccs.edu>.

Supplementary Instruction

Supplemental Instruction is an academic enrichment and support program that uses peer-assisted study sessions to improve student retention and success in historically difficult courses. Peer Support is provided by students who have already succeeded in completion of the specified course, and who earned a grade of A or B. Find details at <http://www.hccs.edu/resources-for/current-students/supplemental-instruction/>.

Course Overview

BUSG 2305 (Business Law/Contracts) covers principles of law which form the legal framework for business activity including applicable statutes, contracts, and agency.

Program Student Learning Outcomes (PSLOs)

1. Identify essential management skills necessary for career success.
2. Describe the relationships of social responsibility, ethics, and law in business.
3. Construct a business plan.
4. Examine the role of strategic human resource planning in support of organizational mission and objectives.

Course Student Learning Outcomes (CSLOs)

Upon completion of BUSG 2305, the student will be able to:

1. Define fundamental legal terminology regarding contracts, torts, property, and wills
2. Differentiate between business ethics and legal issues
3. Explain required elements of torts
4. Explain required elements of contracts and
5. Explain various consumer laws as applies to business and individuals.

Learning Objectives for Each CSLO Above

- 1.1 Students will study contract, tort, and property law.
- 2.1 Students will read and analyze case studies to determine ethical vs. legal issues.
- 3.1 Students will read and analyze tort cases.
- 4.1 Students will read and analyze contract cases.
- 5.1 Students will study consumer laws and issues.

Student Success

Expect to spend at least twice as many hours per week outside of class as you do in class studying the course content. Additional time will be required for written assignments. The assignments provided will help you use your study hours wisely. Successful completion of this course requires a combination of the following:

- Reading the textbook
- Attending class in person and/or online
- Completing assignments
- Participating in class activities

There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as a guide.

Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through learner-centered instructional techniques
- Provide a description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness, and making up assignments
- Provide the course outline and class calendar that will include a description of any special projects or assignments
- Arrange to meet with individual students before and after class as required

As a student, it is your responsibility to:

- Attend class in person and/or online
- Participate actively by reviewing course material, interacting with classmates, and responding promptly in your communication with me
- Read and comprehend the textbook
- Complete the required assignments and exams
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts, and all assignments
- Attain a raw score of at least 50% on the departmental final exam
- Be aware of and comply with academic honesty policies in the HCCS Student Handbook

Assignments, Exams, and Activities

Smart Book (SB) Assignments/Discussions

Smart Book Assignments and Discussion Board assignments will account for 20% of your grade.

Quizzes

Quiz 1

13 questions/100 points
no time limit/1 attempt allowed
Access to the e-book and resources is allowed
1% score deduction for each hour late
available online week 3

Quiz 2

15 questions/100 points
multiple-choice/true false
no time limit/1 attempt allowed
Access to the e-book and resources is allowed
1% score deduction for each hour late
available online week 5

Quiz 3

23 questions/100 points
multiple-choice/true false
no time limit/1 attempt allowed
Access to the e-book and resources is allowed
1% score deduction for each hour late
available online week 12

Quiz 4

24 questions/100 points
multiple-choice/true false
no time limit/1 attempt allowed
Access to the e-book and resources is allowed
1% score deduction for each hour late
available online week 12

Quiz 5

24 questions/100 points
multiple-choice/true false
no time limit/1 attempt allowed
Access to the e-book and resources is allowed
1% score deduction for each hour late
available online week 12

Quiz 6

24 questions/100 points
multiple-choice/true false
no time limit/1 attempt allowed

Access to the e-book and resources is allowed
 1% score deduction for each hour late
 available online week 12

Quiz 7

25 questions/100 points
 multiple-choice/true false
 no time limit/1 attempt allowed
 Access to the e-book and resources is allowed
 1% score deduction for each hour late
 available online week 12

Quiz 8

24 questions/100 points
 multiple-choice/true false
 no time limit/1 attempt allowed
 Access to the e-book and resources is allowed
 1% score deduction for each hour late
 available online week 12

These Quizzes will account for 50% of your grade.

