



**Division of Social and Behavioral Sciences
Psychology Department**

<http://www.hccs.edu/programs/areas-of-study/social--behavioral-sciences/psychology/>

PSYC 2301: General Psychology | Lecture | CRN 21670

Spring 2021 | Second Start 12 Weeks (2.16.2021-5.16.2021)

Online

3 Credit Hours | 48 hours per semester

Instructor Contact Information and Preferred Method of Contact

Instructor:	Shannon Baranski Psychology, MA	Office Phone:	(713) 718-7034
Office:	Online	Office Hours:	Online
HCC Email:	Shannon.baranski@hcc.edu	Office Location:	Online

Please feel free to contact me concerning any problems that you are experiencing in this course. Your performance in my class is very important to me. I am available to hear your concerns and just to discuss course topics.

My preferred method of contact is through canvas inbox. I will respond two students within 24 hours during the week. Weekend messages will be responded to by Monday afternoons. this is a fully online course so all meetings will take place through Cisco WebEx. Students will need to contact me with a time to meet online. Most student concerns can be addressed and taken care of through email.

What's Exciting About This Course

You will learn so much about your life and the lives of those around you. Do you know how one learns? How memory works? Why we have different personalities? How health is related to stress? The course will look at how and why we develop from children that seem to have so much in common to adults that do and do not. What happens? Are there best practices in child rearing and in life-long development or is it just luck? Where are you in your development? And what about schizophrenia and other psychological disorders? Are they avoidable? What causes them? The information in this course will enable you to understand the people in your life as well as develop new habits to increase your personal success.

My Personal Welcome

Welcome to General Psychology—I'm delighted that you have chosen this course. One of my passions is to know as much as I can about human behavior, and I can hardly wait to pass that on. I will present the information in the most exciting way I know, so that you can grasp the concepts and apply them now and hopefully throughout your life. As you read and wrestle with new ideas and facts that may challenge you, I am available to support you. The fastest way to reach me is by my HCC email. The best way to really discuss issues is in person and I'm available during posted office hours to tackle any questions you might have. My goal is for you to walk out of the course with a better understanding of yourself and of human behavior. So please visit me or contact me whenever you have a question.

Prerequisites and/or Co-Requisites

PSYC 2301 requires college-level reading and writing skills. Research indicates that you are most likely to succeed if you have already taken and passed ENGL 1301. The minimum requirements for enrollment in PSYC 2301 include placement in college-level reading (or take INRW 0420 or ESOL 0360 as a co-requisite). If you have enrolled in this course having satisfied these prerequisites, you have a higher chance of success than students who have not done so. Please carefully read and consider the repeater policy in the [HCCS Student Handbook](#).

Canvas Learning Management System

This course will use [Canvas](https://eagleonline.hccs.edu) (<https://eagleonline.hccs.edu>) as follows.

Online Anytime (WW)

- The course modality of this class is *Online Anytime*.
- Faculty will instruct this class as a traditional online course utilizing Canvas Eagle Online.
- Attendance is defined as completion of assignments.

This is a fully online course. All instruction and assessments will take place in Canvas.

HCCS Open Lab locations may be used to access the Internet and Eagle Online Canvas. Please visit <https://hccs.edu> for information about the availability of computer labs at specific HCC locations.

I encourage you to visit the HCC Online information pages. They contain a great deal of useful information about using Canvas. Here is the link to HCC Online:
<http://www.hccs.edu/online/>.

Please be aware that Canvas is optimized for desktop and laptop displays. Mobile device operating systems do not fully support some Canvas features. Visit this page for details on Canvas computer and browser requirements.

<https://community.canvaslms.com/docs/DOC-10720-what-are-the-browser-and-computer-requirements-for-canvas>

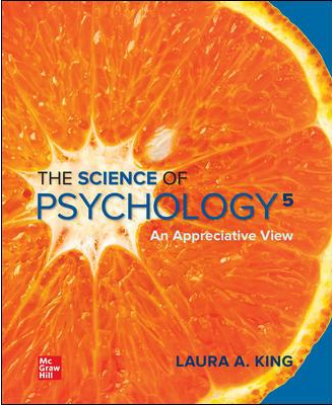
If you have log-in or other technical issues that prevent you from completing coursework, please let me know. For technical assistance, consult HCC Online technical support

<https://community.canvaslms.com/docs/DOC-10720-what-are-the-browser-and-computer-requirements-for-canvas>.

