



Adv Grammar-Foreign Speakers-17394

ESOL-0355

RT 2022 Section 0006 3 Credits 01/18/2022 to 05/15/2022 Modified 03/08/2022

Course Meetings

Course Modality

Hybrid (H)

Course that meets safely 50% face-to-face and 50% virtually

Meeting Days

- **Monday:** *starting in 1/24*
- **Time:** 6:00pm - 8:20pm
- **Location:** Alief-Hayes Campus, B113

Online Activities

- Office Hours/WebEx: **Wednesdays, 10:0am-12:30pm**
- Weekly Online Assignments: **Tue - Fri** (*starting in 1/18*)

Welcome and Instructor Information

Preferred Method of Contact

I will respond to emails within 24 hours Monday through Friday; I will reply to weekend messages on Monday mornings.

Office Hours

Monday, Tuesday, Wednesday, Thursday, 9:30 AM to 10:45 AM

Course Overview

Course Description

A continuation of ESOL 0352, this course provides a review of both essential and finer points of the grammatical structural features of formal written English. Emphasis is placed on active production and error analysis of standard English.

Requisites

Prerequisite: A satisfactory score on the Accuplacer-ESL Test or successful completion of ESOL 0352. Corequisite: ESOL 0353, ESOL 0354 and ESOL 0356

ESL/Intensive English Department

<https://www.hccs.edu/programs/areas-of-study/liberal-arts-humanities--education/intensive-english-esl/https://>

Core Curriculum Objectives (CCOs)

After taking ESOL 0355, the student should:

1. Discriminate between the use of past, past progressive, past perfect, and past perfect progressive.
2. Use modal auxiliaries in present, past, progressive and passive.
3. Identify and use causative verbs.
4. Identify and use participles, gerunds, and infinitives.
5. Express complex relationship through the appropriate use of adjective, noun and adverb clauses
6. Construct sentences using coordination, subordination and transitions.
7. Correct use of direct and indirect speech.

Student Learning Outcomes and Objectives

Program Student Learning Outcomes (PSLOs)

After completing the Intensive English program, the student will:

1. Produce an oral presentation exhibiting level-appropriate pronunciation and fluency
2. Demonstrate comprehension of a level-appropriate listening passage.
3. Transform simple sentences into complex ones using a variety of grammatical structures appropriate to the level
4. Compose a composition that is appropriate to the level in terms of fluency, organization, and grammatical accuracy;
5. Read and summarize a level-appropriate text

Course Student Learning Outcomes (CSLOs)

After completing ESOL 0355, Advanced Grammar, students should be able to:

1. Demonstrate a working knowledge of all of the English verb tenses;
2. Demonstrate a working knowledge of past modal auxiliary verbs;
3. Demonstrate a working knowledge of participial adjectives;
4. Demonstrate a working knowledge of conditional mood;
5. Demonstrate the ability to choose from the array of simple, compound, or complex sentence structure in order to effectively express information within contextualized discourse;
6. Demonstrate effective self-monitoring, proofreading and editing techniques and application of grammar to improve communication skills.

Learning Objectives

Students will:

- 1.1 Demonstrate a working knowledge of simple tenses: present, past and future;
- 1.2 Demonstrate a working knowledge of progressive tenses: present, past and future;
- 1.3 Demonstrate a working knowledge of perfect tenses: present, past and future;
- 1.4 Demonstrate a working knowledge of the perfect progressive tenses;
- 1.5 Demonstrate a working knowledge of modal verbs in present, future and past, progressive, and passive as well as active.
- 2.1 Demonstrate an understanding of the meanings of sentences containing past modals;
- 2.2 Demonstrate the ability to appropriately use modals in present, past, progressive, future, and passive.

- 3.1 Demonstrate an understanding of the differences in meaning between present and past participial adjectives;
- 3.2 Demonstrate the ability to appropriately use both present and past participial adjectives.
- 4.1 Demonstrate an understanding of the differences in meaning between hypothetical, unreal, and unreal past conditionals, including the difference in meaning between wish and hope;
- 4.2 Demonstrate the ability to appropriately choose hypothetical, unreal, and unreal past conditionals for particular situations;
- 4.3 Demonstrate the ability to appropriately use subjunctive verb forms following particular verbs.
- 5.1 Accurately distinguish classes of subordinating conjunctions and transition expressions according to function (time, causality, condition, reason, concession, comparison, contrast, etc.);
- 5.2 Demonstrate the ability to express the relationship between pieces of information in complex sentences using appropriate subordinating conjunctions, correctly punctuated;
- 5.3 Demonstrate the ability to express the relationship between pieces of information in compound sentences using appropriate transition expressions, correctly punctuated.
- 6.1 Demonstrate an awareness of one's own most common weaknesses in English grammar, sentence structure, and punctuation.
- 6.2 Demonstrate the accumulation of a repertoire of strategies for proofing one's own writing, in order to identify some of those errors, some of the time;
- 6.3 Demonstrate the ability to correct some of those errors, some of the ti