Final Exam

The Final Exam will be available during the final week of class. The final exam will account for 10% of your grade.

In-Class Activities

In class activities may include pop quizzes, group activities, presentations and reading assignments, at the discretion of the professor.

These assignments will account for 20% of your grade.

Grading Formula

Instructor Grading Criteria	Assignments - 20% Projects - 20% Quizzes- 50% Final Exam - 10%
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HCC Grading Scale:

A = 100- 90	4 points per semester hour
B = 89 - 80:	3 points per semester hour
C = 79 - 70:	2 points per semester hour
D = 69 - 60:	1 point per semester hour
59 and below = F	0 points per semester hour
FX (Failure due to non-attendance)	0 points per semester hour
IP (In Progress)	0 points per semester hour
W (Withdrawn)	0 points per semester hour
I (Incomplete)	0 points per semester hour
AUD (Audit)	0 points per semester hour

IP (In Progress) is given only in certain developmental

courses. The student must re-enroll to receive credit. COM (Completed) is given in non-credit and continuing education courses. **FINAL GRADE OF FX:** Students who stop attending class and do not withdraw themselves prior to the withdrawal deadline may either be dropped by their professor for excessive absences or be assigned the final grade of "FX" at the end of the semester. Students who stop attending classes will receive a grade of "FX", compared to an earned grade of "F" which is due to poor performance. Logging into a DE course without active participation is seen as non-attending. Please note that HCC will not disperse financial aid funding for students who have never attended class.

Students who receive financial aid but fail to attend class will be reported to the Department of Education and may have to pay back their aid. A grade of "FX" is treated exactly the same as a grade of "F" in terms of GPA, probation, suspension, and satisfactory academic progress.

To compute grade point average (GPA), divide the total grade points by the total number of semester hours attempted. The grades "IP," "COM" and "I" do not affect GPA.

Incompletes: The grade of "I" (incomplete is conditional. A student receiving an "I" must arrange with the instructor to complete the course work within six months of the end of the incomplete term. After the deadline, the "I" becomes an "F". Upon completion of the coursework, the grade will be entered as I/grade on the student transcript. All "I" s must be changed to grades prior to graduation.

Incomplete Policy:

In order to receive a grade of Incomplete ("I"), a student must have completed at least 85% of the work in the course. In all cases, the instructor reserves the right to decline a student's request to receive a grade of Incomplete.

HCC Grading Scale can be found on this site under Academic Information:
<http://www.hccs.edu/resources-for/current-students/student-handbook/>

Course Calendar

Date	Assignments
Week 1 January 21	Read Course Syllabus for this class - Business Law I Chapter 1 – An Introduction to Dynamic Business Law Chapter 2 – Business Ethics End of Semester Chapter Lottery Homework: Chapter 1 Chapter 2 Quiz No. 1 (Chapter 2) Project: How is Business Law/Contracts Useful in My Career?
Week 2 January 26	Chapter 3 – The U. S. Legal System Chapter 4 – Alternative Dispute Resolution Homework: Chapter 3 Chapter 4
Week 3 February 2	Chapter 5 – Constitutional Principles Homework: Chapter 5 Quiz No. 2 (Chapters 3, 4 and 5)
Week 4 February 9	Chapter 8 – Tort Law Homework: Chapter 8 Quiz No. 3 (Chapter 8)
Week 5 February 16	Chapter 9 – Negligence and Strict Liability Chapter 10 – Product Liability Homework: Chapter 9 Chapter 10
Week 6 February 23	Chapter 13 – Introduction to Contracts Homework: Chapter 11 Chapter 13 Quiz No. 4 (Chapters 9, 10 and 11)
Week 7 March 1	Chapter 14 – Agreement Chapter 15 – Consideration Homework: Chapter 14 Chapter 15