Instructional Materials

Textbook Information

A textbook is required for success in this course. The adopted textbook for this course is:

	<p>King, L. (2020). <i>The Science of Psychology: An Appreciative View</i>. McGraw-Hill.</p>
	<p>This course participates in the Houston Community College First Day Program. A discount has been applied to the required digital course materials. The discounted charge has been added to students' tuition and fee bills.</p>
	<p>Students will access course materials through a link in Canvas. Instructions for opting out of the HCC First Day Program are also posted in Canvas. Students who opt out will still be responsible for obtaining required course materials.</p>

Other Instructional Resources

Courseware

Courseware will not be used in this course.

Tutoring

HCC provides free, confidential, and convenient academic support, including writing critiques, to HCC students in an online environment and on campus. Tutoring is provided by HCC personnel in order to ensure that it is contextual and appropriate. Visit the [HCC Tutoring Services](#) website for services provided.

Libraries

The HCC Library System consists of 9 libraries and 6 Electronic Resource Centers (ERCs) that are inviting places to study and collaborate on projects. Librarians are available both at the libraries and online to show you how to locate and use the resources you need. The libraries maintain a large selection of electronic resources as well as collections of books, magazines, newspapers, and audiovisual materials. The portal to all libraries' resources and services is the HCCS library web page at <http://library.hccs.edu>.

Supplementary Instruction

Supplemental Instruction is an academic enrichment and support program that uses peer-assisted study sessions to improve student retention and success in historically difficult

courses. Peer support is provided by students who have already succeeded in completion of the specified course, and who earned a grade of A or B. Find details at <http://www.hccs.edu/resources-for/current-students/supplemental-instruction/>.

Course Overview

PSYC 2301 is a survey course of the basic principles underlying human behavior. Emphasis is placed on major areas of study in the field of psychology, such as motivation, development, thought processes, and personality. (PSYC 2301 is included in the [Psychology Field of Study](#).)

Core Curriculum Objectives (CCOs)

PSYC 2301 satisfies the social science requirement in the HCCS core curriculum. The HCCS Psychology Discipline Committee has specified that the course address the following core objectives:

- **Critical Thinking:** Students will demonstrate the ability to engage in inquiry and analysis, evaluation and synthesis of information, and creative thinking by completing a written assignment such as a book report, research paper, or essay.
- **Communication Skills:** Students will demonstrate effective development, interpretation and expression of ideas through written, oral, and visual communication by completing a written assignment such as a book report, research paper, or essay.
- **Quantitative and Empirical Literacy:** Students will demonstrate the ability to draw conclusions based on the systematic analysis of topics using observation, experiment, and/or numerical skills by completing textbook reading assignments, completing assignments, and answering questions on quizzes and exams.
- **Social Responsibility:** Students will demonstrate cultural self-awareness, intercultural competency, civil knowledge, and the ability to engage effectively in regional, national, and global communities by completing textbook reading assignments, completing assignments, and answering questions on quizzes and exams.

Program Student Learning Outcomes (PSLOs)

Can be found at:

<http://www.hccs.edu/programs/areas-of-study/social--behavioral-sciences/psychology/>

Course Student Learning Outcomes (CSLOs)

Upon completion of PSYC 2301, the student will be able to:

- Demonstrate knowledge in multiple (8) areas of psychology, including concepts, facts, and theoretical perspectives.
- Define and identify the basic research and evaluation methods used in psychology, including the strengths and weaknesses of each method.
- Demonstrate knowledge of and identify concepts related to personal development and the development and behavior of others.
- Apply psychological concepts to the solution of issues and problems including ethics, coping with stressful events, health and wellness, parenting, learning, memory, and /or evaluation of media presentations.

Learning Objectives

Learning Objectives for each CSLO can be found at [Learning Objectives for PSYC 2301](#)

Student Success

Expect to spend at least twice as many hours per week outside of class as you do in class studying the course content. Additional time will be required for written assignments. The assignments provided will help you use your study hours wisely. Successful completion of this course requires a combination of the following:

- Reading the textbook
- Attending class in person and/or online
- Completing assignments
- Participating in class activities

There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as your guide.

Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through learner-centered instructional techniques
- Provide a description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness, and make ups
- Provide the course outline and class calendar which will include a description of any special projects or assignments
- Arrange to meet with individual students before and after class as required

As a student, it is your responsibility to:

- Attend class in person and/or online
- Participate actively by reviewing course material, interacting with classmates, and responding promptly in your communication with me
- Read and comprehend the textbook
- Complete the required assignments and exams
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts, and all assignments
- Attain a raw score of at least 50% on the departmental final exam
- Be aware of and comply with academic honesty policies in the [HCCS Student Handbook](#)

Assignments, Exams, and Activities

Please carefully review all of the information in this section and don't hesitate to ask questions if anything is unclear to you. Be assured that I have thoughtfully designed all of the assignments, exams, and activities in this course to enable you to learn the material and to be successful. By providing due dates, I am helping you stay on track and accomplish your goal of getting the best grade you can in this course.

Written Assignment(s)

Discussion Questions- 20% of Course Grade

- Students will complete six discussion questions in this course.
- Each discussion question will pertain to specific content information in the course.
- discussion questions should exhibit careful thought and logical reasoning with evidence from the posted video or reading in the discussion.
- Each discussion question reply should be a minimum of 200 words.
- Students should reply to a minimum of two other students' posts.
- Student replies must be a minimum of 50 words.
- Student replies should offer new substantiated ideas or thoughtful questions.
- Students should not use any outside resources to aid in answering and discussion question post or reply.
- Students who copy and paste any information will earn a zero.
- Discussion questions are worth 20% of the total grade in this course.

Grading of Discussion Questions

- Logical reasoning and evidence- 20 points

Student replies to discussion questions exhibited careful thought and logical reasoning and provided evidence to support their answers.

- Spelling and Grammar- 20 Points

The student used correct spelling, punctuation and grammar in the discussion question reply and responses.

- Length of Post- 20 Points

The student post was a minimum of 200 words.

- Replies to other student Posts- 20 Points

The student exhibited do substantiated ideas or thoughtful questions to a minimum of two other students in a minimum of 50 words.

- Clear and Concise Point of View- 20 Points

The student displayed college level writing ability in their point of view.

Written Assignment #1- 5% of Course Grade

- Students will compare a movie or television show character to Abraham Maslow's Hierarchy of Needs Theory.
- The movie suggestions for this assignment; are Rudy (1993) and Miracle (2004).
- Students may choose another movie or television show that exhibits a character or characters going through the stages in Maslow's theory in reaching Self- Actualization.
- This written assignment must be completed in APA format writing style.
- Access the student resources module for the APA writing style.
- Resources must be documented in the reference page of the assignment.
- The movie or television show compared to Maslow's theory must be documented in the reference page.
- Students must apply specific details from the movie or television show to support their compare point of view to Maslow's theory.
- The minimum word count for this assignment is 500-700 words.
- Students will need to access further directions and how this assignment should be organized into seven different paragraphs.
- Written assignments will be evaluated through turnitin.com.
- Written assignments that have a match rating of 20% or above will not be graded for credit in the course.
- This written assignment is due on April 18th by 11:59 PM.

- Late submissions will not be accepted after the due date.

Written Assignment #2- 5% of Course Grade

- Watch the movie "**A Beautiful Mind**" (2000).
- After viewing the movie, answer one of the writing prompts located in the directions on Canvas.
- Students will organize the writing assignment in five- paragraph essay per Canvas directions.
- Be sure to take notes while watching the movie to use as evidence in your essay.
- Make sure you use evidence from the movie in your essay.
- You should use at least one piece of evidence in **each** body paragraph and possible more to support your point of view.
- If you do access any outside resources in writing this paper they must be documented in a "**References**" page. APA writing requires a "reference "page.
- Word count: 500-800 word minimum
- Assignments that have a match above 20% will not earn credit for the assignment.
- This Assignment needs to be written in **APA style**.
- Information for **APA writing** is posted in a link in the **student resources module**.
- Students will need to access further directions in Canvas where this assignment is posted.
- The grading rubric is located under the directions on Canvas.
- This assignment is due on May 2nd by 11:59 p.m.
- Late submissions will not be accepted.

Exams

Exams- 40% of Course Grade

There are four multiple choice exams in this course.

- Each exam will cover multiple chapters.
- Each exam will have 50 questions.
- Students will have 60 minutes to complete each exam.
- Students are only allowed one attempt on each exam.
- Students must make sure all browsers are closed except for canvas while taking an all online exams.
- Exams are worth 40% of the total grade in this course.

