Course Syllabus: English 1301

**HCC Academic Discipline:** English

**Course Title**: Composition I

**Course Rubric:** Engl 1301

**Course CRN: 76109**

**Semester Term:** Spring 2014

**Campus and Room Location with Days and Times: Northline Campus, Room 210**. MW 7pm – 8:30pm

**Type of Instruction:** lecture

**Instructor:** Stuart Brooks

**Email:** stuart.brooks@hccs.edu

**Textbooks:**

• *The Arlington Reader*, Third Edition. Lynn Bloom and Louise Smith,

ISBN: 978-0-312-64359-1

 **Course Description:**

English 1301 is a course devoted to improving the student's writing and critical reading. The course involves writing essays for a variety of purposes from personal to academic, including the introduction to argumentation, critical analysis, and the use of sources. English 1301 is a core curriculum course. Prerequisite: A satisfactory assessment score, completion of English 0310, or for non-native speakers, English 0349.

**Course Prerequisites:**

Must be placed into college-level reading and college-level writing.

 **Course Goals:**

• To understand and demonstrate writing and speaking processes through invention, organization, drafting, revision, editing, and presentation.

• To understand the importance of specifying audience and purpose and to select appropriate communication choices.

• To understand and appropriately apply modes of expression (descriptive, expository, narrative, scientific, and self-expressive) in written, visual, and oral communication.

• To participate effectively in groups with emphasis on listening, critical and reflective thinking, and responding.

**Course Student Learning Outcomes:**

Students will –

• Demonstrate knowledge of writing as process.

• Apply basic principles of critical thinking in analyzing reading selections, developing expository essays, and writing argumentative essays.

• Analyze elements such as purpose, audience, tone, style, strategy in essays and/or literature by professional writers.

• Write essays in appropriate academic writing style using varied rhetorical strategies.

• Synthesize concepts from and use references to assigned readings in their own academic writing.

**Course Student Learning Objectives:**

Students will –

• demonstrate the ability to use consistently and effectively **t**he writing process for both in-class and out-of-class essays;

• understand and apply the basic principles of critical thinking—evaluation, analysis, and synthesis—as they write essays that persuade or argue;

• be able to analyze, in writing, readings by professional and student writers (for such elements as purpose audience tone, style, writing strategy, and for much deeper meanings);

• be able to develop a critical and creative essay in response to an issue related to reading(s) or other class projects**;**

• demonstrate the ability to resist simplistic formulations, whether in their own or others’ texts**;**

• understand the characteristics of imaginative texts and write effective analyses of various genres;

• be able to acknowledge, as appropriate, their own history, interests, and biases as they discuss a topic, thus placing themselves credibly in the discussion**;**

**ENGLISH 1301 IS A CORE CURRICULUM COURSE.**

**Core Curriculum:**

This course fulfills the following core intellectual competencies: reading, writing, speaking, listening, critical thinking and computer literacy. A variety of academic experiences are used to develop these competencies. Student progress in the core competencies will be measured in the activities outlined in the objectives and requirements section of this syllabus.

**Grade Percentages:**

Essay #1: (10%) 1000 words personal memoir on childhood and family

Essay #2: (10%) 1000 words expository essay on gender, race, identity

Essay #3: (20%) 1000words multipurpose essay in-class essay on a sense of place

Essay #4: (30%) 1000 words Researched argumentative/persuasive essay on issues and ethics

Oral Presentation (10%) In class

***Other grades:***

Daily grades (20%) class participation, quizzes, research checks, sentence and paragraph answers.

**Note: ALL ESSAYS MUST BE COMPLETED TO PASS THE COURSE.**

**HCC Policy Statement: Americans With Disabilities Act (ADA)**

Any student with a documented disability (e.g. physical, learning, psychiatric, vision, hearing, etc.) who needs to arrange reasonable accommodations must contact the Disability Services Office at the respective college at the beginning of each semester. Faculty is authorized to provide only the accommodations requested by the Disability Support Services Office.

If you have any questions, please contact the Disability Counselor at your college or the District Disability Office at 713-718-5165 or the Southwest College Counselor: Dr. Becky Hauri at 713-718-7909.

To visit the ADA Web site, log on to www.hccs.edu,

Click Future Students

Scroll down the page and click on the words Disability Information. <http://www.hccs.edu/hccs/future-students/disability-services>

**HCC Policy Statement: Academic Honesty**

You are expected to be familiar with the College's Policy on Academic Honesty, found in the catalog and student handbook. Students are responsible for conducting themselves with honor and integrity in fulfilling course requirements. Penalties and/or disciplinary proceedings may be initiated by College System officials against a student accused of scholastic dishonesty.

**“Scholastic dishonesty” includes, but is not limited to, cheating on a test, plagiarism, and collusion.**

**Cheating** on a test includes:

• Copying from another student’s test paper;

• Using materials during a test that are not authorized by the person giving the test;

• Collaborating with another student during a test without authority;

• Knowingly using, buying, selling, stealing, transporting, or soliciting in whole or part the contents of a test that has not been administered;

• Bribing another person to obtain a test that is to be administered.

**Plagiarism means the appropriation of another’s work and the unacknowledged incorporation of that work in one’s own written work offered for credit.**

**Collusion** means the unauthorized collaboration with another person in preparing written work offered for credit.

**Violations: Plagiarized papers or projects will receive a grade of “0” (zero) -- no exceptions**. Cheating or collusion will also result in a grade of “0” (zero) on that paper or project. Plagiarism or collusion on a second major assignment will result in a zero in the course. Students need to be aware that the instructor will be utilizing plagiarism software and internet sources to check student work for potential plagiarism. This will be discussed in more detail during class lecture.

