Composition II-11870

ENGL-1302

S2 2021   Section 0055   3 Credits   07/12/2021 to 08/15/2021   Modified 06/10/2021

🕐 Course Meetings

Meeting Days / Times

Online Anytime

Meeting Location

Eagle Online Canvas

👤 Welcome and Instructor Information

Faculty Associate Chair: Professor Stacey Higdon, MFA

Email: stacey.higdon@hccs.edu
Office: Northline, Building A, 422.3
Phone: 713-718-6412
Website: https://eagleonline.hccs.edu/ (https://eagleonline.hccs.edu/)

What's Exciting About This Course

The Department of English helps students find and develop their authentic voices, establish political power, and create social capital. We teach critical thinking, close reading, and analysis. We coach students on the rhetoric of messaging with consideration of purpose and audience. We support them as they craft their own narratives. We turn thoughts into words, ideas into interpretations, ambiguity into translation, and silence into voice.

My Personal Welcome

Welcome to Composition II. I'm glad you decided to take this class. One of my passions is breaking down English language into smaller parts, and I am looking forward to passing a little of that on to you; when you look at language in this way, you begin to see how it all fits together and how important clear written and verbal expression is in your life. One of our focuses is developing effective inquiry, so as you read about new and challenging ideas, remember that I am available to support you. The fastest way to reach me is through Canvas Inbox; I'm also available by appointment for an online meeting to discuss any questions you might have. Please contact me whenever you have a question.

Preferred Method of Contact

Please contact me with questions or concerns at Canvas Inbox. I will respond to emails within 24 hours Monday through Friday; I will reply to messages sent after 5pm on Friday or over the weekend on Monday morning.

Office Hours

I am available to meet with you via appointment. Please contact me through Canvas Inbox if you are interested in scheduling a virtual meeting.

💻 Course Overview

Course Description

English 1302 is an intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis is on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Core curriculum course.

Requisites

English 1301 or satisfactory score on the CLEP Exam.

English Department

https://www.hccs.edu/programs/areas-of-study/liberal-arts-humanities--education/english/

🎯 Core Curriculum Objectives (CCOs)

English courses satisfy three (3) hours of the communication requirement in the HCCS core curriculum. The HCCS English Discipline Committee has specified that courses address the following core objectives:

- *Critical Thinking*: Students will demonstrate creative thinking, innovation, inquiry, analysis, evaluation and synthesis of information.
- *Communication*: Students will demonstrate effective development, interpretation and expression of ideas through written, oral, and visual communication.
- *Personal Responsibility*: Students will demonstrate the ability to connect choices, actions, and consequences to ethical decision-making.
- *Teamwork*: Students will demonstrate the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.
  - Composition I, Composition II, Creative Writing, Introduction to Technical Writing, and Technical & Business Writing only
- *Social Responsibility*: Students will demonstrate intercultural competency, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.
  - Literature courses only

📊 Student Learning Outcomes and Objectives

Program Student Learning Outcomes (PSLOs)

Can be found at:

https://www.hccs.edu/programs/areas-of-study/liberal-arts-humanities--education/english/

Course Student Learning Outcomes (CSLOs)

Upon successful completion of ENGL 1302, the student will be able to:

- Demonstrate knowledge of individual and collaborative research processes.
- Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
- Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.
- Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.
- Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)

Word Count Requirement

Students will write a minimum of 5,000 words over the course of the semester.

📋 Departmental Practices and Procedures

Department-Specific Instructor and Student Responsibilities

<u>As your Instructor, it is my responsibility to</u>:

- Provide the grading scale and detailed grading formula explaining how student grades are to be calculated
- Facilitate an effective learning environment through class activities, discussions, and lectures
- Provide a description of any assignments
- Inform students of policies
- Provide the course outline and class calendar that will include a description of assignments
- Arrange to meet with individual students as required

<u>As a student, it is your responsibility to</u>:

- Attend class and participate in class discussions and activities
- Read and comprehend the texts
- Complete the required assignments
- Ask for help when there is a question or problem
- Keep copies of all documents, including this syllabus, handouts, and all assignments
- Be aware of and comply with academic honesty policies, including plagiarism, in the [HCCS Student Handbook](#)

Program-Specific Student Success Information

As with any three-hour course, expect to spend *at least six hours per week* outside of class reading and studying the material. I will provide assignments to help you use those six hours per week wisely. Additional time will be required for written assignments. Successful completion of this course requires a combination of reading the textbook, attending class, completing assignments in Eagle Online, and participating in class discussions. There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as your guide.

📙 Instructional Materials and Resources

Instructional Materials

Everything necessary for the course will be posted as required reading material on our course page. All of these readings are mandatory and are meant to assist you in the course.