Quizzes- 10% of Course Grade

- There are 10 multiple choice quizzes in this course.
- Students will have two attempts for each quiz.
- The highest score will be recorded in the Canvas gradebook.
- Students will have 15 minutes to complete quizzes with 10 multiple choice questions per attempt.
- Students will have 30 minutes two complete quizzes with 20 multiple choice questions per attempt.

In-Class Activities

All activities in this course will be completed online. Modules contain videos and PowerPoint audio lectures which aid students and understanding the material in this course.

Other Assignments and Activities

There may be other assignments or activities posted in announcements. these assignments or activities usually are an opportunity for extra credit. Extra credit is not given to replace any missing discussions, quizzes, exams, or written assignments.

Final Exam Review

The Final Exam Review Notes Assignment should be worked on over the course of the semester. The "note guidelines" that students should be following weekly while reading and taking notes of each of the chapters is the final exam review. All notes for each of the chapters is due as ONE PDF file on **Sunday May 9th at 11:59 p.m.**

The final exam review notes assignment is worth 5% of the total grade in the course. All notes must be handwritten.

Comprehensive Departmental Final Exam

All students in PSYC 2301 are required to take a comprehensive departmental final exam consisting of 100 multiple-choice questions. The exam tests your knowledge and comprehension of the objectives and key terms listed in the Final Exam Handbook. The final exam is worth 15% of the total grade in this course.

The exam will be administered online with these restrictions:

- Available only on the dates listed in the Course Calendar
- May not be taken early under any circumstances
- Time limit: 120 minutes
- Attempts: 1
- Questions shown one at a time
- After a question has been answered, students cannot return to it.
- Viewing of exam questions and submitted answers is not permitted.

Students must correctly answer at least 50 of the 100 questions on the final exam (50%) to pass the course.

Students who are absent from the final exam must discuss their absence with the instructor in advance or within 24 hours afterward.

Grading Formula

Discussions and Written Assignment(s)	30%
Exams	40%
Quizzes	10%
Final Exam Review	5%
Comprehensive Departmental Final Exam	15%
Total	100%

Grade	Criteria
A	90%-100%
B	80%-89%

C	70%-79%
D	60%-69%
F	59% or below

Incomplete Policy

In order to receive a grade of Incomplete ("I"), a student must have completed at least 85% of the work in the course. In all cases, the instructor reserves the right to decline a student's request to receive a grade of Incomplete.

HCC Grading Scale can be found on this site under Academic Information:
<http://www.hccs.edu/resources-for/current-students/student-handbook/>

Course Calenda

Second Start		
Week	Dates	Topic/What's due
1	2/16-2/23	HCC classes suspended due to severe weather.
2	2/24-2/28	Read and Review Syllabus Chapter One: What is Psychology? Chapter Two: The Scientific Method Assignments due Sunday February 21 st by 11:59 p.m. <ul style="list-style-type: none"> • Syllabus Quiz • Academic Integrity Quiz • Introduce Yourself Discussion • Chapter One Quiz • Chapter Two Quiz • Discussion #1
3	3/1-3/7	Chapter Three: Biological Basis of Behavior Thursday March 4th is the last day to OPT out of Inclusive Access of Course Material Assignments due Sunday March 7 th by 11:59 p.m. <ul style="list-style-type: none"> • Chapter Three Quiz • Discussion #2 • Discussion #3
4	3/8-3/14	Exam One Review <ul style="list-style-type: none"> • Exam One open from Thursday March 11th to Sunday March 14th • Exam One due Sunday March 14th by 11:59 p.m. Spring Break: March 15th-March 21st
5	3/22-3/28	Chapter Six: Learning Assignments due Sunday March 28 th by 11:59 p.m. <ul style="list-style-type: none"> • Chapter Six Quiz • Discussion #4
6	3/29-4/2	Chapter Seven: Memory Exam Two Review Easter Holiday- April 2nd to April 4 th Assignments due by Monday April 5 th at 11:59 p.m.

