**Course**: Sociology 1301  
**CRN**: CRN 51781  
**Semester Credit Hours**: 3 hour lecture course | 48 hours per semester | 16 weeks  
**Delivery Method**: Lecture—DE  
**Instructor**: Ruth Dunn  

**Required Text**:  
These two books are packaged together and have one ISBN: TBA. These two books are required! If you buy these separately, they could be much more expensive than buying them together; however, you need to try to get the books as cheaply as possible.  

**Required Supplemental Materials**:  
All student course material—Learning Objectives, Lecture Notes, Lecture Notes in PowerPoint, and Audio Lectures—will be found in the Topics sections for this course. The Topics and the Activities blocks are the primary course material resources that will help you succeed in SOCI 1301.  

**Information and Course Access**:  
This is a completely online class. We will never meet face-to-face. Everything you need for this course is in Eagle Online (EO) and all testing will be online as well. That means that you and I will be using a computerized Teaching/Learning platform called Eagle Online (or EO for short) for our learning experience. (EO is replacing BlackBoard-Vista—this course is not using BlackBoard, we are using EO.) I will be there to help you, but the best way to learn how to use EO is to go to the Homepage and start clicking on the links; particularly, click on the ACTIVITIES link for Due Dates for All Assignments, Advanced Forums, and Topic Quizzes. There are also some “First Day Documents” that you need to read—yes, I said "read"—in order for to figure out how to use the EO system. I recommend that you check daily the Announcements, News Forum, and your EO e-mail so that you can keep up with any new information from me. I hope you will enjoy this class.  

Your User Name is your Student ID, your “W” number; the default Password is “distance.” You will need continuous, reliable Internet access, Internet Explorer® or Firefox®, and Adobe Acrobat Reader® in order to do well in this course. All student course material is in EO. If you don’t have Internet or computer access on a continuous, reliable basis, you need to do a course swap to a Sociology course that is not Online. Other supplemental material may be found by clicking [here](http://southwest.hccs.edu/portal/site/southwest/) for more information: Go to [Student Success Skills for the Social Sciences](http://southwest.hccs.edu/portal/site/southwest/); under CONNECT; click on Learning Web. I urge you to click on the link and read [Successful Students On-Line](http://southwest.hccs.edu/portal/site/southwest/); this document will give you extra help with this course. For greater success in your online, hybrid, or web-enhanced courses, please click here for: Successful Students On-Line. You will also need Java® which may be downloaded free by [clicking on this link](http://southwest.hccs.edu/portal/site/southwest/). When you complete an EO session, be sure to log out (don’t just click the red X at the top of your screen), click Log Out.  

**Contact Information**:  
Phone: 281-655-5954 (home)  
**E-mail**: ruth.dunn@hccs.edu  
This is THE BEST WAY TO REACH ME! My mobile phone goes on when I wake up and goes off when I go to bed; thus, the best way to reach me is through my HCC e-mail. E-mail messages to my HCC e-mail must contain the course rubric SOCI 1301 on the message line or they will not be read, however, all communication for EO (Eagle Online) will be done by using EO e-mail, Announcements, and the General Forum link.
The best times to reach me at home are: Tuesdays, Thursdays, and Fridays from 11-2 pm

Instructor’s Schedule

<table>
<thead>
<tr>
<th>Spring 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Day</strong></td>
</tr>
<tr>
<td>MW</td>
</tr>
<tr>
<td>M</td>
</tr>
<tr>
<td>M</td>
</tr>
<tr>
<td>W</td>
</tr>
<tr>
<td>W</td>
</tr>
</tbody>
</table>

**Spring 2011**

| DE | Eagle Online Course | On-Line-16 Week | On-Line | CRN 51781 |
| DE | Eagle Online Course | On-Line-8 Week | On-Line | CRN 58917 |
| DE | Eagle Online Course | On-Line-Mini | On-Line | CRN 53367 |

**Eagle Online Student User ID and Login Information:**
Your EO login user ID will be your HCC User ID (sometimes referred to as the “W” number). All HCC students have a unique User ID. If you do not know your User ID you can look it up by visiting the HCC home page:

**Either on or after the official starting date of your class:**
- Go to the HCC-Southwest College Homepage at [http://southwest.hccs.edu/portal/site/southwest/](http://southwest.hccs.edu/portal/site/southwest/)
- On the far right side of the screen, under the picture there is a menu that reads “Connect.”
- Click on “Online Classes.”
- Click on “Eagle Online Login.”
- **Your User Name is your “W” number.**
- **Your initial default password is the word distance.**
  - You will be prompted to change your password if you are logging in for the first time this semester. Remember your new password!
  - After you have changed your password from distance for the first time, the learning management system will log you out.
  - You will then need to log back in with your new password.
- If you can't log in, visit our [Common Problems and Errors Page](http://smartipantz.perceptis.com/hccs) for additional help and resources.
- **Quick Links:**
  - Eagle Online
  - Common Problems

**Technical Support for Eagle Online Users:**
Go to this site for help: [http://smartipantz.perceptis.com/hccs](http://smartipantz.perceptis.com/hccs). If you have any problems with Tech Support, contact your instructor immediately!

