

SUMMARY:

Extensive instruction and leadership experience supported by a strong technical and mechanical aptitude and a sound business sense. Ability to quickly form solid relationships across cultures, backgrounds, and economies. A proven leader, team motivator, and business owner who successfully applies the principles of:

Integrity

Focus

Communication

Ingenuity

Hard Work

PROFESSIONAL:

Houston Baptist University

1995 to 2010

Associate Professor of Mass Communication

- Information Technology Committee – 2000-08
- SACS Comprehensive Undergraduate Program Committee – 2007-2010
- Student Life Advisory Committee – 2007-2010
- Medical Advisory Committee – 1995-2010
- College of Arts & Humanities Curriculum Committee – 2000-07
- College of Arts & Humanities Academic Affairs – 2000-2007
- 2000 Accreditation Reaffirmation - SACS Steering Committee
- Faculty Assembly Secretary – 1998-2000
- University Promotions Committee 1996-1998

Department of Communications Chair, 2000 – 2007

- Direction and execution the department's Strategic Planning process.
- Management of Department of Communications budget and facilities.
- Management and approval of departmental curriculum and program development.
- Establishment and scheduling of teaching programs.
- Supervision, mentoring and professional assessment of the entire departmental staff and faculty.
- Hiring of all new faculty and staff.
- Leading academic governance and overseeing office management.
- Academic advisement of Communications student body.
- Investigation and resolution of student complaints regarding faculty and grade appeals.
- Public speaking at departmental functions.

Project Manager for Quality Council CQI Teams – 1997-2002

Physical Resource Management Project

Directed a team of 15 staff, faculty and administrators who developed a program to manage the physical resources of the department. This task required:

- Evaluation of proposed software and hardware solutions.
- Maintaining constant flow of communication among team members, groups and departments.
- Direction of team members to ensure participation of appropriate 'decision-makers' in the process.
- Conflict resolution.
- Consensus building.
- Oversight of sub committees.
- Managing and facilitating work progress on schedule.

HBU Registration System Optimization Project

Managed a team of 25 staff, faculty and administrators responsible for redesigning and streamlining the registration process for all students attending HBU by:

- Converting all phases of registration from paper processes to electronic processes.
- Implementing an on-line application process for housing and financial aid.
- Streamlining student affairs processes and minimizing redundant efforts of registering students.
- Integrating and optimizing business administration office processes and eliminating waste.

Department of Digital Communications Adjunct Professor

TGTW Offroad, LLC

2005-2009

Owner / Operator

- TGTW Offroad designs, develops, and fabricates sophisticated custom offroad vehicles for the serious enthusiast and competitor as well as the recreational weekend four-wheeler.
- TGTW builds custom axles, suspensions, steering systems, roll cages, body modifications, and custom buggies.
- TGTW has full welding and fabricating capability in house to custom design a variety of rigs.
- Primary spokesperson responsible for sales, pricing and contract negotiation.
- Supply chain manager initiating, developing and managing vendor relationships and delivery schedules.
- Project scheduler and procurement manager in charge of ordering parts, and meeting project deadlines.

Steven Snyder Photography

1992-Present

Owner / Operator

- Specializing in location portrait and commercial photography.
- Commercial clients include: Vineyard USA, Virtuosi of Houston, Puffer Sweiven Inc., RECO Group, Air Pogo Inc., Southern Eye Center, The Centre for Refractive Marketing, Houston Baptist University, Cooperative Baptist Fellowship.

EDUCATION:

Ph.D., Mass Communication, University of Southern Mississippi, Hattiesburg, 1997
Master of Arts, Mass Communication, Texas Tech University, Lubbock, 1991
Bachelor of Arts Texas Tech University, Lubbock, 1989

COMMUNITY SERVICE:

Assistant Scoutmaster, Troop 441 2009 - Present
 Vice President, Quail Valley Swim Team 2010 - Present
 Board of Directors, TMTC 2008 - 2010
 President, Quail Valley Swim Team 2007 - 2009
 Cubmaster, Pack 282 2005 - 2009
 Guest Speaker – Holley Photography Club 2008 - 2009
 Guest Speaker – College Media Advisors Convention 2007

PERSONAL:

Eagle Scout
 Member of Professional Photographers of America
 Member of Saint Laurence Catholic Church, Sugar Land TX

REFERENCES:

Available upon request