Departmental Practices and Procedures

Department Specific Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through learner-centered instructional techniques
- Provide a description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness, and making up assignments
- Provide the course outline and class calendar that will include a description of any special projects or assignments
- Arrange to meet with individual students before and after class as required

As a student, it is your responsibility to:

- Attend class in person and/or online
- Participate actively by reviewing course material, interacting with classmates, and responding promptly in your communication with me
- Read and comprehend the textbook

- Complete the required assignments and exams
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts, and all assignments
- Attain a raw score of at least 50% on the departmental final exam

Be aware of and comply with academic honesty policies in the HCCS Student Handbook

Program-Specific Student Success Information

Expect to spend at least twice as many hours per week outside of class as you do in class studying the course content. Additional time will be required for written assignments. The assignments provided will help you use your study hours wisely. Successful completion of this course requires a combination of the following:

- Reading the textbook
- Attending class in person and/or online
- Completing assignments
- Participating in class activities

There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as a guide.

Instructional Materials and Resources

Instructional Materials

The [HCC Online Bookstore \(https://hccs.bncollege.com/shop/hccs-central/page/find-textbooks\)](https://hccs.bncollege.com/shop/hccs-central/page/find-textbooks) provides searchable information on textbooks for all courses. Check with your instructor before purchasing textbooks because the book might be included in your course fees.

Add Instructional Materials Here

Understanding and Using English Grammar with MyEnglishLab

Author: Betty S. Azar and Stacy A. Hagen

Publisher: Pearson

Edition: 5th

Availability: Campus Bookstore

To complete your weekly homework assignment (15% of your grade), you **MUST PURCHASE** the new textbook with **MyEnglishLab access code**.

Course Requirements

Assignments, Exams, and Activities

Type	Weight	Topic	Notes
In-Class/group work	5%		A weekly class participation is mandatory.
Homework/online	15%		To complete weekly homework assignments, you must have MyEnglishLab Access Code.Homework/online
Test	60%		Expect 3-4 tests
Final Exam	20%		Week #16

Grading Formula

Grade	Range	Notes
A	90-100	
B	80-89	
C	70-79	
IP (or F)	0-69	

* Instructor's Practices and Procedures

Late Work

Late homework is not accepted. If you miss classwork, you cannot receive full credit for making it up. Weekly homework must be submitted on Canvas. Do not email your homework under any circumstances. Since homework (along with every assignment) will always be posted on Canvas, and you will have access even if you were sick, you are held responsible.

Missed Assignments/Make-Up Policy

Please do not be absent on test days. If you are absent, you must ask your instructor for permission to make up what you missed. Missed examinations or quizzes can be made up only if you can provide what your instructor considers an acceptable reason for having a second chance. If you do not speak with your instructor about this on the day when you return to class, you will not be allowed to make up the work.

Academic Integrity

Any form of copying, cheating, or plagiarism will result in a grade of 0 for the assignment. The instructor will decide whether to permit you to make up the work, and under what circumstances it might be made up. If you are charged with academic dishonesty, pleading ignorance of the rules will not help you. Penalties and/or disciplinary proceedings may be initiated by HCC officials against a student who is accused of scholastic dishonesty. "Scholastic dishonesty" includes, but is not limited to, cheating on a test, plagiarism, and collusion.