✔ Course Requirements

Assignments, Exams, and Activities

Type	Weight	Topic	Notes
Online Minor Assignments	15%		Because our class is completely online, our "in-class" activities will take the form of online discussions and shorter writing assignments. There will also be additional activities to supplement the learning process. Two types of minor assignments in our class are: *Discussion Board Posts* - You will interact with your peers often in this class. For most discussion posts, you will respond to a writing prompt and then respond to posts written by your peers. Occasionally, there will be individual postings that do not require responses, soalways make sure to follow the directions in the assignment directions. *Writing Studio Posts* –In order to further build a sense of community in our classroom and to develop and revise essays, we will use a form of online peer review. To do this, you will interact with your peers in studio groups. Studio posts require you to meet deadlines for rough drafts and for responses to your peers. Make sure to follow the directions in the assignment directions.

Type	Weight	Topic	Notes
Major Essay 1	25%	Practical Proposal Argument	Details available in the relevant course module.
Major Essay 2	30%	Definitional Argument	Details available in the relevant course module.
Major Essay 3	30%	Causal Argument	Details available in the relevant course module.

✳ Instructor's Practices and Procedures

Incomplete Policy

An Incomplete is rarely given in a course like this and only in extremely extenuating circumstances. A student must have also completed at least 85% of course work. **In all cases, the instructor reserves the right to decline a student's request to receive a grade of Incomplete.**

Missed Assignments/Make-Up Policy

Plan ahead. Because our course is always available, there are no acceptable reasons for late work. Missed deadlines come with consequences.

Late studio drafts and feedback posts are not eligible for credit; successful studios hinge on meeting deadlines and submitting late work is disrespectful to your group.

Major Essays 1 and 2 will lose ten points for each day they are late until they reach an F (50) for a base score. They will not be accepted for credit after more than five days.

Major Essay 3 will not be accepted late.

Final essays submitted without relevant rough draft work in the Writing Studio will not be graded. No exception.

Online Discussions and Writing Studios cannot be made up after the final deadlines have passed.

Standard Deductions on Essays:

-10: late final copy (points deducted each day for up to five days / after that, automatic zero)

-10: final copy not meeting length requirement

-5: incorrect format

-5: per source missing from final essay (for essays requiring sources)

Academic Integrity

In this course, the first violation of academic integrity, including but not limited to collusion and plagiarism, will result in a 0 for the assignment. The second violation will result in an F for the course and a referral to the appropriate Dean of Student Services.

Plagiarism and / or collusion is unethical; when you plagiarize, you are stealing someone else's words or ideas and passing them off as your own. If you plagiarized something in the workplace, you would likely be fired, so don't do it in the classroom.

For the purposes of our class, turning in work that you submitted elsewhere is also considered plagiarism.

Here's the link to the HCC information about academic integrity (Scholastic Dishonesty and Violation of Academic Scholastic Dishonesty and Grievance):

Attendance Procedures

HCC policy states that a student may not miss more than 12.5% of class, which would be four class meetings in a regular, 16-week semester. Because of the timeline and nature of our online course, <u>if you fail to log in and complete work for more than three days</u>, you will be dropped from the course for failure to participate. If you have not logged into our course at all before the Official Day of Record (July 15, 2021), you will be dropped.

In addition, you will have three assignments (the Diagnostic Essay, Discussion Post One, Discussion Post Two) to complete before the deadline of July 15, 2021, 5pm. All three are found on our course page at Canvas. Failure to complete these three assignments by the deadlines will result in automatic withdrawal from the course. Plagiarizing any of these assignments will count as failure to complete and will lead to automatic withdrawal from the course.

Student Conduct

Our shared responsibility is to develop and maintain a positive learning environment. I take this responsibility seriously and will inform members of the class if their behavior makes it difficult for me to carry out this task. As a fellow learner, you are asked to respect the learning needs of your classmates and to help me achieve this critical goal. You will be engaging with your peers in discussion forums and other mediums. As such, you might encounter ideas different from yours. I expect you to be courteous and respectful to your peers at all times. Failure to do so will result in a referral to the appropriate Dean of Student Services and possible dismissal from the course.

Since this is an online course, you will be communicating with me frequently via Canvas Inbox. Please include a relevant subject line for your message in all communications, along with an appropriate greeting and correct spelling. These are the basics of written communication but are often lost in online writing. I cannot respond to emails sent via outside email addresses.

Faculty-Specific Information Regarding Canvas

This course section will use Canvas (https://eagleonline.hccs.edu (https://eagleonline.hccs.edu)) to supplement in-class assignments, exams, and activities.

