



**Division of Social and Behavioral Sciences
Psychology Department**

<http://www.hccs.edu/programs/areas-of-study/social--behavioral-sciences/psychology/>

PSYC 2301: General Psychology | Lecture | CRN 15395

Fall 2018 | 16 Weeks (8.27.2018-12.16.2018)

In-Person | Fraga Campus/Room 352 | Wednesday(s)/6:00pm/8:50pm
3 Credit Hours | 48 hours per semester

Instructor Contact Information

Instructor:	Roman Alvarez, EdD	Office Phone:	(713) 718-7977
Office:	SE	Office Hours:	Wed: 5pm-6pm and by appointment
HCC Email:	roman.alvarez@hccs.edu	Office Location:	SE-Fraga Campus, Faculty Room

Please feel free to contact me concerning any problems that you are experiencing in this course. Your performance in my class is very important to me. I am available to hear your concerns and just to discuss course topics.

Instructor's Preferred Method of Contact

Please contact me using email me via Canvas email. I will respond to emails within 24 hours Monday through Friday; I will reply to weekend messages on Monday mornings.

What's Exciting About This Course

Although you will learn about others and how humans think, feel, relate, adapt and behave, the most exciting and perhaps most important part about this course is learning about your own personal equation, hence your own personal growth and development.

You will learn so much about your life and the lives of those around you. Do you know how one learns? How memory works? Why we have different personalities? How health is related to stress? The course will look at how and why we develop from children that seem to have so much in common to adults that do and do not. What happens? Are there best practices in child rearing and in life-long development or is it just luck? Where are you in your development? And what about schizophrenia and other psychological disorders? Are they avoidable? What causes them? The information in this course will enable you to understand the people in your life as well as develop new habits to increase your personal success.

My Personal Welcome

Welcome to General Psychology—I'm delighted that you have chosen this course. One of my passions is to know as much as I can about human behavior, and I can hardly wait to pass that on. I will present the information in the most exciting way I know, so that you can grasp the concepts and apply them now and hopefully throughout your life. As you read and wrestle with new ideas and facts that may challenge you, I am available to support you. The fastest way to reach me is by Canvas email or my HCC email. The best way to really discuss issues is in person and I'm available during posted office hours and by appointment to tackle any questions you might have. My goal is for you to walk out of the course with a better understanding of yourself and of human behavior. So please visit me or contact me whenever you have a question.

Prerequisites and/or Co-Requisites

PSYC 2301 requires college-level reading and writing skills. Research indicates that you are most likely to succeed if you have already taken and passed ENGL 1301. The minimum requirements for enrollment in PSYC 2301 include placement in college-level reading (or take INRW 0420 or ESOL 0360 as a co-requisite). If you have enrolled in this course having satisfied these prerequisites, you have a higher chance of success than students who have not done so. Please carefully read and consider the repeater policy in the [HCCS Student Handbook](#).

Eagle Online Canvas Learning Management System

This section of PSYC 2301 will use [Eagle Online Canvas \(https://eagleonline.hccs.edu\)](https://eagleonline.hccs.edu) to supplement in-class assignments, exams, and activities. You will be given further instruction by Instructor in class and/or by posting or email on Canvas. Syllabus, Final Exam Handbook, Revel, assignments, and other instructions will be posted and/or announced in Canvas. HCCS Open Lab locations may be used to access the Internet and Eagle Online Canvas.

HCCS Open Lab locations may be used to access the Internet and Eagle Online Canvas. It is recommended that you **USE [FIREFOX](#) OR [CHROME](#) AS YOUR BROWSER**.

HCC Online Information and Policies

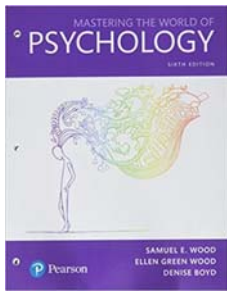
Although this is an in-person class, I encourage you to visit the HCC Online information pages. They contain a great deal of useful information about using Canvas. Here is the link to HCC Online: <http://www.hccs.edu/online/>.

