



## Course Syllabus

### Business Law /Contracts

#### BUSG 2305

<b>Semester with Course Reference Number (CRN)</b>	Summer 2019 – CRN 14498
<b>Instructor contact information (phone number and email address)</b>	Dr. Rodney A. Brown, Esq. 713-781-9966 (Send me an email via Canvas or at <a href="mailto:rodney.brown@hccs.edu">rodney.brown@hccs.edu</a> ) If I cannot speak or email right away, I will contact you as soon as practical, definitely within 48-hours or sooner, except for weekends.
<b>Office Location and Hours</b>	1215 Holman Avenue, BSCC Building Room 206, Houston, TX 77004 (by appointment only)
<b>Course Location/Times</b>	Online
<b>Course Semester Credit Hours (SCH) (lecture, lab) If applicable</b>	Credit Hours 3.00 Lecture Hours 3.00 Laboratory Hours
<b>Total Course Contact Hours</b>	48
<b>Continuing Education Units (CEU): if applicable</b>	
<b>Course Length (number of weeks)</b>	16
<b>Type of Instruction</b>	Online
<b>Course Description:</b>	Principles of law which form the legal framework for business activity including applicable statutes, contracts, and agency.
<b>Academic Discipline/CTE Program Learning Outcomes</b>	1. Identify essential management skills necessary for career success. 2. Describe the relationships of social

- responsibility, ethics, and law in business.
- 3. Examine the role of strategic human resource planning in support of organizational mission and objectives.
- 4. Describe the impact of corporate culture and atmosphere on employee behavior.
- 5. Construct a business plan.

**Course Student Learning Outcomes (SLO): 4 to 7**

- 1. Define fundamental legal terminology regarding contracts, torts, property, & wills.
- 2. Differentiate between business ethics and legal issues.
- 3. Identify and explain required elements of torts.
- 4. Identify and explain requirements of contracts.
- 5. Identify and explain various consumer laws as applied to business and individuals.

**Learning Objectives (Numbering system should be linked to SLO - e.g., 1.1, 1.2, 1.3, etc.)**

- 1.1 Students will study contract, tort, and property law.**
- 2.1 Students will read and analyze case studies to determine ethical vs. legal issues.**
- 3.1 Students will read and analyze tort cases.**
- 4.1 Students will read and analyze contract cases.**
- 5.1 Students will study consumer laws and issues.**

**SCANS and/or Core Curriculum Competencies: If applicable**

- SCANS
- Define fundamental legal terminology regarding contracts, torts, property, and wills**
- Foundation Skills - Thinking -Knowing How to Learn
- Differentiate between business ethics and legal issues**
- Foundation Skills - Thinking -Decision Making
- Foundation Skills - Thinking -Creative

Foundation Skills - Thinking -Problem Solving

Foundation Skills - Thinking -Seeing Things in the Mind's Eye

Foundation Skills - Thinking -Knowing How to Learn

Foundation Skills - Thinking -Reasoning

**Identify and explain required elements of torts**

Foundation Skills - Thinking -Knowing How to Learn

Foundation Skills - Thinking -Reasoning

**Identify and explain requirements of contracts**

Foundation Skills - Thinking -Knowing How to Learn

Foundation Skills - Thinking -Reasoning

**Identify and explain various consumer laws as applied to business and individuals**

Foundation Skills - Thinking -Decision Making

Foundation Skills - Thinking -Problem Solving

Foundation Skills - Thinking -Knowing How to Learn

Foundation Skills - Thinking –Reasoning

***16 WEEK COURSE WEEKLY SCHEDULE OF ASSIGNMENTS***

<b>WEEK</b>	<b>TEXTBOOK CHAPTERS</b>
1	Chapter 1: An Introduction to Dynamic Business Law Assignment Due
2	Chapter 2 Business Ethics Assignment Due