**HCC-SW Open Computer Lab Locations and Phone Numbers:**
Southwest College maintains student open computer labs at 5 campuses:

**Alief Continuing Education Center**
13803 Bissonnet Street
Houston, Texas 77083
**Lab Phone:** 713-718-5450

**Stafford Campus**
10041 Cash Road
Stafford, Texas 77477
**Lab Phone:** 713-718-7866

**Alief Campus**
2811 Hayes Road
Houston, TX, 77082
**Lab Phone:** 713-718-6889

**West Loop Center**
5601 West Loop South
Houston, Texas 77081
**Lab Phone:** 713-718-7926

**Missouri City Campus**
5855 Sienna Springs Way
Missouri City, TX 77459
**Lab Phone:** 713-718-2908
Course Description:

[SOCI 1301: Introduction to Sociology is an] Introduction to the concepts and principles used in the study of group life, social institutions, and social processes. (ACGM).

[SOCI 1301: Introduction to Sociology is] A survey course which focuses on the nature of human groups in American and world societies, their social and cultural adaptations, and the impact which various social processes may have on their social organization and social change. Core Curriculum Course. (HCC Catalog).

Course Goal:

By the end of this course you will be able to “Appreciate our socially and culturally diverse society and world” (HCC Core Sociology Curriculum). This is a survey course designed to help guide your understanding of Sociology as an academic and scientific discipline and to see the world around you from a new, different, and previously unthought of perspective.

Student Learning Outcomes (SLO): By the end of this course you will be able to:

SLO 1. Apply the three major perspectives in Sociology: Conflict, Functionalism, Symbolic Interactionism.
SLO 2. Identify the principles of the social science research process.
SLO 3. Evaluate the various aspects of stratification as they affect American society and the world.
SLO 4. Evaluate the various aspects of the institutions of society as they affect American society and the world.

Course Objectives: By the end of this course you will be able to:

SLO 1:
1.1 Appreciate information about the background and history of Sociology
1.2 Analyze the seminal theorists in Sociology, their theories, and how those theories translate to the real world.
1.3 Discriminate among and between various critical thinking fallacies.
1.4 Evaluate theories of collective behavior and social movements and how they impact real people's real lives in the real world.
SLO 2:
2.1 Illustrate Sociological experiments as found in a textbook or a peer-reviewed journal and discuss the study in terms of the scientific method.
2.2 Delineate scientific research methods.
SLO 3:
3.1 Evaluate theories of stratification and how they impact real people's real lives in the real world.
3.2 Evaluate theories of globalization and social change and how they impact real people's real lives in the real world.
3.3 Evaluate theories of population, urbanization, and environment and how they impact real people's real lives in the real world.
SLO 4:
4.1 Evaluate the major theories of each of the institutions of society

HCC Statement: Core Curriculum Statement

Sociology 1301 is a core curriculum course. It may be used to fulfill the requirements for a core Social and Behavioral Sciences course OR a core Cross/Multi-Cultural Studies course.

Course Calendar

See page 12 of this syllabus for the Tentative Course Calendar. Also, see the Course Calendar in Eagle Online. If there are any discrepancies between the Course Calendar in this syllabus and the Course Calendar in Eagle Online, the Course Calendar in Eagle Online is correct.

HCC Statement: Instructional Methods

Methods of Instruction may include lecture; various assigned readings from textbooks, peer-reviewed articles, books, original source seminal texts and other original source material, films, field trips, etc.

HCCS Policy Statement: Assignments

Assignments:

➢ There will be 12 written assignments during the semester:

Written Assignments:
➢ There will be 12 Topic Forums during the semester each worth 7.5% of your course grade.
➢ The Due Dates for all Assignments, Forums, and Quizzes can be found in the Course Calendar in EO, the Course Calendar in the syllabus, and the Activities Block. If there is a discrepancy between the due dates in the syllabus and the due dates in the Calendar on EO, the Calendar in EO is correct and accurate. The due dates in the Course Calendar on EO are almost always correct and accurate, but check them daily because they might be changed. If I change any due dates, you will be notified through Announcements and General Forum in EO. All assignments turned in on the due date will be considered complete and finished and may not be rewritten.
➢ All corrected or graded written assignments will be returned to you as attachments in the EO Assignments link or via EO e-mail. If you want to know why you earned a particular grade on a particular assignment, check the Assignments link or EO e-mail and read my comments that will be embedded in your assignment. (NOTE: this does not apply to Forums.)
➢ Be sure to check the EO Assignments link or your EO e-mail as soon as I have announced that an assignment has been graded. (NOTE: this does not apply to Forums.)
pay very close attention to and follow all of the General Instructions for ALL Written Assignments that begins on page 9 of the syllabus. I will deduct points if the length of any component of your assignment is under the minimum number of lines of text. Please pay very close attention to and follow all of the General Instructions for ALL Written Assignments that begins on page 9 of the syllabus. I will deduct points if the length of any component of your assignment is under the minimum number of lines of text.

Instructions for the Topic Forums (12 @ 7.5 points each=90% of your course grade):