Scoring Rubrics, Assignment Instructions, etc.

Look in Eagle Online Canvas for the scoring rubrics for assignments, assignment instructions, exam instructions, and other information to assist you in the course. <https://eagleonline.hccs.edu/login/ldap>

Instructional Materials

Textbook Information



The textbook listed below is **required** for this course. ***Mastering the World of Psychology*** (6th edition) by Wood, Wood, and Boyd (Pearson). ISBN: 9780134761732.

It is included in a package that contains the text as well as an access code that may be purchased at the [HCC Bookstore](#). You may either use a print copy of the book or rent the e-book from the publisher. Order your book here: [HCC Bookstore](#)

Temporary Free Access to E-Book

Here is the link to get temporary free access to a digital version of the text for a limited period of time: [Pearson Revel](#). **How to Register for Revel**: look on Canvas for detailed instructions for activating temporary free access to the e-book.

Other Instructional Resources

Publisher's Digital Workbook

A "digital workbook" is a premium website that includes an e-book as well as practice quizzes, videos, and other useful study tools. The digital workbook that accompanies the required text in this class is [Pearson Revel](#). Revel will count as 65 points towards your final grade for this course. To earn the maximum of 65 points **you must do/complete all the chapter quizzes on Revel for the required chapters for this class.**

Tutoring

HCC provides free, confidential, and convenient academic support, including writing critiques, to HCC students in an online environment and on campus. Tutoring is provided by HCC personnel in order to ensure that it is contextual and appropriate. Visit the [HCC Tutoring Services](#) website for services provided.

Libraries

The HCC Library System consists of 9 libraries and 6 Electronic Resource Centers (ERCs) that are inviting places to study and collaborate on projects. Librarians are available both at the libraries and online to show you how to locate and use the resources you need. The libraries maintain a large selection of electronic resources as well as collections of books, magazines, newspapers, and audiovisual materials. The portal to all libraries' resources and services is the HCCS library web page at <http://library.hccs.edu>.

Supplementary Instruction

Supplemental Instruction is an academic enrichment and support program that uses peer-assisted study sessions to improve student retention and success in historically difficult courses. Peer support is provided by students who have already succeeded in completion of the specified course, and who earned a grade of A or B. Find details at <http://www.hccs.edu/resources-for/current-students/supplemental-instruction/>.

Course Overview

PSYC 2301 is a survey course of the basic principles underlying human behavior. Emphasis is placed on major areas of study in the field of psychology, such as motivation, development, thought processes, and personality.

Core Curriculum Objectives (CCOs)

PSYC 2301 satisfies the social science requirement in the HCCS core curriculum. The HCCS Psychology Discipline Committee has specified that the course address the following core objectives:

- **Critical Thinking:** Students will demonstrate the ability to engage in inquiry and analysis, evaluation and synthesis of information, and creative thinking by completing a written assignment such as a book report, research paper, or essay.
- **Communication Skills:** Students will demonstrate effective development, interpretation and expression of ideas through written, oral, and visual communication by completing a written assignment such as a book report, research paper, or essay.
- **Quantitative and Empirical Literacy:** Students will demonstrate the ability to draw conclusions based on the systematic analysis of topics using observation, experiment, and/or numerical skills by completing textbook reading assignments, completing assignments, and answering questions on quizzes and exams.
- **Social Responsibility:** Students will demonstrate cultural self-awareness, intercultural competency, civil knowledge, and the ability to engage effectively in regional, national, and global communities by completing textbook reading assignments, completing assignments, and answering questions on quizzes and exams.