Here's the link to the HCC information about academic integrity (Scholastic Dishonesty and Violation of Academic Scholastic Dishonesty and Grievance):

<https://www.hccs.edu/studentprocedures> (<https://www.hccs.edu/studentprocedures>)

Attendance Procedures

All students who have not attended by the Official Day of Record (**January 31, 2022**) will be dropped or withdrawn from the class for non-attendance. According to the HCC Student Handbook, you may be dropped from a course after accumulating absences in excess of **12.5 percent of the total hours of instruction (lecture and lab)**. For Intensive **English if you exceed a total of 10 hours (12.5%) of absence in any class, including labs, you can be dropped from all Intensive English classes**. This will make F1 students out of status and cause visa problems. If you are absent, it is your responsibility to contact your instructor to find out what you have missed and whether it is possible to make up the work. If you do not take this responsibility, you risk receiving grades of zero and not being allowed to make up the work. No absences are excused. Class attendance leads to class success. The instruction in this course is lecture and lab based.

Tardiness and in-class time absence

Classes and tests begin on time. **Lateness of fifteen minutes or more counts as class absence**. You can enter the classroom, but you will be counted absent for that hour. Lateness after break times, leaving early or disappearing for more than five minutes during class are also counted as one-hour absences. **Texting, using social networking sites, or other improper use of technology during class time are also counted towards your absences (1 warning = 1 tardy, 3 tardies = 1 absence)**.

Student Conduct

Disruptive Behavior: Students who conduct themselves in a manner that significantly interferes with college teaching, research, administration, disciplinary procedures or other authorized college activities (including its public service functions) on the college premises will be subject to disciplinary action. Any student who behaves in this way may be required by the instructor to leave the classroom and be counted absent for the rest of that class period.

Devices

The use of electronic devices by students in the classroom is up to the discretion of the instructor. Any use of such devices for purposes other than student learning is strictly prohibited. If an instructor perceives such use as disruptive and/or inappropriate, the instructor has the right to terminate such use. If the behavior continues, the student may be subject to disciplinary action to include removal from the classroom or referral to the Dean of Student Services. (Please see the Attendance Policy for this class.) HCC instructors have the right to require students to turn in electronic devices before being allowed to take a quiz or test or to write an in-class composition or other assignment.

Faculty Statement about Student Success

This course section will use Canvas (<https://eagleonline.hccs.edu> (<https://eagleonline.hccs.edu>)) to supplement in-class assignments, exams, and activities.

HCCS Open Lab locations may be used to access the Internet and Canvas. For best performance, Canvas should be used on the current or first previous major release of Chrome, Firefox, Edge, or Safari. Because it's built using web standards, Canvas runs on Windows, Mac, Linux, iOS, Android, or any other device with a modern web browser.

Canvas only requires an operating system that can run the latest compatible web browsers. Your computer operating system should be kept up to date with the latest recommended security updates and upgrades.

Faculty-Specific Information Regarding Canvas

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Social Justice Statement

Add Content Here

HCC Policies and Information

HCC Grading System

HCC uses the following standard grading system:

Grade	Grade Interpretation	Grade Points
A	Excellent (90-100)	4
B	Good (80-89)	3
C	Fair (70-79)	2

Grade	Grade Interpretation	Grade Points
D	Passing (60-69), except in developmental courses.	1
F	Failing (59 and below)	0
FX	Failing due to non-attendance	0
W	Withdrawn	0
I	Incomplete	0
AUD	Audit	0
IP	In Progress. Given only in certain developmental courses. A student must re-enroll to receive credit.	0
COM	Completed. Given in non-credit and continuing education courses.	0

Link to Policies in Catalog and Student Handbook

Here's the link to the HCC Catalog and Student Handbook: <https://catalog.hccs.edu/> (<https://catalog.hccs.edu/>)

In it you will find information about the following:

- Academic Information
- Academic Support
- Attendance, Repeating Courses, and Withdrawal
- Career Planning and Job Search
- Childcare
- disAbility Support Services
- Electronic Devices
- Equal Educational Opportunity
- Financial Aid TV (FATV)
- General Student Complaints
- Grade of FX
- Incomplete Grades
- International Student Services
- Health Awareness
- Libraries/Bookstore
- Police Services & Campus Safety
- Student Life at HCC
- Student Rights and Responsibilities
- Student Services
- Testing
- Transfer Planning
- Veteran Services

Link to HCC Academic Integrity Statement

<https://www.hccs.edu/student-conduct> (<https://www.hccs.edu/student-conduct>) (scroll down to subsections)

Campus Carry Link

Here's the link to the HCC information about Campus Carry:

<https://www.hccs.edu/campuscarry> (<https://www.hccs.edu/campuscarry>)

HCC Email Policy

When communicating via email, HCC requires students to communicate only through the HCC email system to protect your privacy. If you have not activated your HCC student email account, you can go [to HCC Eagle ID \(https://www.hccs.edu/email\)](https://www.hccs.edu/email) and activate it now. You may also use Canvas Inbox to communicate.

