

## **QUALIFICATION HIGHLIGHTS**

*EDUCATION PROFESSIONAL* with progressive public school experience as an exemplary EC-6 teacher, district reading coordinator, assessment specialist, curriculum manager, content specialist, dean of instruction, and district program manager. Highly effective communicator with strong organizational skills, and the coaching ability to build teacher capacity to increase and enhance individual teacher effectiveness by providing support, guidance, and feedback. Strong curriculum, instruction and assessment knowledge and skills.

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## **PROFESSIONAL EXPERIENCE**

### **CTC Teaching and Learning Consultants – Houston, Texas**

**August 2012 - Present**

#### **Education Consultant**

- Creator of framework for district/campus intervention process.
- Provide technical assistance to campuses in development of intervention programs using knowledge of state and national standards for language arts, science, social studies and math content.
- Facilitate meetings of instructional leadership teams to improve teaching and student performance throughout building.
- Collect baseline data and conduct formative evaluations.
- Conduct ongoing data reviews to monitor progress
- Review outcomes and develop summative evaluations.
- Develop and deliver workshops according to campus need.

### **Promise Community School**

**August 2010 - July 2012**

#### **Charter School Manager**

- Served as the educational leader of the charter school. Responsible for managing policies, regulations and procedures to ensure all students were supervised in a safe learning environment that met the approved curricula and mission of the school.
- Lead teachers and staff to helping students achieve personal and academic success by using proven best practices for teaching and learning.
- Set performance goals, crafted mission statements, hired and evaluated staff, visited classrooms, prepared budget reports, and other duties as necessary.

### **Houston Independent School District**

**August 1986 - July 2010**

- Scarborough Elementary - Served as an exemplary EC-6 teacher.
- Curriculum Department – Served in various capacities including district reading coordinator, assessment specialist, curriculum manager, content specialist.

## ROSA DENISE WOODFORK

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- Project GRAD Houston – Served as elementary program manager for teacher coaches in 52 HISD schools to support the implementation of exemplary reading, mathematics, and classroom management programs.
- Briarmeadow Charter School – Served as dean of instruction for students in prekindergarten through eighth grade.

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### OTHER PROFESSIONAL EXPERIENCE

#### **Houston Community College**

August 2015 - Present

- Taught core education course to degree-seeking students seeking Texas educator certification through the Alternative Teacher Certification Program.

#### **University of St. Thomas – Houston, Texas**

August 1999-July 2006

Adjunct Professor, College of Education

- Taught core education courses to degree-seeking students seeking Texas educator certification through the HISD Alternative Certification Program.

#### **Step Charter School, Houston, Texas**

August 2006 – Present

President, Board of Directors

- Guide the **school's** leadership in the areas of money management and compliance.
- Coordinate the full board's activities so the board achieves its goals and operates in accordance with its bylaws.
- Work with the school leader to discuss strategic issues, monitor progress toward goals, and identify opportunities where he/she needs support from the board.

### EDUCATION

- Prairie A&M University, Prairie View, Texas  
Masters in Educational Administration, 1998
- Johns Hopkins University  
Continuing Education – The Center for the Social Re-Organization of Schools,  
1997 -1998
- University of Texas at Austin  
Bachelor of Science in Communications, 1980

### MEMBERSHIPS

- International Literacy Association
- National Council of Teachers of Mathematics
- National Association for the Education of Young Children
- Association for Supervision and Curriculum Development