Program Student Learning Outcomes (PSLOs)

Can be found at:

<http://www.hccs.edu/programs/areas-of-study/social--behavioral-sciences/psychology/>

Course Student Learning Outcomes (CSLOs)

Upon completion of PSYC 2301, the student will be able to:

- Demonstrate knowledge in multiple (8) areas of psychology, including concepts, facts, and theoretical perspectives.
- Define and identify the basic research and evaluation methods used in psychology, including the strengths and weaknesses of each method.
- Demonstrate knowledge of and identify concepts related to personal development and the development and behavior of others.
- Apply psychological concepts to the solution of issues and problems including ethics, coping with stressful events, health and wellness, parenting, learning, memory, and /or evaluation of media presentations.

Learning Objectives

Learning Objectives for each CSLO can be found at [Learning Objectives for PSYC 2301](#)

Student Success

Expect to spend at least twice as many hours per week outside of class as you do in class studying the course content. Additional time will be required for written assignments. The assignments provided will help you use your study hours wisely. Successful completion of this course requires a combination of the following:

- Reading the textbook
- Attending class in person and/or online
- Completing assignments
- Participating in class activities

There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as your guide.

Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through learner-centered instructional techniques
- Provide a description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness, and make ups
- Provide the course outline and class calendar which will include a description of any special projects or assignments
- Arrange to meet with individual students before and after class as required

As a student, it is your responsibility to:

- Attend class in person and/or online
- Participate actively by reviewing course material, interacting with classmates, and responding promptly in your communication with me
- Read and comprehend the textbook
- Complete the required assignments and exams
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts, and all assignments
- Attain a raw score of at least 50% on the departmental final exam
- Be aware of and comply with academic honesty policies in the [HCCS Student Handbook](#)

Assignments, Exams, and Activities

Please carefully review all of the information in this section and don't hesitate to ask questions if anything is unclear to you. Be assured that I have thoughtfully designed all of the assignments, exams, and activities in this course to enable you to learn the material and to be successful. By providing due dates, I am helping you stay on track and accomplish your goal of getting the best grade you can in this course.

Written Assignment(s)

Written Assignment (200 points or 20% of total grade points). Written Review and Oral Presentation of a Research Article (200pts or 20% of total grade points): This assignment is a **group project**; you will work in a group of 4 to 6 students depending on the size of the class. Each group will complete a 3-4 *page* written review of a research article on an instructor approved topic germane to Psychology. **A research article has METHODS.** This project is designed to develop your critical thinking and problem solving skills; as well as your ability to work independently and in small groups. Last, this assignment is designed to strengthen your presentation skills, both written and oral.

A **Review** consists of summarizing the literature, research methods, research findings, research discussion and implications; it also includes critiquing the research methods, research findings, research discussion and implications. Ask your professor for approval of your chosen research topic before you proceed. **You may also research topics mentioned or covered in the textbook.**

The Review must be *typed, double-spaced, 12pt. font size, in APA format, with APA reference*, and contain **references from a research article recently published** (i.e. within the last 4 years) in professional journals. A research article has METHODS.

To secure a research article in psychology, visit HCC on-line library at:
<http://library.hccs.edu/home>

For information on APA style of editorial writing, please visit
<http://www.apastyle.org/> OR
<http://owl.english.purdue.edu/owl/resource/560/01/>

This review of a research article is intended to help you become a critical consumer of research information in the field of Psychology. Choose one research article in Psychology which grabs your attention and interest, then write your summary, impressions, and critique of the article.

In your Review (i.e., summary, impressions and critique) of the research article, you are to tackle the following questions / tasks:***

1. Introduction of your research paper. In your intro, include what made you choose the article... and what about it grabs your interest or attention. Introduce the purpose and implication(s) of your selected research article. Then summarize the review of literature (i.e., literature review found in the research article you're reviewing). Summarize and organize your thoughts and arguments together so that your review/report flows well and makes sense.
2. Summarize the contents written under Methods and explain or describe what the research article is about, and its relevance to Psychology. ***You must: identify the research design, describe how the subjects were selected, discern if randomization of subjects was done, identify the independent and dependent variables (if any), statistical analysis (if present), and elucidate the research findings, conclusion(s) and discussion of the research study you're reviewing.***
3. Is the research article's information practical or useful in understanding human behavior and mental processes? Describe and explain how the research article's information might or might not be practical and/or useful for you and others.
4. What is so significant about the article that it's worth paying attention to? Describe and explain what you learned that is/are meaningful to you as a business major, a