3	Chapter 3: The US Legal System Chapter 7: Crime in the Business Community QUIZ
4	Chapter 8: Tort Law Assignment Due
5	Chapter 9: Negligence and Strict Liability Chapter 10: Product Liability  EXAM 1
6	Chapter 13: Introduction to Contracts Chapter 14: Agreement  Assignment Due
7	Chapter 15: Consideration Chapter 16: Capacity and Legality  Assignment Due
8	Chapter 17: legal agreement Chapter 18: Contracts in Writing Chapter 19: Third Party Rights to Contracts Chapter 20: Discharge and Remedies  Assignment Due
9	Chapter 24: Remedies for Breach of Sales and Lease Contracts Chapter 25: Warranties

10	Chapter 33: Agency Formation Duties Chapter 34: Liability to Third Parties and Termination  EXAM 2
11	Chapter 35: Forms of Business Organization
12	Chapter 36: Partnerships: Nature, Formation, and Operation Chapter 37: Partnerships: Termination and Limited Partnerships Chapter 38: Corporations: Formation and Financing Chapter 39: Corporations: Directors, Officers, and Shareholders Chapter 40: Corporations: Mergers, Consolidations, and Terminations  Quiz 2 Due
13	Chapter 42: Employment and Labor Law Chapter 43: Employment Discrimination Assignment Due
14	Chapter 45: Consumer Law Chapter 51: Insurance Law  Assignment Due
15	Final Prep
16	<b>FINAL EXAM –NO MAKEUP EXAMS WILL BE GIVEN</b>

## **Instructional Methods**

## **Distance Education**

### **Student Assignments**

The class is divided into 16 Modules; one module for each week of class. Each week, you should begin a new module and complete all assignments and exams within the module.

Assignments are designed to stimulate critical thinking, and reinforce key concepts. Students receive immediate feedback and can track their progress in their own report. Grades for multiple attempts will be averaged.

Exams are used to test your retention of the lessons from the text and assignments.

Some modules contain extra credit assignments, which could help gain you points at the end of the semester.

## Student Assessment(s)

There is an assignment each week and 2 quizzes and exams (including the final). The quizzes, exams and assignments will be a combination of Interactive exercises, True and False questions, Multiple Choice and Fill in the Blanks.

## Instructor's Requirements

**Students must complete assignments/exams/quizzes through Canvas.**

Students are expected to maintain a state of **technical compliance**, including (but not limited to): up-to-date software as required by the instructor; a stable Internet connection; and use of the Firefox browser when using Canvas.

The instructor is NOT required to give consideration for lost/missing/unacceptable work stemming from technical non-compliance and/or end-user technical issues.

The concept behind DE is relevant material and standardized instructional delivery to a group, in a consistent and fair manner, and at the lowest tuition price possible. To achieve these ends, **deadlines** must be adhered to strictly. This is a standard for all DE institutions, HCC college policy, and that of every instructor. Tests and Assignments **MUST** be submitted through Canvas (not MH connect). If it is locked out, you missed it!

DE instruction is for mature, disciplined students who are college-ready and prepared to work independently. You **MUST** have the reading/writing/typing skills and the discipline to accomplish this on your own within the allotted timelines, otherwise you should NOT be enrolled in a DE class.

## HCC Grading Scale:

A = 100- 90	4 points per semester hour
B = 89 - 80:	3 points per semester hour
C = 79 - 70:	2 points per semester hour
D = 69 - 60:	1 point per semester hour
59 and below = F	0 points per semester hour
IP (In Progress)	0 points per semester hour
W(Withdrawn)	0 points per semester hour
I (Incomplete)	0 points per semester hour
AUD (Audit)	0 points per semester hour

IP (In Progress) is given only in certain developmental courses. The student must re-enroll to receive credit. COM (Completed) is given in non-credit and continuing education courses. To compute grade point average (GPA), divide the total grade points by the total number of semester hours attempted. The grades "IP," "COM" and "I" do not affect GPA.