		<ul style="list-style-type: none"> • Chapter Seven Quiz • Exam Two open from Wednesday March 31st to Monday April 5th. • Exam Two due Monday April 5th by 11:59 p.m.
7	4/5-4/11	Chapter Nine: Human Development Assignments due Sunday April 11 th by 11:59 p.m. <ul style="list-style-type: none"> • Chapter Nine Quiz • Discussion #5
8	4/12-4/18	Chapter Twelve: Personality Assignments due by Sunday April 18 th by 11:59 p.m. <ul style="list-style-type: none"> • Chapter Twelve Quiz • Written Assignment #1 Thursday- April 15th is the last day to drop this course
9	4/19-4/25	Exam Three Review <ul style="list-style-type: none"> • Exam Three open from Thursday April 22nd to Sunday April 25th • Exam Three due Sunday April 25th by 11:59 p.m.
10	4/26-5/2	Chapter Fifteen: Psychological Disorders Chapter Sixteen: Therapies Assignments due by Sunday May 2 nd at 11:59 p.m. <ul style="list-style-type: none"> • Chapter Fifteen Quiz • Chapter Sixteen Quiz • Written Assignment #2
11	5/3-5/9	Chapter Seventeen: Health Psychology Exam Four Review Assignments due by Sunday May 9 th by 11:59 p.m. Exam Four is open Thursday May 6 th to Sunday May 9 th <ul style="list-style-type: none"> • Chapter Seventeen Quiz • Exam Four • Final Exam Review Notes Assignment
12	5/10-5/16	Comprehensive Final Exam Open from Monday May 10th to Friday May 14th Final Exam is due Friday May 14th by 11:59 p.m.

Syllabus and Calendar Modifications

The instructor reserves the right to modify the syllabus and/or course calendar at any time during the semester and will promptly notify students in writing, typically by e-mail, of any such changes.

Instructor's Practices and Procedures

Missed Assignments

Assignments must be completed and submitted by the due date for complete credit. Students are given an opportunity in Canvas to complete quizzes and exams (except the final exam) past the due date with 20% of each day past the due date of the earned score. Discussions and written assignments will not be taken after the due date. I understand that there are

situations in which students are unable to complete assignments on time. I will take those requests into consideration on an individual basis. In this online course, all assignments are open starting the first day of the semester with the exceptions of exams and the final exam. This means that students can work ahead and complete assignments before the due dates.

Academic Integrity

Students are responsible for conducting themselves with honor and integrity in fulfilling course requirements. Penalties and/or disciplinary proceedings may be initiated by college district officials against a student accused of scholastic dishonesty. "Scholastic Dishonesty" includes, but is not limited to, cheating on a test, plagiarism and collusion. Any instance of scholastic dishonesty may be reported to the Maxiant system. Possible punishments for scholastic dishonesty include a grade of "0" or "F" on the particular assignment, failure in the course, and/or recommendation for probation or dismissal from the college district. A recommendation for suspension or expulsion will be referred to the college Dean of Students for disciplinary disposition. Students have the right to appeal the decision.

I take plagiarism and cheating very seriously. All outside resources must be documented in the written assignments. DO NOT COPY AND PASTE WHEN ANSWERING DISCUSSION QUESTIONS. Students will earn zeros on any assignments not documented accurately or plagiarized.

Here's the link to the HCC information about academic integrity (Scholastic Dishonesty and Violation of Academic Scholastic Dishonesty and Grievance):

<http://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/>

Attendance Policy

Attendance is taken in an online course through assignments completed by the due date. It is important to read weekly announcements to keep up with any current information or changes in the course.

Student Conduct

Students must adhere to HCC's student code of conduct in online interaction with other students and the professor. Please remember in our communication to remain professional.

Instructor's Course-Specific Information

I prefer to be addressed as "Ms. Baranski" or "Professor Baranski". Please do not address me as "Shannon", "Ms. Shannon" or "Hey" in our online interaction.

Electronic Devices

There is no electronic device policy for this course as it is completely online. Please do not take pictures of quiz or exam questions for later use. Failure to follow this policy will result in student discipline action per to student code of conduct.

Psychology Program Information

Visit the [Psychology Program Pages](#) on the HCC Learning Web for information about our faculty and courses. You will also find information about majoring in psychology.

Psychology Field of Study

[The Field of Study curriculum for Psychology](#) is an 18-credit-hour set of lower division courses that must be applied to a bachelor's degree in Psychology, regardless of degree designation. If a student successfully completes a field of study for an established degree program, the student may transfer that block of courses for full academic credit. The transferred field of study courses must be substituted for the receiving institution's lower-division requirements for the discipline degree program into which the student transfers. If a student completes only part of the field of study, then credit for those courses must also apply toward the major.