- You will post the following to the assigned Forums
  - A very brief summary of all of the assigned readings for each Forum (10 points)
    - Explain, briefly, what each of the assigned readings was about
    - This must be at least ¼ page—5 ½ lines of typed, double-spaced text
  - A very brief summary of the videos (10 points)
    - Explain, briefly, what each of the assigned videos was about
    - This must be at least ¼ page—5 ½ lines of typed, double-spaced text
  - There will be a topic question that you must answer by using the information from the videos, readings, and other course material that is provided in EO. (20 points)
    - The answer to the topic question must be no less than 95 words
      - That is ¼ page—5 ½ lines of typed, double-spaced text
    - Explain how a Sociological theory or paradigm (Conflict, Structural Functionalism, or Symbolic Interactionism) fits with all of the assigned readings and assigned videos (15 points)
      - This must be at least ¼ page—5 ½ lines of typed, double-spaced text
    - Discuss how all of the assigned readings and assigned videos relate to your own life (10 points)
      - This must be at least ¼ page—5 ½ lines of typed, double-spaced text
  - The postings will be a minimum of 430 words
    - That is 1 ½ pages—33 lines—of typed, double–spaced text
    - You must include a word count
  - You must have a works cited/references page that will not be included in the word count or page length that lists: (5 points)
    - The books from which each of the assigned readings were taken
    - The authors of each of the assigned readings
    - The page numbers of each of the assigned readings
    - The titles of each of the assigned videos
    - The artists making each of the assigned videos
  - You will respond with substantive comments to a minimum of three other students for each Forum (30 points)
    - Each response must refer to the student’s posting and must refer to the topic of the forum
    - Each of the responses/comments must be no less than 95 words
      - That is 1/4 page—5.5 lines—of typed, double-spaced text
        - You must include a word count
  - I will grade one posting from each student and up to three responses/comments
  - You may disagree with one another
  - I will post to the forums insight, theoretical and historical information, Sociological perspectives, and more
    - You must respond to my postings when and if I ask you to respond

Each Topic Forum has its own directions and due dates that can be found by clicking on Advanced Forums in the Activities link.

- TF1: *The Eternal Jew*
- TF2: Milgram and Zimbardo Experiments with film from Abu Ghribaib Prison
- TF3: What Is Culture?
- TF4: Pink Floyd's “Another Brick in the Wall”
- TF5: Bureaucracy, or McDonaldization, or Groupthink
- TF6: Deviance
- TF7: Stratification
- TF8: In-Group/Out-Group Relations
- TF9: The Purpose of Religion
- TF10: Immigration
- TF11: Can the US Ever Overcome Bigotry?
- TF12: Same-Sex Marriage
HCC Statement: Assessments

Quizzes: (14 @ 0.07143 points each=10% of your total course grade)

All TOPIC Quizzes will be on-line; access to the Quizzes is from the Quizzes link in the Activities Block.

There will be a total of fourteen, non-cumulative Topic Quizzes; these Topic Quizzes are worth a combined total of 10% of your course grade. All Topic Quizzes will be objective-type, (i.e. multiple-choice, matching, short answer, fill-in-the-blank), and will be based primarily on daily lecture material that will not be in the textbook. Each Topic Quiz has 10 questions; once you start the quiz, you will have 50 minutes to complete it. Each Topic Quiz will be available for the entire semester. There are self-tests/practice tests for every Topic in EO; these will help you to study for your actual, graded Topic Quizzes. Use the Lecture Notes and the PowerPoint to help you study. Cheating/Academic dishonesty WILL result in: A grade of zero for that assignment. A failing grade for the course. A notice placed into your academic file and on your transcript. Every effort I can bring to bear to have you expelled from the college.

Please see the Academic Dishonesty Statement that begins on page 13 of the syllabus, and at the end of the syllabus. You must turn in the signed acknowledgement of the Academic Dishonesty Policy Statement (which will be found on the last page of the syllabus) before the first assignment. You must turn in a signed acknowledgement of the Academic Dishonesty Policy Statement before you will be allowed to take any tests or turn in any written assignments.

Make Up Quizzes:

There are NO make-up quizzes! Each Topic Quiz is 10 questions and you have 50 minutes from the time you actually start the quiz; that’s 5 minutes per question! Each Topic Quiz will be open for the entire semester which is sufficient time for you to study and take each quiz. There is no final exam for this course.

Instructions for Extra Credit Assignments:

In a 2-3 page, typed, double-spaced assignments, using your textbook, course pack, lecture material, and the Internet where appropriate, discuss in a brief essay, in your own words, any four of the following topics. If you simply copy an entire article, you will receive a zero for the assignment and will not be allowed to make it up. Each extra credit assignment is worth the weighted equivalent of 10 points added on to your lowest course grade. Extra credit assignments must be sent as attachments in Eagle Online e-mail.

EXTRA CREDIT TOPICS:

a. The genocide in Darfur. (Why did it start, who is to blame, what should be done?)
b. The massacre at Virginia Tech (Virginia Polytechnic Institute and State University) on April 16, 2007. (Address the issue of guns—should they be in the hands of citizens or not?)
c. Religious violence and/or religious extremism. (Remember that all religions have engaged in violence and extremism throughout history.)
d. The September 11, 2001 terrorist attacks. (Why did they happen and what can be done to prevent terrorism from happening again on American soil?)
e. The use of the “N” word and the “B” word in popular music. (Should artists continue to use this language or should it be banned? Defend your answer!)
f. The situation of the Jena 6. (Was justice served in this case in any way? Defend your answer!)

HCC Statement: Core Curriculum Statement

Sociology 1301 is a core curriculum course. It may be used to fulfill the requirements for a core Social and Behavioral Sciences course OR a core Cross/Multi-Cultural Studies course.

Course Calendar

See page 12 of this syllabus for the Tentative Course Calendar. Also, see the Course Calendar in EO. If there are any discrepancies between the Course Calendar in this syllabus and the Course Calendar in EO, the Course Calendar in EO is correct.

HCC Statement: Instructional Methods

Methods of Instruction may include lecture; various assigned readings from textbooks, peer-reviewed articles, books, original source seminal texts and other original source material, films, field trips, etc.

HCCS Policy Statement: Assignments

Assignments:

See page 3 of the syllabus.

HCC Statement: Instructional Materials

See page 1 of the syllabus.

Required Supplemental Materials:

See page 1 of the syllabus.