HCCS Open Lab locations may be used to access the Internet and Canvas. **For best performance, Canvas should be used on the current or first previous major release of Chrome, Firefox, Edge, or Safari. Because it's built using web standards, Canvas runs on Windows, Mac, Linux, iOS, Android, or any other device with a modern web browser.**

Canvas only requires an operating system that can run the latest compatible web browsers. Your computer operating system should be kept up to date with the latest recommended security updates and upgrades.

Instructional Modalities

Online Anytime (WW)

Traditional online course without scheduled meetings

Social Justice Statement

Houston Community College is committed to furthering the cause of social justice in our community and beyond. HCC does not discriminate on the basis of race, color, religion, sex, gender identity and expression, national origin, age, disability, sexual orientation, or veteran status. I fully support that commitment and, as such, will work to maintain a positive learning environment based upon open communication, mutual respect, and non-discrimination. In this course, we share in the creation and maintenance of a positive and safe learning environment. Part of this process includes acknowledging and embracing the differences among us in order to establish and reinforce that each one of us matters. I appreciate your suggestions about how to best maintain this environment of respect. If you experience any type of discrimination, please contact me and / or the Office of Institutional Equity at 713-718-8271

🏛 HCC Policies and Information

HCC Grading System

HCC uses the following standard grading system:

Excellent (90-100)	4
Good (80-89)	3
Fair (70-79)	2
Passing (60-69), except in developmental courses.	1
Failing (59 and below)	0
FX - failing due to non-attendance / inactive participation	0
Withdrawn	0
Incomplete	0

Grade of FX

Review HCC Online and class policies for the terms of "active participation" -- an FX *will* be assigned if you simply log in but do not complete work.

An FX has significant effects on your educational opportunities. It may affect your financial aid award, your ability to enroll in courses next semester, your GPA, and your ability to stay in your current program. It can also affect transfer applications. If you are an international student, it can also affect your visa status. This is not intended to be an exhaustive list of the effects of an FX. For specific information on your circumstances, please reach out to student services and / or your advisor.

Link to Policies in Student Handbook

Here's the link to the HCC Student Handbook https://www.hccs.edu/resources-for/current-students/student-handbook/ (https://www.hccs.edu/resources-for/current-students/student-handbook/) In it, you will find information about the following:

- Academic Information
- Academic Support
- Attendance, Repeating Courses, and Withdrawal
- Career Planning and Job Search
- Childcare
- disAbility Support Services
- Electronic Devices
- Equal Educational Opportunity
- Financial Aid TV (FATV)
- General Student Complaints
- Grade of FX
- Incomplete Grades
- International Student Services
- Health Awareness
- Libraries/Bookstore

- Police Services & Campus Safety
- Student Life at HCC
- Student Rights and Responsibilities
- Student Services
- Testing
- Transfer Planning
- Veteran Services

Campus Carry Link

Here's the link to the HCC information about Campus Carry:

https://www.hccs.edu/departments/police/campus-carry/ (https://www.hccs.edu/departments/police/campus-carry/)

HCC Email Policy

When communicating via email, HCC requires students to communicate only through the HCC email system to protect your privacy. If you have not activated your HCC student email account, you can go to HCC Eagle ID (https://www.hccs.edu/resources-for/current-students/student-e-maileagle-id/) and activate it now. You may also use Canvas Inbox to communicate.

Office of Institutional Equity

Use the link below to access the HCC Office of Institutional Equity, Inclusion, and Engagement (https://www.hccs.edu/departments/institutional-equity/ (https://www.hccs.edu/departments/institutional-equity/))

Ability Services

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including long and short term conditions, mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to https://www.hccs.edu/support-services/ability-services/ (https://www.hccs.edu/support-services/ability-services/)

Title IX

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status in educational programs and activities. If you require an accommodation due to pregnancy, please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross
Director EEO/Compliance
Office of Institutional Equity & Diversity
3100 Main
(713) 718-8271
Houston, TX 77266-7517 or Institutional.Equity@hccs.edu (mailto:Institutional.Equity@hccs.edu)

http://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/ (http://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/)

Office of the Dean of Students

Contact the office of the Dean of Students to seek assistance in determining the correct complaint procedure to follow or to identify the appropriate academic dean or supervisor for informal resolution of complaints.

Canvas Learning Management System

Canvas is HCC's Learning Management System (LMS), and can be accessed at the following URL:

https://eagleonline.hccs.edu (https://eagleonline.hccs.edu)

HCCS Open Lab locations may be used to access the Internet and Canvas. **For best performance, Canvas should be used on the current or first previous major release of Chrome, Firefox, Edge, or Safari. Because it's built using web standards, Canvas runs on Windows, Mac, Linux, iOS, Android, or any other device with a modern web browser.**

Canvas only requires an operating system that can run the latest compatible web browsers. Your computer operating system should be kept up to date with the latest recommended security updates and upgrades.