Week 8 March 8	Chapter 16 – Capacity & Legality Chapter 17 – Legal Assent Chapter 18– Contracts in Writing Business Transaction Video Presentation Homework: Chapter 16 Chapter 17 Chapter 18 Quiz No. 5 (Chapters 13 - 16)
Week 9 March 22	Chapter 19 – Third Party Rights to Contracts Chapter 20 – Discharge and Remedies Homework: Chapter 19 Chapter 20 Quiz No. 6 (Chapters 17 - 20)
Week 10 April 5	Chapter 21 – Introduction to Sales and Lease Contracts Chapter 22 – Title, Risk of Loss and Insurable Interest Homework: Chapter 21 Chapter 22
Week 11 April 12	Chapter 23– Performance and Obligations Under Sales and Leases Chapter 24 – Remedies for Breach of Sales and Lease Contracts Homework: Chapter 23 Chapter 24
Week 12 April 19	Chapter 25 – Warranties Homework: Chapter 25
Week 13 April 26	Chapter 33 – Agency Formation and Duties Chapter 34 – Liability to Third Parties and Termination Homework: Chapter 33 Chapter 34 Quiz No. 7 (Chapters 33 and 34)
Week 14 May 3	Chapter 45 – Consumer Law Chapter 49 – Real Property Homework: Chapter 45 Chapter 49

Week 15 May 10	Chapter 50 – Landlord and Tenant Law Chapter 52 – Wills and Trusts Homework: Chapter 50 Chapter 52 Quiz No. 8 (Chapters 45, 49, and 50) End-of-Semester Business Law Chapter
Week 16 May 17	Final Exam (Chapters 1-5, 8-10, 13-25, 33, 34, 45, 49, 50, & 52)

Syllabus Modifications

The instructor reserves the right to modify the syllabus at any time during the semester and will promptly notify students in writing, typically by e-mail, of any such changes.

Instructor's Practices and Procedures

Missed Assignments

I do not create work to fail students. Therefore, for homework assignments, you may submit those at any time during the semester, unless I state otherwise. This does not mean, however, that I will pause class to personally assist you when you decide to us submit your assignments. Class will move forward despite your delay work. For makeup exams, which are approved by me, the professor, in emergency situations and extraordinary situations only, there is a 1% point deduction for each hour past the due date that you submit your late exam. Please note, a make-up exam is not a retake. That is, make-up exams are allowed only for missed exams.

Academic Integrity

Houston Community College students have the responsibility to know and observe the College's Scholastic dishonesty policy. I expect that students will conduct themselves in all aspects of the academic process according to this policy. Any form of academic dishonesty will be penalized with a failing grade (i.e., zero points) for the assignment, quiz, or examination in which the infringement occurred. Academic Dishonesty includes, but is not limited to cheating on a test, plagiarism and collusion.

Scholastic Dishonesty will result in a referral to the Dean of Student Services. See the link below for details.

Here's the link to the HCC information about academic integrity (Scholastic Dishonesty and Violation of Academic Scholastic Dishonesty and Grievance):

<http://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/>

Attendance Procedures

As professional students or students preparing to enter the workforce, I expect regular on-time class attendance from you. Simply reading the textbook and doing the assignments is not enough to provide you the actual class-time experience of what you learn beyond the textbook. Plus, when you miss class you fall behind everyone else and cannot effectively participate in class discussions. I do pass around a sign-in sheet during each class week.

Having said that, if you are absent from class, you remain responsible for the work assigned for that day, as well as any other information given out that day. Please attempt to contact fellow classmates to find out what you missed, or review your syllabus. Since I will be quite busy working with all the students who attend class, I may not be able to timely update you with what you missed during your absence, so be sure you have a classmate's email address and phone number so you can catch up.

Students who stop attending class and do not withdraw themselves prior to the withdrawal deadline may either be dropped by their professor for excessive absences (over 5).