HCC Policy Statement: Academic Honesty

“Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. Cheating on a test includes: Copying from another student’s test paper. Using, during a test, materials not authorized by the person giving the test. Collaborating with another student during a test without authorization. Knowingly using, buying, selling, stealing, transporting, or soliciting in whole or in part the contents of an unadministered test. Substituting for another student, or permitting another student to substitute for one’s self, to take a test. Bribing another person to obtain a test that is to be administered.”
‘Plagiarism’ means the appropriation of another’s work and the unacknowledged incorporation of that work in one’s written work for credit.

Collusion’ means the unauthorized collaboration with another person in preparing work offered for credit.” (HCC Core Sociology Curriculum.)

Ruth Dunn’s Academic Dishonesty Policy:

“Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion.

- Cheating on a test includes: Copying from another student’s test paper. Using, during a test, materials not authorized by the person giving the test. Collaborating with another student during a test without authorization.
- Knowingly using, buying, selling, stealing, transporting, or soliciting in whole or in part the contents of an unadministered test. Substituting for another student, or permitting another student to substitute for one’s self, to take a test. Bribery another person to obtain a test that is to be administered.
- ‘Plagiarism’ means the appropriation of another’s work and the unacknowledged incorporation of that work in one’s written work for credit. ‘Collusion’ means the unauthorized collaboration with another person in preparing work offered for credit.” (HCC Core Sociology Curriculum.)

- Academic dishonesty will result in: A grade of zero for that assignment. A failing grade for the course. A notice placed in your academic file and on your transcript. Every effort I can bring to bear to have you expelled from the college. Please see the Instructor’s Academic Dishonesty Policy at the end of this syllabus.
- You must copy and paste and send to me via EO e-mail an acknowledgement of the Academic Dishonesty Policy Statement (which will be found on the last page of this syllabus) before the first assignment. You must copy and paste and send to me via EO e-mail an acknowledgement of the Academic Dishonesty Policy Statement (which will be found on the last page of this syllabus) before you will be allowed to take any tests or turn in any written assignments.

HCC Policy Statement: Class Attendance—Hybrid and Face-to-Face Classes Only

The following statements appear in the College catalog regarding class attendance:

“Students are expected to attend classes regularly. Students are responsible for material covered during their absences, and it is the student’s responsibility to consult with instructors for makeup assignments. Class attendance is checked daily by instructors. Although it is the responsibility of the student to drop a course for non-attendance, the instructor has the authority to drop a student for excessive absences. A student may be dropped from a course for absenteeism after the student has accumulated absences in excess of 12.5 percent of the hours of instruction (including lecture and laboratory time). For example: For a three credit-hour lecture class meeting three hours per week (48 hours of instruction), a student may be dropped after six hours of absences. For a four credit-hour lecture/lab course meeting six hours per week (96 hours of instruction), a student may be dropped after 12 hours of absences. Certain departments or programs may be governed by accrediting or certification standards that require more stringent attendance policies. NOTE: IT IS THE RESPONSIBILITY OF THE STUDENT TO WITHDRAW OFFICIALLY FROM A COURSE. Administrative drops are at the discretion of the instructor. Failure of a student to withdraw officially could result in the student receiving a grade of "F" in the course. For the deadline for course withdrawal, check the current course Schedule of Courses.”

HCC Policy Statement: Class Attendance—DE Classes Only

As stated in the HCC Catalog, all students are expected to attend classes regularly. Students in DE courses must log in to their EO class or they will be counted as absent. Just like an on-campus class, your regular participation is required. Although it is the responsibility of the student to drop a course for non-attendance, the instructor also has the authority to block a student from accessing EO, and/or to drop a student for excessive absences or failure to participate regularly. DE students who do not log in to their EO class before the Official Day of Record will be AUTOMATICALLY dropped for non-attendance. Completing the DE online orientation does not count as attendance.

HCC Policy Statement: Course Withdrawal

Refer to the HCC Academic Calendar by visiting this link:

Ruth Dunn’s Withdrawal Policy:

If you find it necessary to drop the course, you are expected to withdraw officially on or before the deadline. If you do not withdraw yourself and are earning a failing grade, you will receive a failing grade for the course. I will not drop you from the course; that is your responsibility. If you do not withdraw yourself and simply stop coming to class you will receive a failing grade for the course. I repeat, I will not drop you from the course; that is your responsibility. It is the responsibility of the student to withdraw officially from a course. However, if you miss six hours or more of class without contacting me, I will assume that you have dropped the course; this will affect your ability to make up exams, homework, etc.

HCC Policy Statement: Course Repeat Fee

“NOTICE: Students who repeat a course for a third or more times may soon face significant tuition/fee increases at HCC and other Texas public colleges and universities. Please ask your instructor / counselor about opportunities for tutoring/other assistance prior to considering course withdrawal or if you are not receiving passing grades.”

Course Withdrawals-First Time Freshman Students-Fall 2007 and Later Under Section 51.907 of the Texas Education Code
"an institution of higher education may not permit a student to drop more than six courses, including any course a transfer student has dropped at another institution of higher education." This statute was enacted by the State of Texas in the Spring 2007 and applies to students who enroll in a public institution of higher education as a first-time freshman in fall 2007 or later. Any course that a student drops is counted toward the six-course limit if "(1) the student was able to drop the course without receiving a grade or incurring an academic penalty; (2) the student's transcript indicates or will indicate that the student was enrolled in the course; and (3) the student is not dropping the course in order to withdraw form [sic] the institution." High school students enrolled in HCC Dual Credit and Early College are waived from this requirement until they graduate from high school.