- science major, a pre-med major, nursing major, a psychology major, an education major, an engineering major, etc.?
5. Critique the source, research methods & findings, research discussion, implications, and the quality of the research article. Who are the authors and what do they represent? What is the source about? Capture any hidden agenda (e.g., political, personal, etc.) or any glaring, implied or concealed bias(es) of the author(s) or the source(s).
 6. A cover page must be included and contain the following information: title of the research paper being reviewed and its authors, your name, course and class section, class day and time, professor's name, and date submitted. Don't forget to include proper pagination on each page. Last page must have the Reference/Bibliography using APA style.
 7. You must turn in a hard copy of the research article (published within the last 4 years) you've reviewed.
 8. Make a 10-15 minute oral presentation of your research group work in class.

CRITERIA FOR GRADING WRITTEN RESEARCH REVIEW

Your research review must be:

1. **Thorough**: follow guidelines; include all requirements and tackle each above-mentioned question / task*** (see triple asterisks above). (80 pts)
2. **Accurate**: your paper must correctly reflect the material about which you are writing. Turn-in a hard copy of the research article (published within the last 4 years) you're reviewing. Must have accurate references and bibliography - APA style (20 pts).
3. **Coherent, organized, and readable**: your writing should be clear and easy to understand. **Make your report interesting and informative** (10 pts). Follow APA style of writing.
4. **Concise and succinct**: be direct to the point and stay within page limit (3-4 pages, double spaced, 12 pt. font, APA format). (10 pts).
5. **Grammatically and syntactically correct**: use correct grammar, punctuation, spelling and appropriate paragraph breaks. **Gender inclusive**: use both male & female pronouns as deemed appropriate. (10 pts).
6. **Turn-in your work on time**. Must have cover page with the following information: title of the research article and name its author(s), your name, course and class section, class day and time, professor's name, and date submitted. Proper pagination on each page. Last page must have the Reference/Bibliography using APA style. (10 pts)
7. Make a 10-15 minute oral presentation of your research group work in class. (60 pts)
8. **Do not PLAGIARIZE** (You will receive a grade of zero for this project if you do!).

CRITERIA	POINTS	POINTS EARNED
Thoroughness ***	(80 points)	_____
Accuracy	(20 pts)	_____
Coherence, organization & readability (10 pts)		_____

Interesting / informative		
Concise & succinct / within page limit	(10 pts)	_____
Grammar / syntax / gender inclusive	(10 pts)	_____
Submitted on time / with cover page	(10 pts)	_____
10-15 min oral presentation	(60pts)	_____
<u>TOTAL</u>	(200 pts)	_____

Exams

Three (3) Tests will be administered in the classroom and may be multiple-choice, true or false, fill-in-the blank, matching type, and/or short essay. **There will be no make-up exams**; however, one test grade will be dropped. (If you have taken all of the three tests, then your lowest test score will be dropped. Best two of three tests account for 400 points of your final grade. If you have missed a test, then that one test will be dropped. Since only one missed test will be dropped, please be careful not to miss more than one test. A test or quiz that involves cheating will not be dropped.