1. PSYC 2301 General Psychology
2. PSYC 2314 Lifespan Growth & Development
1. PSYC 2317 Statistical Methods in Psychology
2. PSYC 2319 Social Psychology
3. PSYC 2320 Abnormal Psychology
4. PSYC 2330 Biological Psychology

Associate in Science in Psychology

HCC students may earn an Associate in Science (A.S.) degree in psychology by completing the approved [degree plan](#) (<https://learning.hccs.edu/programs/psychology/majoring-in-psychology-1>).

Student Organizations

Psi Kappa

All students are invited to join Psi Kappa, an organization that can help students learn about psychology outside the classroom, serve the community, meet students in other PSYC classes, interact with PSYC faculty, and learn leadership skills.

Psi Beta

HCC has an active chapter of Psi Beta: National Honor Society in Psychology for Community and Junior Colleges. To learn more about this organization visit the [Psi Beta](#) website. For information about the HCC chapter, visit the [Psi Beta page](#) on the HCC Learning Web.

HCC Foundation: Psychology Achievers Scholarship

To be eligible for the \$125 per semester Psychology Achievers Scholarship, a student must (1) meet all HCC Foundation criteria for scholarship eligibility, and (2) make an A in either PSYC 2301 or PSYC 2314.

Instructional Modes

Flex Campus (FC)

In person classes where students can choose to participate either on campus or online (streamed from classroom):

<https://www.hccs.edu/campaigns/college-your-way/flex-campus/>

Online on a Schedule (WS)

Fully online, scheduled meetings

<https://www.hccs.edu/campaigns/college-your-way/online-on-a-schedule/>

Online Anytime (WW)

Fully online, no scheduled meetings

<https://www.hccs.edu/campaigns/college-your-way/online-anytime/>

Lab-Based Courses (HL)

Online with required attendance at scheduled labs on campus

<https://www.hccs.edu/campaigns/college-your-way/lab-based-courses/>

HCC Policies

Here's the link to the HCC Student Handbook <http://www.hccs.edu/resources-for/current-students/student-handbook/> In it you will find information about the following:

1. Academic Information
2. Academic Support
3. Attendance, Repeating Courses, and Withdrawal
4. Career Planning and Job Search
5. Childcare
6. disAbility Support Services
7. Electronic Devices
8. Equal Educational Opportunity
9. Financial Aid TV (FATV)
10. General Student Complaints
11. Grade of FX
12. Incomplete Grades
13. International Student Services
14. Health Awareness
15. Libraries/Bookstore
16. Police Services & Campus Safety
17. Student Life at HCC
18. Student Rights and Responsibilities
19. Student Services
20. Testing
21. Transfer Planning
22. Veteran Services

EGLS³

The ECLS³ (Evaluation for Greater Learning Student Survey System) will be available for most courses near the end of the term until finals start. This brief survey will give invaluable information to your faculty about their teaching. Results are anonymous and will be available to faculty and division chairs after the end of the term. ECLS³ surveys are only available for the Fall and Spring semesters. -ECLS³ surveys are not offered during the Summer semester due to logistical constraints.

<http://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/>

Campus Carry Link

Here's the link to the HCC information about Campus Carry:

<http://www.hccs.edu/departments/police/campus-carry/>

HCC Email Policy

When communicating via email, HCC requires students to communicate only through the HCC email system to protect your privacy. If you have not activated your HCC student email account, you can go [to HCC Eagle ID](#) and activate it now. You may also use Canvas Inbox to communicate.

Housing and Food Assistance for Students

Any student who faces challenges securing their foods or housing and believes this may affect their performance in the course is urged to contact the Dean of Students at their college for support. Furthermore, please notify the professor if you are comfortable in doing so. This will enable HCC to provide any resources that HCC may possess.

Office of Institutional Equity

Use the link below to access the HCC Office of Institutional Equity, Inclusion, and Engagement (<http://www.hccs.edu/departments/institutional-equity/>)

disAbility Services

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <http://www.hccs.edu/support-services/disability-services/>

Title IX

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross
Director EEO/Compliance
Office of Institutional Equity & Diversity
3100 Main
(713) 718-8271
Houston, TX 77266-7517 or Institutional.Equity@hccs.edu
<http://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/>

Office of the Dean of Students

Contact the office of the Dean of Students to seek assistance in determining the correct complaint procedure to follow or to identify the appropriate academic dean or supervisor for informal resolution of complaints. <https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/>

Department Chair Contact Information

Dr. Karen Saenz
Karen.Saenz@hccs.edu
713-718-7034