All college-level courses dropped after the official day of record are included in the six-course limit unless the student demonstrates to an appropriate college official that one of the following events occurred to the student during the semester or summer session:

- A severe illness or other debilitating condition that affects the student's ability to satisfactorily complete [sic] the course.
- The student's responsibility for the care of a sick, injured, or needy person if the provision of that care affects the student's ability to satisfactorily complete [sic] the course.
- The death of a person who is considered to be a member of the student's family or who is otherwise considered to have a sufficiently close relationship to the student that the person's death is considered to be a showing of good cause.
- The active duty service as a member of the Texas National Guard or the armed forces of the United States of either the student or a person who is considered to be a member of the student's family and such active duty interferes with the student's ability to satisfactorily complete [sic] the course.

General Course Information 1-47 Front section 09-11.inddrev.indd 41 11/30/09 8.

HCC Policy Statement: International Students

"Receiving a W in a course may affect the status of your student visa. Once a W is given for the course, it will not be changed to an F because of the visa consideration. Please contact the International Student Office at 713-718-8520 if you have any questions about your visa status and other transfer issues."

"International Students are restricted to ONLY ONE online/distance education class per semester. Please contact the International Student Office at 713-718-8520 if you have additional questions about your visa status."

HCC Policy Statement: Religious Observations

A student who is absent from classes for the observance of a religious holiday may take an examination or complete an assignment scheduled for that day within a reasonable amount of time [before or] after the absence. The student must notify the instructor in writing at least two weeks prior to the anticipated absence. A "religious holiday" [is] a holiday observed by a religion whose place of worship is exempt from property taxation under Section 11.20, Tax Code.
**HCC Policy Statement: Equal Educational Opportunity**

HCC is committed to providing an educational climate that is conducive to the personal and professional development of each individual. Students should be aware that discrimination and/or other harassment based on the age, color, ethnic background, disability, family status, gender, national origin, race, religion, sex, sexual orientation, veteran status, or other immutable characteristic of individuals or any other subgroup stereotyping or grouping within the Houston Community College community is unacceptable.

**HCC Policy Statement: Sexual Harassment**

HCC shall provide an educational, employment, and business environment free of sexual harassment. Sexual harassment is a form of sex discrimination that is not tolerated by HCC. Any student who feels that he or she is the victim of sexual harassment has the right to seek redress of the grievance. HCC provides procedures for reviewing and resolving such complaints through its Grievance Policy.

**Studying:**

Many students who are fresh from high school, or older students who have been out of school for some time, do not understand the necessity of dedicated study time while in college. The rule of thumb for studying is 3 hours of study time outside of class for every hour spent in the classroom—this translates to 9 hours of study time per week for each course you are taking. Regular, routine, daily study is much more effective than “cramming” at the last minute. Regular log-ins, keeping up with assigned readings, taking complete and comprehensive notes, reviewing your notes regularly and often, looking over any handouts, beginning assignments as soon as they are available, forming study/discussion groups with other students who are taking the same course from the same instructor, being alert and attentive in class, participating in discussions, asking questions, and asking for clarification for any material that you don’t understand, are all necessary skills to develop and use while you are in college. Good study habits really do lead to good grades! The document Student Success Skills for the Social Sciences that is available on my site on the Learning Web will help you to understand how to study for this class.

**Rules:**

- Because you are adults, I expect you to behave like adults and to monitor your own behavior.
- All students are expected to abide by the Student Code of Conduct that is found in the most recent HCC Current Students Information link which is available on the HCC web-site.
- It is your responsibility to read and understand all of the course requirements in this syllabus, if you have any questions it is your responsibility to ask.
- During class/on-line discussions, it is imperative that students with differing opinions be respected even if you disagree with those opinions.
- A college classroom (including an on-line classroom) should be a safe forum for expressing ideas and concepts that may be out of the mainstream.
- Foul or obscene language, flaming, personal attacks, lack of consideration for diversity, racist, sexist, ageist, or other unacceptable language will not be tolerated during discussions or at any other time. Students who engage in such behavior will be locked out or asked to leave.
- Any instructions or directions not included in this syllabus will be found in EO.
- Plagiarizing—copying the work of another and passing it off as your own—is prohibited, unethical, and, in some cases, illegal.
  - Plagiarizing (in whole or in part), collusion (in whole or in part), and/or cheating on a test will result in:
    - A grade of zero for that assignment.
    - A failing grade for the course.
    - A notice placed in your academic file and on your transcript.
    - Every effort I can bring to bear to have you expelled from the college.
- Please see the Instructor’s Academic Dishonesty Policy at the end of the syllabus, and the Academic Dishonesty information that begins on page 13 of the syllabus.
- If you are unsure of anything regarding this class, ask me! I do not bite! I am here to help you to understand and to help you to succeed.

**Special Rules:**

Any student who is disruptive and engages any behavior that I find unacceptable will be asked to leave the classroom or locked out of the course. Serious disruptions will result in an administrative withdrawal from the course. Disruptive behavior includes but is not limited to: inappropriately challenging the instructor; belligerence toward the instructor or other students; threats or intimidation directed toward faculty, staff, or students; verbalizing inappropriately, foul or obscene language, flaming, personal attacks, lack of consideration for diversity, racist, sexist, ageist, or other unacceptable language.