**FINAL GRADE OF FX:** Students who stop attending class and do not withdraw themselves prior to the withdrawal deadline may either be dropped by their professor for excessive absences or be assigned the final grade of "FX" at the end of the semester. Students who stop attending classes will receive a grade of "FX", compared to an earned grade of "F" which is due to poor performance. Logging into a DE course without active participation is seen as non-attending. Please note that HCC will not disperse financial aid funding for students who have never attended class. Students who receive financial aid but fail to attend class will be reported to the Department of Education and may have to pay back their aid. **A grade of "FX" is treated exactly the same as a grade of "F" in terms of GPA, probation, suspension, and satisfactory academic progress.**

**A grade of "I" (incomplete)** will be considered only for those students who have completed at least 80% of quizzes, exams, and assignments with a passing grade of "C" or above. Only students who are unable to complete the class because of illness or other extraordinary circumstance may receive an "I". Students must immediately notify the instructor prior to the end of the semester for consideration of receiving an "I". **Remember you must have completed 80% of the course work and in all cases, regardless of circumstances, the instructor reserves the right to refuse to award an "I".**

### Instructor Grading Criteria

Assignments – 33%

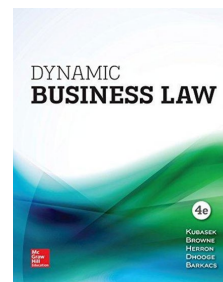
Quizzes – 24%

Exams – 33%

Final Exam – 10%

### Instructional Materials

Kubasek, Dynamic Business Law w/CONNECT, McGraw /Hill, 4<sup>th</sup> Edition



**Access Student Services Policies on their Web site:**

<http://hccs.edu/student-rights>

## **Distance Education and/or Continuing Education Policies**

## **DE STUDENT SERVICES**

### **Access DE Policies on their Web site:**

The Distance Education Student Handbook contains policies and procedures unique to the DE student. It is the student's responsibility to be familiar with the handbook's contents and part of the mandatory orientation. The handbook contains valuable information, answers, and resources, such as DE contacts, policies and procedures (how to drop, attendance requirements, etc.), student services (ADA, financial aid, degree planning, etc.), course information, testing procedures, technical support, and academic calendars. Refer to the DE Student Handbook by visiting this link: <http://de.hccs.edu/de/de-student-handbook>

### **Access CE Policies on their Web site:**

<http://hccs.edu/CE-student-guidelines>

### **HCC Campus Carry:**

At HCC the safety of our students, staff, and faculty is our first priority. As of August 1, 2017, Houston Community College is subject to the Campus Carry Law (SB11 2015). For more information, visit the HCC Campus Carry web page at <http://www.hccs.edu/district/departments/police/campus-carry/>.

### **Title IX:**

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status-in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to: David Cross, Dir. of EEO/Compliance, Title IX Coordinator - 713.718.8271 – [david.cross@hccs.edu](mailto:david.cross@hccs.edu)

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <http://www.hccs.edu/district/students/disability-services/>



**Hurricane Harvey Statement:**

Hurricane Harvey and its aftermath has impacted this community deeply. It is a disaster that will live with all of us for the rest of our lives. In the meantime, this class and your overall HCC experience is a great way to try to get some normalcy back in our lives. Although I am sympathetic to those impacted most by the storm, and will try to make accommodations the best that I can, I am still required to adhere to the policies and procedures set forth by both Houston Community College and the state of Texas in relations to this class. Whether you have been impacted minimally or greatly, please view me as a resource. Although I may not be able to answer your questions, I can help you find out who can. Linked below is a list of resources on the Houston Community College website:

[www.hccs.edu/harveytips](http://www.hccs.edu/harveytips)

[www.hccs.edu/harveystudentresources](http://www.hccs.edu/harveystudentresources)

[www.hccs.edu/harveystudentsurvey](http://www.hccs.edu/harveystudentsurvey)

**Essential Needs Statement:**

Any student who may be facing challenges in affording or accessing sufficient food to eat every day, or who lacks a safe and stable place to live, and believes this may affect their performance in the course, is encouraged to contact the Dean of Students for support. Additionally, please notify your professor (me) if you are comfortable in doing so. This will enable me to provide you with guidance on resources that I am aware of relating to essential needs.

*Syllabus Subject To Change with Notice from Professor*