Office of Institutional Equity

Use the following link to access the HCC Office of Institutional Equity, Inclusion, and Engagement: <https://www.hccs.edu/eoo> (<https://www.hccs.edu/eoo>)

Ability Services

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including long and short term conditions, mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <https://www.hccs.edu/accessibility> (<https://www.hccs.edu/accessibility>)

Title IX

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross
Director EEO/Compliance
Office of Institutional Equity & Diversity
3100 Main
(713) 718-8271
Houston, TX 77266-7517 or Institutional.Equity@hccs.edu (<mailto:Institutional.Equity@hccs.edu>)

<https://www.hccs.edu/titleix> (<https://www.hccs.edu/titleix>)

Office of the Dean of Students

Contact the office of the Dean of Students to seek assistance in determining the correct complaint procedure to follow or to identify the appropriate academic dean or supervisor for informal resolution of complaints.

<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/> (<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/>)

Student Success

Expect to spend at least twice as many hours per week outside of class as you do in class studying the course content. Additional time will be required for written assignments. The assignments provided will help you use your study hours wisely. Successful completion of this course requires a combination of the following:

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There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as a guide.

Canvas Learning Management System

Canvas is HCC's Learning Management System (LMS), and can be accessed at the following URL:

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Canvas only requires an operating system that can run the latest compatible web browsers. Your computer operating system should be kept up to date with the latest recommended security updates and upgrades.

HCC Online Information and Policies

Here is the link to information about HCC Online classes, which includes access to the required Online Information Class Preview for all fully online classes: <https://www.hccs.edu/online/> (<https://www.hccs.edu/online/>)

Scoring Rubrics, Sample Assignments, etc.

Look in Canvas for the scoring rubrics for assignments, samples of class assignments, and other information to assist you in the course. <https://eagleonline.hccs.edu/> (<https://eagleonline.hccs.edu/>)

Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through learner-centered instructional techniques
- Provide a description of any special projects or assignments
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- Read and comprehend the textbook
- Complete the required assignments and exams
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts, and all assignments
- Be aware of and comply with academic honesty policies in the [HCCS Student Handbook](https://www.hccs.edu/studenthandbook) (<https://www.hccs.edu/studenthandbook>)

Sensitive or Mature Course Content

In this college-level course, we may occasionally discuss sensitive or mature content. All members of the classroom environment, from your instructor to your fellow students, are expected to handle potentially controversial subjects with respect and consideration for one another's varied experiences and values.

EGLS3

The EGLS³ ([Evaluation for Greater Learning Student Survey System \(https://www.hccs.edu/egls3\)](https://www.hccs.edu/egls3)) will be available for most courses near the end of the term until finals start. This brief survey will give invaluable information to your faculty about their teaching. Results are anonymous and will be available to faculty and division chairs after the end of the term. EGLS³ surveys are only available for the Fall and Spring semesters. -EGLS3 surveys are not offered during the Summer semester due to logistical constraints.

<https://www.hccs.edu/egls3> (<https://www.hccs.edu/egls3>)

Housing and Food Assistance for Students

Any student who faces challenges securing their foods or housing and believes this may affect their performance in the course is urged to contact the Dean of Students at their college for support. Furthermore, please notify the professor if you are comfortable in doing so.

This will enable HCC to provide any resources that HCC may possess.

Student Resources

Tutoring

HCC provides free, confidential, and convenient academic support, including writing critiques, to HCC students in an online environment and on campus. Tutoring is provided by HCC personnel in order to ensure that it is contextual and appropriate. Visit the [HCC Tutoring Services \(https://www.hccs.edu/tutoring\)](https://www.hccs.edu/tutoring) website for services provided.

Libraries

The HCC Library System consists of 9 libraries and 6 Electronic Resource Centers (ERCs) that are inviting places to study and collaborate on projects. Librarians are available both at the libraries and online to show you how to locate and use the resources you need. The libraries maintain a large selection of electronic resources as well as collections of books, magazines, newspapers, and audiovisual materials. The portal to all libraries' resources and services is the HCCS library web page at <https://library.hccs.edu> (<https://library.hccs.edu/>).