**Suggestions for Improving Your Course Grade:**

You may turn in any assignments two or more class days before the due date as a submission in EO Assignments. I will correct the assignment and will make suggestions for improvement and I will send it back to you through the EO Assignments. Students who avail themselves of this offer almost always earn “A’s” for their assignments if they follow carefully all of my instructions. You may submit to me your assignments as attachments in EO Assignments for early turn in no later than the early turn-in dates that are in the Course Calendar in EO, the Syllabus, and that will be announced in class. All assignments
turned in on the due date will be considered complete and finished and may not be rewritten. I will NOT accept any late assignment. It is YOUR responsibility to make sure that I have received any assignments that have been submitted online. All assignments must be submitted as attachments through EO. If you have any trouble attaching files, please contact Tech Support at http://smartipantz.perceptis.com/hccs.

**Due Dates:**
The Due Dates for all Assignments, Forums, and Quizzes can be found in the Course Calendar in EO, the Course Calendar in the syllabus, and the Activities Block. If there is a discrepancy between the due dates in the syllabus and the due dates in the Calendar on EO, the Calendar in EO is correct and accurate. The due dates in the Course Calendar on EO are almost always correct and accurate, but check them daily because they might be changed. If I change any due dates, you will be notified through Announcements and General Forum in EO. All assignments turned in on the due date will be considered complete and finished and may not be rewritten.

**Late Assignments:**
1) I do NOT accept late written assignments.
2) No assignments will be accepted during finals week. No assignments will be accepted after the last day of instruction for the SOCI 1301 class for which you are registered. NO Exceptions!

**General Instructions for ALL Written Assignments:**
1) Do NOT use Wikipedia.com! You may use links from the HCCS libraries to help you with all of your assignments.
2) Do NOT use Blogs, Tweets, Face Book, My Space or any other kind of social networking website; they are one person's opinion and often do not have any academic validity. You must use Librarian Approved Internet Sites.
3) You may use any of the following links from the HCCS libraries to help you with your written assignments
   a. HCCS Library Web Sites:
      i. http://library.hccs.edu/index.php
      iii. http://library.hccs.edu/about/index.php
4) You may also use the following sites to help you.
   a. Librarian Approved Internet Sites:
      ii. Internet Public Library Writing Guide Resource:
          1. http://www.ipl.org/div/subject/browse/ref73.00.00/
5) You must use the proper file naming procedure that is described beginning on page Error! Bookmark not defined. of the syllabus.
6) ALL assignments must be prepared in MSWord (.doc or .docx) or in .rtf or .txt format.
7) All assignments must be typed, double-spaced, and must be prepared in some consistent academic style such as APA or MLA (a reference or works cited page is required for all assignments).
8) You must have your name on the first page of each assignment.
9) You must include a works cited page with all assignments.
10) Type a top right-hand header which includes your name and a page number on each page of your assignments.
11) Each page is to have one-inch top, bottom, and side margins and is to be double-spaced with a 10 or 12-pitch font.
12) You must follow all of the general instructions for all written assignments and the specific instructions for each individual assignment.
13) All assignments must be written in standard American English.
   a. Grammar, punctuation, spelling, neatness, correct formatting, following all of the instructions in the syllabus, and proper in-text citations and quotations will be considered, as well as the content of the writing, for the purpose of grading each written assignment.
   b. Any written material or any portion of any written material that I can’t make sense of will receive a deduction of up to 10 points per instance.
14) If an assignment indicates a minimum number of pages, or a minimum number of lines of text, or a minimum number of words, or any combination of the above, you must follow those directions. If any component of any assignment is shorter than the required minimums, major points will be deducted!
15) Sloppy assignments, messy assignments, assignments that have so many mechanical errors or such bad formatting that they are virtually unreadable will be returned ungraded to the student.
   a. If you receive an ungraded assignment, you will have 1 class day to correct all of the errors and turn the assignments in the second time for grading.
   b. The highest grade you can receive for such an assignment is 85%.
16) If I return to you an assignment that is filled with corrections of your writing, the following statement will appear at the end of your assignment: Please go to the following website and get some tutoring for your writing skills!
http://swc2.hccs.edu/e-tutor/
a. If such a statement appears, you MUST use the tutoring service for every assignment you turn in to me. If you do not use the tutoring service after you have been told to use it, I will automatically deduct 30 points from every assignment that has not been through tutoring.
b. I am very, very serious about this! I consider it very bad form to turn in assignments that are poorly or sloppily written—it is rude and disrespectful!
c. I suggest strongly that you take advantage of the above mentioned accommodations.

17) Tutors who can and will help you with your written assignments are available on-line as well as on campus—the Student Success Center will have a list of on-campus tutors and the hours when they are available.

18) The College has computer facilities available for all students, at no charge.
   i. There is also an on-line writing center http://swc2.hccs.edu/e-tutor/where you can get 24/7 help with your written assignments.

19) If and when you use (copy) material from your textbook, course pack, your lecture notes, or any other source to complete any written assignment you MUST put that material in quotes! If you do not use quotation marks for material that someone other than you wrote, you will be guilty of plagiarism and I will deduct 10 points for each instance, and will invoke the penalties for academic dishonesty! You must also use your own words for any written assignment.

20) Cheating/Academic dishonesty WILL result in: a grade of zero for that assignment; a failing grade for the course; a notice placed in your academic file and on your transcript; every effort I can bring to bear to have you expelled from the college.

21) You must turn in the signed acknowledgement of the Academic Dishonesty Policy Statement (which will be found at the end of the syllabus) before the first assignment. You must turn in a signed acknowledgement of the Academic Dishonesty Policy Statement before you will be allowed to take any tests or turn in any written assignments.

22) Failure to follow any written or verbal directions concerning any and all written material will result in a 10-point deduction for each instance.

23) Failure to follow any of the directions in the syllabus, including directions concerning proper writing and formatting, minimum lines of text, etc. will result in a minimum ten-point deduction for each instance.