HCC Online Information and Policies

Here is the link to information about HCC Online classes, which includes access to the required Online Information Class Preview for all fully online classes: http://www.hccs.edu/online/ (http://www.hccs.edu/online/)

Scoring Rubrics, Sample Assignments, etc.

Look in Canvas for the scoring rubrics for assignments, samples of class assignments, and other information to assist you in the course. https://eagleonline.hccs.edu/login/ldap (https://eagleonline.hccs.edu/login/ldap)

EGLS3

The EGLS[3] (Evaluation for Greater Learning Student Survey System (http://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/)) will be available for most courses near the end of the term until finals start. This brief survey will give invaluable information to your faculty about their teaching. Results are anonymous and will be available to faculty and division chairs after the end of the term. EGLS[3] surveys are only available for the Fall and Spring semesters. EGLS[3] surveys are not offered during the Summer semester due to logistical constraints.

http://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/ (http://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/)

Housing and Food Assistance for Students

Any student who faces challenges securing their foods or housing and believes this may affect their performance in the course is urged to contact the Dean of Students at their college for support. Furthermore, please notify the professor if you are comfortable in doing so.

This will enable HCC to provide any resources that HCC may possess.

Student Resources

Tutoring

HCC provides free, confidential, and convenient academic support, including writing critiques, to HCC students in an online environment and on campus. Tutoring is provided by HCC personnel in order to ensure that it is contextual and appropriate. Visit the HCC Tutoring Services (http://www.hccs.edu/resources-for/current-students/tutoring/) website for services provided.

Libraries

The HCC Library System consists of 9 libraries and 6 Electronic Resource Centers (ERCs) that are inviting places to study and collaborate on projects. Librarians are available both at the libraries and online to show you how to locate and use the resources you need. The libraries maintain a large selection of electronic resources as well as collections of books, magazines, newspapers, and audiovisual materials. The portal to all libraries' resources and services is the HCCS library web page at http://library.hccs.edu (http://library.hccs.edu/).

Supplementary Instruction

Supplemental Instruction is an academic enrichment and support program that uses peer-assisted study sessions to improve student retention and success in historically difficult courses. Peer Support is provided by students who have already succeeded in completion of the specified course, and who earned a grade of A or B. Find details at http://www.hccs.edu/resources-for/current-students/supplemental-instruction/ (http://www.hccs.edu/resources-for/current-students/supplemental-instruction/).

Resources for Students:

https://www.hccs.edu/resources-for/current-students/communicable-diseases/resources-for-students/ (https://www.hccs.edu/resources-for/current-students/communicable-diseases/resources-for-students/)

Basic Needs Resources:

https://www.hccs.edu/support-services/counseling/hcc-cares/basic-needs-resources/ (https://www.hccs.edu/support-services/counseling/hcc-cares/basic-needs-resources/)

Student Basic Needs Application:

https://hccs.co1.qualtrics.com/jfe/form/SV_25WyNx7NwMRz1FH (https://hccs.co1.qualtrics.com/jfe/form/SV_25WyNx7NwMRz1FH)

COVID-19

Here's the link to the HCC information about COVID-19:

https://www.hccs.edu/resources-for/current-students/communicable-diseases/ (https://www.hccs.edu/resources-for/current-students/communicable-diseases/)

Sensitive or Mature Course Content

In this college-level course, we may occasionally discuss sensitive or mature content. All members of the classroom environment, from your instructor to your fellow students, are expected to handle potentially controversial subjects with respect and consideration for one another's varied experiences and values.

📅 Course Calendar

Syllabus Modifications

The instructor reserves the right to modify the syllabus at any time during the semester and will promptly notify students in writing, typically by e-mail, of any such changes.

Week	Dates	Topic
1	07.12 - 07.17	Getting Started / Proposal Arguments
2	07.18 - 07.24	Essay 1 - Proposal Arguments; MLA Documentation
3	07.25 - 07.31	Essay 2 - Definitional Arguments
4	08.01 - 08.07	Essay 3 - Causal Arguments
5	08.08 - 08.15	Conclusion of course; associated assignments

📋 Additional Information

Process for Expressing Concerns about the Course

If you have concerns about any aspect of this course, please reach out to your instructor for assistance first. If your instructor is not able to assist you, then you may wish to contact the Department Chair.

Dr. Alan Ainsworth, alan.ainsworth@hccs.edu, 713.718.7591