Supplementary Instruction

Supplemental Instruction is an academic enrichment and support program that uses peer-assisted study sessions to improve student retention and success in historically difficult courses. Peer Support is provided by students who have already succeeded in completion of the specified course, and who earned a grade of A or B. Find details at <https://www.hccs.edu/supplemental-instruction> (<https://www.hccs.edu/supplemental-instruction>)

Resources for Students:

<https://www.hccs.edu/covid19students> (<https://www.hccs.edu/covid19students>)

Basic Needs Resources:

<https://www.hccs.edu/support-services/counseling/hcc-cares/basic-needs-resources/> (<https://www.hccs.edu/support-services/counseling/hcc-cares/basic-needs-resources/>)

Student Basic Needs Application:

<https://www.hccs.edu/basicneeds> (<https://www.hccs.edu/basicneeds>)

COVID-19

Here's the link to the HCC information about COVID-19:

<https://www.hccs.edu/covid-19> (<https://www.hccs.edu/covid-19>)

Instructional Modalities

In-Person (P)

Safe, face-to-face course with scheduled dates and times

Online on a Schedule (WS)

Fully online course with virtual meetings at scheduled dates and times

Online Anytime (WW)

Traditional online course without scheduled meetings

Hybrid (H)

Course that meets safely 50% face-to-face and 50% virtually

Hybrid Lab (HL)

Lab class that meets safely 50% face-to-face and 50% virtually

Copyright Statement

In order to uphold the integrity of the academic environment and protect and foster a cohesive learning environment for all, HCC prohibits unauthorized use of course materials. Materials shared in this course are based on my professional knowledge and experience and are presented in an educational context for the students in the course. Authorized use of course materials is limited to personal study or educational uses. Material should not be shared, distributed, or sold outside the course without permission. Students are also explicitly forbidden in all circumstances from plagiarizing or appropriating course materials. This includes but is not limited to publically posting quizzes, essays, or other materials. This prohibition extends not only during this course, but after. Sharing of the materials in any context will be a violation of the HCC Student Code of Conduct and may subject the student to discipline, as well as any applicable civil or criminal liability. Consequences for unauthorized sharing, plagiarizing, or other methods of academic dishonesty may range from a 0 on the specified assignment and/or up to expulsion from Houston Community College. Questions about this policy may be directed to me or to the Manager of Student Conduct and Academic Integrity.

Course Calendar

Syllabus Modifications

The instructor reserves the right to modify the syllabus at any time during the semester and will promptly notify students in writing, typically by e-mail, of any such changes.

Dates Lesson	
Week 1 (1/17-1/21)	No Class On MLK Jr. Chapter 1 Simple Present HWK #1/Online (MyEnglishLab)
Week 2 (1/24-1/28)	Chapter 2 Past Tenses HWk #2/Online (MyEnglishLab)

Week 3 (1/31-2/4)	Chapter 3 Future Time HWK #3/Online (MyEnglishLab)
Week 4 (2/7-2/11)	Pratice Test #1/in-person Test #1/online
Week 5 (2/14-2/18)	Chapter 9 Modals-Part 1 HWK #4/Online
Week 6 (2/21-2/25)	No Class on President's Day (2/21) HWK #4/deadline extended
Week 7 (2/28-3/4)	Chapter 10 Modals-Part 2 HWK #5/online
Week 8 (3/7-3/11)	Chapter 12 Noun Clauses HWK #6/online
Week 9 (3/21-3/25)	Practice Test #2/in-person (3/21) Test #2/online (3/23)
Week 10 (3/28-4/1)	Chapter 13 Adjective Clauses HWK #7/online
Week 11 (4/4-4/8)	Chapter 14 Gerunds HWK #8/online
Week 12 (4/11-4/15)	Chapter 17 Adverb Clauses HWK #9/Online
Week 13 (4/18-4/22)	Chapter 18 HWK #10/online Practice Test #3/Online
Week 14 (4/25-4/29)	Test #3/in-person (4/25) Chapter 19 HWK #11/online

Week 15 (5/2-5/6)	Chapter 20 HWK #12/online
Week 15 (5/9-5/13)	Final Exam (5/9)

Additional Information

Process for Expressing Concerns about the Course

If you have concerns about any aspect of this course, please reach out to your instructor for assistance first. If your instructor is not able to assist you, then you may wish to contact the Department Chair.

Richard Rice, Chair

richard.rice@hccs.edu

713-718-7164