24) It is YOUR responsibility to make sure that I have received any assignments that have been submitted online.

HCC Statement: Program/Discipline Requirements
The following material is to be taught in every SOCI 1301 class offered at HCC.
The Foundations: Background and History—Overview of Sociology—Perspectives and Paradigms; The Research Process.
The Building Blocks: Culture, Socialization, Social Interaction and Social Structure, Social Groups and Bureaucracies, Deviance.
Stratification: General Stratification—An Overview. (Instructors must pick 3 out of the 5 topics listed below; instructors may incorporate material from one unit of study into another): World/Global Stratification, Race and Ethnicity, Sex or Gender, Age, Disability.
The Institutions of Society (Instructors must pick 3 out of the 6 topics listed below; instructors may incorporate material from one unit of study into another): The Family (may include marriage and human sexuality), Education, Religion, Law/Politics/Government, Medicine (may include issues of health and disease), Media.
Social Change/Social Movements (Instructors may choose to include some but not all of the sections in this unit of study or may choose to incorporate material from one unit of study into another): Collective Behavior and Social Movements, Ecological Processes, Environment, Globalization and Development, Modernity, Population, Revolutions, Technology, Terrorism, Urbanization.
HCC Statement: Grading

Your instructor will conduct quizzes, exams, and assessments that you can use to determine how successful you are at achieving the course learning outcomes (mastery of course content and skills) outlined in the syllabus. If you find you are not mastering the material and skills, you are encouraged to reflect on how you study and prepare for each class. Your instructor welcomes a dialogue on what you discover and may be able to assist you in finding resources on campus that will improve your performance.

Houston Community College’s standard grading system, which will be used in this class, is: 100-90=A, 89-80=B, 79-70=C, 69-60=D, 59-0=F.

<table>
<thead>
<tr>
<th>Type of Assignment</th>
<th>Number of Assignments</th>
<th>Percentage per Assignment</th>
<th>Total Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Topic Quizzes</td>
<td>14</td>
<td>0.0713%</td>
<td>10.00%</td>
</tr>
<tr>
<td>Topic Assignments</td>
<td>12</td>
<td>7.5%</td>
<td>90.00%</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>100.00%</td>
</tr>
<tr>
<td>Date</td>
<td>Assigned Material</td>
<td></td>
<td></td>
</tr>
<tr>
<td>------------</td>
<td>-----------------------------------------------------------------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aug 29</td>
<td>Hello. Welcome to HCC! Read: Syllabus and First Day Material</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aug 31</td>
<td>Topic 1-Introduction &amp; History</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sept 5</td>
<td>Labor Day HOLIDAY No Classes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sept 7</td>
<td>Topic 1-Introduction &amp; History; TF1 Due</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sept 12</td>
<td>Topic 1-Introduction and History; Turn in “Signed” Academic Dishonesty Policy Statement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sept 14</td>
<td>Topic 1-Introduction and History; TF2 Due; TF1 Closed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sept 19</td>
<td>Topic 2-Social Science Research &amp; Methodology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sept 21</td>
<td>Topic 2-Social Science Research &amp; Methodology; TF3 Due; TF2 Closed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sept 26</td>
<td>Topic 3-Culture</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sept 28</td>
<td>Topic 3-Culture; TF4 Due; TF3 Closed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oct 3</td>
<td>Topic 4-Socialization</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oct 5</td>
<td>Topic 5-Social Interaction and Social Structure; TF5 Due; TF4 Closed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oct 9</td>
<td>Topic 5-Social Interaction and Social Structure; Theories of Sociostructural Change</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oct 12</td>
<td>Topic 6-Groups and Organizations; Bureaucracies; McDonaldization; Groupthink; TF6 Due; TF5 Closed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oct 17</td>
<td>Topic 7-Deviance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oct 19</td>
<td>Topic 7-Deviance; TF7 Due; TF6 Closed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oct 24</td>
<td>Topic 8-Religion</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oct 26</td>
<td>Topic 9-Stratification</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oct 31</td>
<td>Topic 9-Stratification</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nov 2</td>
<td>Topic 10-Global Stratification; TF9 Due; TF8 Closed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nov 9</td>
<td>Topic 11-Race and Ethnicity</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nov 16</td>
<td>Topic 12-Sex, Gender, and Sexual Orientation; TF11 Due; TF10 Closed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nov 21</td>
<td>Topic 13-Aging</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nov 23</td>
<td>Happy Thanksgiving!</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nov 28</td>
<td>Topic 14-Disability</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nov 30</td>
<td>TF12 Due; TF11 Closed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dec 5</td>
<td>All EC Due</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dec 7</td>
<td>TF12 Closed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dec 12</td>
<td>No assignments of any kind will be accepted after 11:30 pm online! Last Day for ALL Quizzes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dec 14</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TENTATIVE** Calendar of Assignments—Introduction to Sociology—Sociology 1301

Houston Community College—Fall—2011—CRN 51781

All Dates, except Holidays and the Final Exam Schedules Are Tentative:

ACTUAL Due Dates will be in the Course Calendar and Activities Link in Eagle Online

August—September 2011

<table>
<thead>
<tr>
<th>Monday</th>
<th>Wednesday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug 29</td>
<td>Hello. Welcome to HCC! Read: Syllabus and First Day Material</td>
</tr>
<tr>
<td>Aug 31</td>
<td>Topic 1-Introduction &amp; History</td>
</tr>
</tbody>
</table>