Rules for testing in this classroom will be strictly followed. No deviation will be allowed. HCC does not provide students with Scantron forms. They are sold in campus bookstores. You will need to **bring your own scantrons** (purchased at the HCCS bookstores) for tests and quizzes. **Turn in 4 scantrons to me by the end of the 2nd week, with no name on them.**

In-Class Activities

This class is a 3-hour course. **Attendance** will be checked during first half and second half of class; **Individual Class Participation** and/or **In-class Group Work** will be given and recorded every class. In-class group work is open notes and open textbook. Do be on time for class to avoid missing them or having inadequate time for them. Individual class participation and/or group work may include, but are not limited to: active student engagement exercises; brief quizzes requiring short answers; and/or class interaction. You are required to download copy of **PSYC 2301 Final Exam Workbook Based on Student Learning Objectives (SLO)** http://learning.hccs.edu/faculty/roman.alvarez/psyc2301/psyc-2301_chapter_slo_final-exam-workbook/view and bring it with you to class. Ensure that you have responded to the questions found in the Final Exam Workbook prior to coming to class; by doing so, you come prepared to actively participate in class and deepen your understanding of PSYC 2301's SLOs. **You cannot make up for missed class participation and/or group work since both are based on your attendance.** Attendance/class participation make up **65 points** of your final grade. **This is a 16-week class which meets once a week for 3-hours, hence 1 missed class will result in 4.0625 points deduction.**

Tardiness and leaving class early will also be recorded and will negatively affect your in-class participation grade.

Revel makes up 65 points towards your final grade for this course. To earn the maximum of 65 points you must do/complete all the chapter quizzes on Revel for the required chapters for this class.

Other Assignments and Activities

Extra Credit up to **50 points maximum** directly added to your final grade may be awarded through: participation as a subject in actual research project in the medical center, colleges or universities; volunteer projects; psychology seminars; or other approved scholarly activities. **You must have instructor approval in advance and must turn in proof or documentation of attendance signed by the coordinator of the activity** in order to receive extra credit. ***You may be awarded extra credit only if you have no more than 8 hrs of absences (excused or unexcused absences).*** Professor reserves the right not award or take back extra credit if student's behavior proves to be disrespectful, disruptive, and/or in violation of HCC's student policies and procedures. Examples of activities for extra credit award are:

- Attendance in HCC-sponsored social science or other discipline seminars [5 points per every hour of attendance. Must turn in *proof of attendance and 1-page handwritten summary of what you learned from each seminar.*
- Attendance at the Holocaust Museum <https://www.hmh.org/> Guided Tour and 1-page handwritten psychological essay on the student's experience of the Guided Tour's stories and images (up to 25 points max). **Must turn in hard copy of proof of tour attendance signed by a Holocaust Museum staff.**
- Participation as a subject in an actual research project in the medical center, a university or college, and 1-page typewritten report on what the student learned from the research (up to 25 points max). Must turn in *proof of research participation from the Research Investigator / Research Coordinator.*
- Participation in HCC Service Learning Project and 1-page typewritten report on what the student learned from the Service Learning project (up to 25 points max). Must turn in *proof of HCC Service Learning Project participation.* For information on HCC Service Learning Project, please visit: <http://www.hccs.edu/departments/division-of-instructional-services/service-learning/> .

Practice Final Exam

All three major tests in this course are geared towards the Final Exam. Additionally, a **Practice Final Exam (70 points) based on the Learning Objectives will be given to students within two weeks before the Final Exam date.** Practice Final exam will consist of 100 items (multiple choice, True or False, fill-in the blank, and/or matching type test) covering important learning objectives discussed in this class. 1 item in the Practice Final Exam is equivalent to 1.42857143 points. More information about the Practice Final Exam will be provided in class.

Comprehensive Departmental Final Exam

All students will be required to take a comprehensive departmental final exam consisting of 100 multiple-choice questions. All the information students need to prepare for the exam is

in the <https://learning.hccs.edu/programs/psychology/psyc-2301-departmental-final-exam-preparation-resources>. The exam will be administered in class on the date shown in the Course Calendar. Students must provide their own Scantron forms (FORM NUMBER 882-E-LOVAS). The final exam **may not be taken early under any circumstances**. Final Exam is equivalent to 200 points (20% of the total grade points)

Students must correctly answer at least 50 of the 100 questions on the final exam (50%) to pass the course.