Other possible punishments for academic dishonesty may include recommendation for probation or dismissal from the College System. A recommendation for suspension or expulsion will be referred to the College Dean of Student Development for disciplinary disposition.

Students who wish to appeal a grade penalty should notify the instructional supervisor within 30 working days of the incident. A standing committee appointed by the College Dean of Instruction (Academic or Workforce) will convene to sustain, reduce, or reverse the grade penalty. The committee will be composed of two students, two faculty members, and one instructional administrator. A majority vote will decide the grade appeal and is final.

**Official HCC Attendance Policy:**

Students are expected to attend classes regularly. Students are responsible for material covered during their absences, and it is the student’s responsibility to consult with instructors for makeup assignments. Class attendance is checked daily by instructors.

**Although it is the responsibility of the student to drop a course for non-attendance, the instructor has the authority to drop a student for excessive absences.**

A student may be dropped from a course for absenteeism after the student has accumulated absences in excess of 12.5 percent of the hours of instruction (including lecture and laboratory time). For example: For a three credit-hour lecture class meeting three hours per week (48 hours of instruction), a student may be dropped after six hours of absences.

**NOTE: LAST DAY FOR STUDENT/ADMINISTRATIVE DROP THIS SEMESTER:**

**Friday, November 1, 2013, 4:30 p.m.**

**Course Withdrawals-First Time Freshmen Students-Fall 2007 and Later:**

Effective 2007, section 51.907 of the Texas Education Code applies to first-time in college freshman students who enroll in a Texas public institution of higher education in the fall semester of 2007 or thereafter. High school students currently enrolled in HCC Dual Credit and Early College are waived from this requirement until they graduate from high school. Based on this law, **HCC or any other Texas Public institution of higher education may not permit students to drop after the official day of record more than six college level credit courses for unacceptable reasons during their entire undergraduate career**.

**Course Withdrawals:**

Be sure you understand HCC policies about dropping a course. It is the student’s responsibility to withdraw officially from a course and prevent an “F” from appearing on the transcript. If you feel that you cannot complete this course, you will need to withdraw from the course prior to the final date of withdrawal. Before, you withdraw from your course; please take the time to meet with the instructor to discuss why you feel it is necessary to do so. The instructor may be able to provide you with suggestions that would enable you to complete the course. Your success is very important.

If you plan on withdrawing from your class, you **MUST** contact a HCC counselor or your professor prior to withdrawing (dropping) the class for approval and this must be done **PRIOR** to the withdrawal deadline to receive a “W” on your transcript. \*\*Final withdrawal deadlines vary each semester and/or depending on class length, please visit the online registration calendars, HCC schedule of classes and catalog, any HCC Registration Office, or any HCC counselor to determine class withdrawal deadlines. ***Remember to allow a 24-hour response time when communicating via email and/or telephone with a professor and/or counselor. Do not submit a request to discuss withdrawal options less than a day before the deadline.*** If you do not withdraw before the deadline, you will receive the grade that you are making in the class as your final grade.

**Repeat Course Fee:**

The State of Texas encourages students to complete college without having to repeat failed classes. To increase student success, students who repeat the same course more than twice, are required to pay extra tuition. The purpose of this extra tuition fee is to encourage students to pass their courses and to graduate. Effective fall 2006, HCC will charge a higher tuition rate to students registering the third or subsequent time for a course. If you are considering course withdrawal because you are not earning passing grades, confer with your instructor/counselor as early as possible about your study habits, reading and writing homework, test taking skills, attendance, course participation, and opportunities for tutoring or other assistance that might be available.

**Other Course Policies:**

\*Please ***turn off cell phones***, beepers and other electronic communication devices prior to entering the classroom

\*Please be prepared to take notes during class. .

\*Please do not “chat” with class colleagues during discussion.

*\****If you should miss class for any reason, it is your responsibility to make up the work you missed and to contact me for any special instructions on work you missed.** It is also recommended that you obtain the phone number of a classmate to aid you in this situation.

**Class Schedule**

**January 13, 2014**

**Week 1**

Introductions, Syllabus, Getting to know you, How to start a writing project.

**January 20, 2014**

**Week 2**

No Class Monday!!!! MLK Day!

Wednesday –Audience, Purpose & Genres

**January 27, 2014**

**Week 3**

How to Write a Narrative, How to begin an essay, How to conclude an essay

**February 3, 2014\*\*\*\*Essay Assignment 1 Due\*\*\*\***

**Week 4**

How to Write an Expository Essay, Types of Expository Essays

**February 10, 2014**

**Week 5**

How to Write an Expository Essay, Types of Expository Essays Continued

**February 17, 2014**

**Week 6**

How to Write an Expository Essay, Types of Expository Essays Continued

**February 24, 2014\*\*\*\*Essay Assignment 2 Due\*\*\*\***

**Week 7**

Blended Essays

**March 3, 2014**

**Week 8**

Monday: Essays on Place

Wednesday: In class Writing Assignment

**SPRING BREAK COMES THE WEEK AFTER WEEK 8—MARCH 10-15.**

**March 17, 2014**

**Week 9**

How to Write Persuasively

**March 24, 2014**

**Week 10**

Thesis Statements

**March 31, 2014**

**Week 11**

Arguments

**April 7, 2014**

**Week 11**

Research Papers

**April 14, 2014**

**Week 12**

References & Citations

**April 21, 2014**

**Week 13**

**Writing Workshop\*\*\*\*Essay 4 Drafts Due\*\*\*\***

**April 28, 2014**

**Week 14, 2014**

Presentations

\*\*\*\*Essay 4 Final Draft will be due the day of our Final, probably May 5, 2014.\*\*\*\*

Readings from *The Arlington Reader* will be assigned throughout the semester, generally the week before the readings are discussed in class.

Class Schedule is subject to change.