Tuesday, August 30, 2011—Last Day for Add/Drop/Swap

<table>
<thead>
<tr>
<th>Sept 5</th>
<th>Labor Day HOLIDAY No Classes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sept 7</td>
<td>Topic 1-Introduction &amp; History; TF1 Due</td>
</tr>
<tr>
<td>Sept 12</td>
<td>Topic 1-Introduction and History; Turn in “Signed” Academic Dishonesty Policy Statement</td>
</tr>
<tr>
<td>Sept 14</td>
<td>Topic 1-Introduction and History; TF2 Due; TF1 Closed</td>
</tr>
<tr>
<td>Sept 19</td>
<td>Topic 2-Social Science Research &amp; Methodology</td>
</tr>
<tr>
<td>Sept 21</td>
<td>Topic 2-Social Science Research &amp; Methodology; TF3 Due; TF2 Closed</td>
</tr>
<tr>
<td>Sept 26</td>
<td>Topic 3-Culture</td>
</tr>
<tr>
<td>Sept 28</td>
<td>Topic 3-Culture; TF4 Due; TF3 Closed</td>
</tr>
</tbody>
</table>

October 2011

<table>
<thead>
<tr>
<th>Oct 3</th>
<th>Topic 4-Socialization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct 5</td>
<td>Topic 5-Social Interaction and Social Structure; TF5 Due; TF4 Closed</td>
</tr>
<tr>
<td>Oct 9</td>
<td>Topic 5-Social Interaction and Social Structure; Theories of Sociostructural Change</td>
</tr>
<tr>
<td>Oct 12</td>
<td>Topic 6-Groups and Organizations; Bureaucracies; McDonaldization; Groupthink; TF6 Due; TF5 Closed</td>
</tr>
<tr>
<td>Oct 17</td>
<td>Topic 7-Deviance</td>
</tr>
<tr>
<td>Oct 19</td>
<td>Topic 7-Deviance; TF7 Due; TF6 Closed</td>
</tr>
<tr>
<td>Oct 24</td>
<td>Topic 8-Religion</td>
</tr>
<tr>
<td>Oct 26</td>
<td>Topic 9-Stratification; TF8 Due; TF7 Closed</td>
</tr>
<tr>
<td>Oct 31</td>
<td>Topic 9-Stratification</td>
</tr>
</tbody>
</table>

November 2011

<table>
<thead>
<tr>
<th>Nov 2</th>
<th>Topic 10-Global Stratification; TF9 Due; TF8 Closed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nov 9</td>
<td>Topic 11-Race and Ethnicity; TF10 Due; TF9 Closed</td>
</tr>
<tr>
<td>Nov 16</td>
<td>Topic 12-Sex, Gender, and Sexual Orientation; TF11 Due; TF10 Closed</td>
</tr>
<tr>
<td>Nov 21</td>
<td>Topic 13-Aging</td>
</tr>
<tr>
<td>Nov 23</td>
<td>Happy Thanksgiving!</td>
</tr>
<tr>
<td>Nov 28</td>
<td>Topic 14-Disability</td>
</tr>
<tr>
<td>Nov 30</td>
<td>TF12 Due; TF11 Closed</td>
</tr>
</tbody>
</table>

December 2011

<table>
<thead>
<tr>
<th>Dec 5</th>
<th>All EC Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dec 7</td>
<td>TF12 Closed</td>
</tr>
<tr>
<td>Dec 12</td>
<td>No assignments of any kind will be accepted after 11:30 pm online! Last Day for ALL Quizzes</td>
</tr>
<tr>
<td>Dec 14</td>
<td></td>
</tr>
</tbody>
</table>

There are no final exams for this course.

Student Grades will be available on Friday, Dec 23, 2011.

To view your grades, please log into the Student Registration Portal here:

https://hccsaweb.hccs.edu/8080/servelets/clientservlet/sahccs/?cmd=login

Then, click on the links for Academics and View My Grades.

There are NO CLASSES during finals week! DEC 12-18, 2011 is Finals Week; there are NO Classes!
I have read and I understand Ruth Dunn’s policy on academic dishonesty. I have read the academic dishonesty information that begins on page 5 of the syllabus and the Academic Dishonesty Policy Statement on this page. I understand that any academic dishonesty will result in a failing grade for the assignment or test, a failing grade for the course, withdrawal from the course with an F, and a written notice placed in the student’s academic file. I have retained this policy statement for my own records.
Acknowledgement of the Academic Dishonesty Policy Statement

You must read the Academic Dishonesty Policy Statement on the above page; once you are sure that you understand the policy, copy and paste this page and send it to me via Eagle Online e-mail at least two class days before the first assignment is due. Or, you must send me an e-mail at least two class days before the first assignment is due telling me that you have read the policy, that you understand the policy, and that you will abide by the policy.

I have read and I understand Ruth Dunn’s policy on academic dishonesty. I have read the academic dishonesty information that begins on page 5 of the syllabus and the Academic Dishonesty Policy Statement on the above page. I understand that any academic dishonesty will result in a failing grade for the assignment or test, a failing grade for the course, withdrawal from the course with an F, and a written notice placed in my academic file. I have retained this policy statement for my own records. I understand that I must copy and paste and send to Ms. Dunn via Eagle Online e-mail an acknowledgement of the Academic Dishonesty Policy Statement (which will be found on the next to the last page of the syllabus), or, that I must send an e-mail telling Ms. Dunn that I have read the policy, that I understand the policy, and that I will abide by the policy, before I will be allowed to take any tests or turn in any written assignments.

________________________________________
Student's Printed Name

________________________________________
Student's Signature

________________________________________
Today's Date