Students who are absent from the final exam must discuss their absence with the instructor in advance or within 24 hours afterward. will receive a course grade of Incomplete. Any student who does not take a makeup exam by the end of the following long semester will receive a final exam grade of zero and a course grade of F.

Grading Formula

GRADING POLICY - Your final course grade will be based on the following formula:

3 TESTS , 200 points each test (400 points after dropping the lowest test grade or dropping 1 missed test)	400
Written Assignment (Written Review & Critique of a research article)	200
Graded In-Class Activities / Attendance	65
Graded Online Activities (Revel Chapter Quizzes)	65
Practice Final Exam	70
Comprehensive Departmental Final Exam	200
Total	1000
Maximum Extra Credit	50

Grade	Total Points
A	900+
B	800-899
C	700-799
D	600-699
F	<600

The total/final score, resulting from the sum of the above components will be converted into letter grades based on the following scale:

1000-900 = A 899-800 = B 799-700 = C 699-600 = D 600 and below = F

HCC Grading Scale can be found on this site under Academic Information:
<http://www.hccs.edu/resources-for/current-students/student-handbook/>

Course Calendar

FALL 2018 16-week Regular Term

Week	Dates	Topic/What's due
1	Aug 29	Syllabus; Chapter 1: Introduction to Psychology
	Sept 03	Labor Day – Holiday
2	Sept 5	Chap 1: Intro to Psychology and Research;
3	Sept 12	Chapter 2: Biology & Behavior <u>Each student will be assigned to a group</u> ; <i>lecture & group activity</i>
4	Sept 19	Chapter 2: Biology and Behavior (continued); Chapter 5: Learning; <i>lecture & group activity</i> <u>REVEL Quiz 1 (Chaps 1 & 2) Due (submit on Canvas)</u>
5	Sept 26	<u>TEST 1: chapters 1 & 2 (6:10pm-7pm)</u> ; Chapter 5: Learning (continued); <i>lecture & group activity</i> <u>Group Research topic due for approval</u>
6	Oct 03	Chap 6: Memory; <i>lecture & group activity</i>
7	Oct 10	Chapter 8: Lifespan Development; Sexuality & Gender ; <i>lecture & group activity</i>
8	Oct 17	Chapter 8: Lifespan Development; Sexuality & Gender (cont); Chapter 10: Health and Stress; <i>lecture & group activity</i> <u>REVEL Quiz 2 (Chaps 5, 6 & 8) Due (submit on Canvas)</u>
9	Oct 24	<u>TEST 2: chaps 5, 6, 8 and sexuality & gender (6:10pm-7pm)</u> ; Chapter 10: Health and Stress (cont); <i>lecture & group activity</i> <i>Chapter 9: Motivation and Emotion OR Chapter on Consciousness (Extra Lecture/Discussion)</i>
10	Oct 31	Chapter 11: Personality Theory and Assessment; <i>lecture & group activity</i>
	Nov 02	Last Day to Withdraw
11	Nov 07	Chapter 12: Psychological Disorders (con); Chapter 13: Therapies; <i>lecture & group activity</i> <u>REVEL Quiz 3 (Chaps 10, 11, 12 & 13) Due (submit on Canvas)</u> <u>Proof of Extra credit due</u>
12	Nov 14	<u>TEST 3: chapters 10, 11, 12, 13 (6:10pm-7pm)</u> - Finalize Group Research Project... students will meet at Fraga campus library to work on their group research project: 730pm-850pm; Work on Final Exam Workbook and on Practice Questions by Domain (on your own and/or with group mates). - (Written assignment/Group Research due: submit on Canvas drop box by 11:59pm on Nov 15, Thursday)
13	Nov 21	<u>Group Research Presentation in class</u> (10 min presentation per group.... 6:10pm-8:50pm)
14	Nov 28	<u>Group Research Presentation in class</u> (10 min presentation per group.... 6:10pm-8:50pm)
15	Dec 05	Final Exam Review (bring your Learning Objectives & Final Exam Workbook) and Practice Final Exam
16	Dec 12	<u>Departmental Final Exam (2 hours: 6:15pm – 8:15pm)</u> - Final letter grade will be posted on PS9 student account by Dec 17, 2018, 12:00 noon

Syllabus and Calendar Modifications

The instructor reserves the right to modify the syllabus and/or course calendar at any time during the semester and will promptly notify students in writing, typically by e-mail, of any such changes.