Student Conduct

During lecture, you are expected to have read your assigned reading, so that you can participate in class discussions.

Class participation is a very important part of the learning process in this course. Although not explicitly graded, you will be evaluated on the QUALITY of your contributions and insights. Quality comments possess one or more of the following properties:

- Offers a different and unique, but relevant, perspective;
- Contributes to moving the discussion and analysis forward;
- Builds on other comments;
- Transcends the "I feel" syndrome. That is, it includes some evidence, argumentation, or recognition of inherent tradeoffs. In other words, the comment demonstrates some reflective thinking.

We will use our assessment of your participation to manage borderline grades. While your participation grade is subjective, it will not be random or arbitrary. And, clearly, more frequent quality comments are better than less frequent quality comments.

Electronic Devices

Electronic devices may be used in class for our own class' educational purposes only (except to record class or take class photos). For example, you may use your laptop to take notes, or read your e-book. Your device may not emit any sound. I headphones are forbidden. In any event, I reserve the right to ask you to turn off your device.

No student may record any classroom activity without express written consent from me. If you have (or think you may have) a disability such that you need to record or tape classroom activities, you should contact the Office of Equal Opportunity Services, Disability Services request an appropriate accommodation.

HCC Policies

Here's the link to the HCC Student Handbook <http://www.hccs.edu/resources-for/current-students/student-handbook/> In it you will find information about the following:

- Academic Information
- Academic Support
- Attendance, Repeating Courses, and Withdrawal
- Career Planning and Job Search
- Childcare
- disAbility Support Services
- Electronic Devices
- Equal Educational Opportunity
- Financial Aid TV (FATV)
- General Student Complaints
- Grade of FX
- Incomplete Grades
- International Student Services
- Health Awareness
- Libraries/Bookstore
- Police Services & Campus Safety
- Student Life at HCC
- Student Rights and Responsibilities
- Student Services
- Testing
- Transfer Planning
- Veteran Services

EGLS³

The EGLS³ (Evaluation for Greater Learning Student Survey System) will be available for most courses near the end of the term until finals start. This brief survey will give invaluable information to your faculty about their teaching. Results are anonymous and will be available to faculty and division chairs after the end of the term. EGLS³ surveys are only available for the Fall and Spring semesters. -EGLS3 surveys are not offered during the Summer semester due to logistical constraints.

<http://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/>

Campus Carry Link

Here's the link to the HCC information about Campus Carry:

<http://www.hccs.edu/departments/police/campus-carry/>

HCC Email Policy

When communicating via email, HCC requires students to communicate only through the HCC email system to protect your privacy. If you have not activated your HCC student email account, you can go [to HCC Eagle ID](#) and activate it now. You may also use Canvas Inbox to communicate.

Housing and Food Assistance for Students

Any student who faces challenges securing their foods or housing and believes this may affect their performance in the course is urged to contact the Dean of Students at their

college for support. Furthermore, please notify the professor if you are comfortable in doing so.

This will enable HCC to provide any resources that HCC may possess.

Office of Institutional Equity

Use the link below to access the HCC Office of Institutional Equity, Inclusion, and Engagement (<http://www.hccs.edu/departments/institutional-equity/>)

disAbility Services

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including long and short term conditions, mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <http://www.hccs.edu/support-services/disability-services/>

Title IX

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross
Director EEO/Compliance
Office of Institutional Equity & Diversity
3100 Main
(713) 718-8271
Houston, TX 77266-7517 or Institutional.Equity@hccs.edu
<http://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/>

Office of the Dean of Students

Contact the office of the Dean of Students to seek assistance in determining the correct complaint procedure to follow or to identify the appropriate academic dean or supervisor for informal resolution of complaints.

<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/>

Department Chair Contact Information

Department Chair's name, email address, and office phone number.

Dr. Raven Davenport

713-718-6478

Raven.davenport@hccs.edu