Instructor's Practices and Procedures

Missed Assignments

There will be no make-up exams; however, one test grade will be dropped. If you have taken all of the three tests, then your lowest test score will be dropped. Best two of three tests account for 400 points of your final grade. If you have missed a test, then that one test will be dropped. Since only one missed test will be dropped, please be careful not to miss more than one test. Makeup exam may only be provided due to extenuating circumstances with proper documentation and letter of reasonable accommodations from the ADA/Disability Support Services Office. **NO exam/test RETAKE allowed. Late submission of assignments:** at least **10 points will be deducted each day** for late submission of any assignment.

Academic Integrity

Students are responsible for conducting themselves with honor and integrity in fulfilling course requirements. Penalties and/or disciplinary proceedings may be initiated by college district officials against a student accused of scholastic dishonesty. "Scholastic Dishonesty" includes, but is not limited to, cheating on a test, plagiarism and collusion. Any instance of scholastic dishonesty may be reported to the Maxiant system. Possible punishments for scholastic dishonesty include a grade of "0" or "F" on the particular assignment, failure in the course, and/or recommendation for probation or dismissal from the college district. A recommendation for suspension or expulsion will be referred to the college Dean of Students for disciplinary disposition. Students have the right to appeal the decision.

Students are expected to conduct themselves ethically, professionally and with integrity at all times in the classroom and while taking this class. Students found cheating in the tests, plagiarizing, and guilty of collusion will earn an F in this class.

Here's the link to the HCC information about academic integrity (Scholastic Dishonesty and Violation of Academic Scholastic Dishonesty and Grievance):

<http://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/>

Attendance Policy

You are encouraged to attend each class since regular attendance correlates with good grades. Be on time and attend the entire class. If you must be absent, you are, of course, responsible for the material covered in class in your absence (see the Course Calendar). Be advised that instructors must drop students who fail to attend class by the official date of enrollment ("Census Day"). **In addition, instructors may drop students who miss six hours of class time.**

This class is a 3-hour course. Attendance will be checked during first half and second half of class; Individual Class Participation and/or In-class Group Work will be given and recorded every class. In-class group work is open notes and open textbook. Do be on time for class to avoid missing them or having inadequate time for them. Individual class participation and/or group work may include, but are not limited to: active student engagement exercises; brief quizzes requiring short answers; and/or class interaction. **Attendance/class participation make up 65 points of your final grade.** This is a 16-week class which meets once a week for 3-hours, hence **1 missed class will result in 4.0625 points deduction.**

Tardiness and leaving class early will also be recorded and will negatively affect your in-class participation grade.

Attendance will be checked; **Individual Class Participation** and/or **In-class Group Work** will be given and recorded every class. In-class group work is open notes and open textbook. Do be on time for class to avoid missing them or having inadequate time for them. Individual class participation and/or group work may include, but are not limited to: active student engagement exercises; brief quizzes requiring short answers; and/or class interaction.

Student Conduct

I expect students to conduct themselves professionally in their communications with me, their classmates, and college staff and administration. Behavior inappropriate to the collegiate setting (including but not limited to abusive/derogatory/threatening/harassing language directed at the instructor or towards other students, staff or administrators) will not be tolerated, and may result in removal from the course if severe and/or repeated.

Instructor's Course-Specific Information

In this class, we will follow the syllabus to the letter. Grades for each test (Test 1, 2 and 3) will be given to student same day after the test and recorded in Canvas; each student will see their respective grades in canvas. Feedback will be given to students in writing and/or verbally when they turn in assignments.

Electronic Devices

The use of electronic devices by students in the classroom is up to the discretion of the instructor. Any use of such devices for purposes other than student learning is strictly prohibited. If an instructor perceives such use as disruptive and/or inappropriate, the instructor has the right to terminate such use. If the behavior continues, the student may be subject to disciplinary action to include removal from the classroom or referral to the dean of student services. Students are not allowed to take phone calls during class, students' cell phones must be set to silent mode.

Psychology Program Information

Majoring in Psychology

Visit the [Psychology Program Pages](#) on the Learning Web for information about our faculty and courses. You will also find information about majoring in psychology.

Student Organizations

Psi Kappa

All students are invited to join Psi Kappa, an organization that can help students learn about psychology outside the classroom, serve the community, meet students in other PSYC classes, interact with PSYC faculty, and learn leadership skills. For more information, visit the [Psi Kappa page](#) on the HCC Learning Web, the [Psi Kappa blog](#), and the [Psi Kappa Facebook page](#).

Psi Beta

HCC has an active chapter of Psi Beta: National Honor Society in Psychology for Community and Junior Colleges. To learn more about this organization visit the [Psi Beta website](#). For information about the HCC chapter, visit the [Psi Beta page](#) on the HCC Learning Web.

HCC Foundation: Psychology Achievers Scholarship

To be eligible for the \$125 per semester Psychology Achievers Scholarship, a student must (1) meet all HCC Foundation criteria for scholarship eligibility, and (2) make an A in either PSYC 2301 or PSYC 2314.

HCC Policies

Here's the link to the HCC Student Handbook <http://www.hccs.edu/resources-for/current-students/student-handbook/> In it you will find information about the following:

Academic Information	Incomplete Grades
Academic Support	International Student Services
Attendance, Repeating Courses, and Withdrawal	Health Awareness
Career Planning and Job Search	Libraries/Bookstore
Childcare	Police Services & Campus Safety
disAbility Support Services	Student Life at HCC
Electronic Devices	Student Rights and Responsibilities
Equal Educational Opportunity	Student Services
Financial Aid TV (FATV)	Testing
General Student Complaints	Transfer Planning
Grade of FX	Veteran Services

EGLS³

The EGLS³ (Evaluation for Greater Learning Student Survey System) will be available for most courses near the end of the term until finals start. This brief survey will give invaluable information to your faculty about their teaching. Results are anonymous and will be available to faculty and division chairs after the end of the term. EGLS³ surveys are only available for the Fall and Spring semesters. -EGLS3 surveys are not offered during the Summer semester due to logistical constraints.

<http://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/>

Campus Carry Link

Here's the link to the HCC information about Campus Carry:

<http://www.hccs.edu/departments/police/campus-carry/>

HCC Email Policy

When communicating via email, HCC requires students to communicate only through the HCC email system to protect your privacy. If you have not activated your HCC student email account, you can go [to HCC Eagle ID](#) and activate it now. You may also use Canvas Inbox to communicate.

Housing and Food Assistance for Students

Any student who faces challenges securing their foods or housing and believes this may affect their performance in the course is urged to contact the Dean of Students at their college for support. Furthermore, please notify the professor if you are comfortable in doing so.

This will enable HCC to provide any resources that HCC may possess.

Office of Institutional Equity

Use the link below to access the HCC Office of Institutional Equity, Inclusion, and Engagement (<http://www.hccs.edu/departments/institutional-equity/>)

disAbility Services

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <http://www.hccs.edu/support-services/disability-services/>

Title IX

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross
Director EEO/Compliance
Office of Institutional Equity & Diversity
3100 Main
(713) 718-8271
Houston, TX 77266-7517 or Institutional.Equity@hccs.edu
<http://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/>

Department Chair Contact Information

Dr. Karen Saenz
Karen.Saenz@hccs.edu
713-718-7034