



ENGLISH 1301: COMPOSITION I—Fall 2018 SYLLABUS

CRN# 18546 Section 1012 Friday 9:00 a.m.-11:50 a.m.

Central Campus Room # 301

Instructor: Tanika Cain

Email: tanika.cain@hccs.edu; Phone: (email is STRONGLY preferred)

Learning Web: <http://learning.hccs.edu/faculty/tanika.cain>

Office Hours: By appointment

3-hour lecture course| 48 hours per semester| 12 weeks

Please do not hesitate to contact me about anything at all. Remember **communication is the key** to your success in and out of class, so please bring any concerns, suggestions, questions, or comments to me **as soon as they arise**—regardless of how small or trivial you may think they are, remember there are no “dumb” questions. I will be checking emails as often as I can so that you can get an answer to your questions as quickly as possible.

Note: I reserve the right to change the class schedule as necessary during the semester. Once I announce a change, students are responsible for acting accordingly

Required Materials:

Texts

- *The Norton Reader*, Melissa A. Goldthwaite, Joseph Bizup, John Brereton, Anne Fernald, Linda Peterson 14th edition, MLA Update 978-0-393-61740-5
- Pocket dictionary and thesaurus (always good to have these resources for additional materials during in-class writing)

Materials (Personal)

- Two “blue book” exam booklets
- Ink pens (blue or black) for in-class writing (**no pencils please**)
- Non-spiral, lined notebook paper for in-class writing
- Pocket folder or legal folder
- Access to a computer and printer; an active email account.

Prerequisites

A satisfactory assessment score, a completion of ENGL 0310, or (for non-native speakers) ENGL 0349, and a successful completion of remedial reading courses, if required.

Course Description: Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. Core curriculum course.

Student Learning Outcomes: Upon successful completion of this course, students will:

- Demonstrate knowledge of individual and collaborative writing processes.
- Develop ideas with appropriate support and attribution.
- Write in a style appropriate to audience and purpose
- Read, reflect, and respond critically to a variety of texts.
- Use Edited American English in academic essays.

English Program Learning Outcomes

- Write in appropriate genres using varied rhetorical strategies.
- Write in appropriate genres to explain and evaluate rhetorical and/or literary strategies employed in argument, persuasion, and various genres.
- Analyze various genres of writing for form, method, meaning, and interpretation.
- Employ research in academic writing styles and use appropriate documentation style.
- Communicate ideas effectively through discussion.

Core Objectives: Given the rapid evolution of necessary knowledge and skills and the need to take into account global, national, state, and local cultures, the core curriculum must ensure that students will develop the essential knowledge and skills they need to be successful in college, in a career, in their communities, and in life. Through the Texas Core Curriculum, students will gain a foundation of knowledge of human cultures and the physical and natural world, develop principles of personal and social responsibility for living in a diverse world, and advance intellectual and practical skills that are essential for all learning.

Students enrolled in this core curriculum course will complete assignments designed to cultivate the following core objectives:

- **Critical Thinking Skills**—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.
- **Communication Skills**—to include effective development, interpretation and expression of ideas through written, oral and visual communication.
- **Personal Responsibility**—to include the ability to connect choices, actions, and consequences to ethical decision-making.
- **Teamwork**—to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.

Instructional Methods

I will use a variety of instructional methods to help you become the best possible thinker, reader, researcher, and writer, including but not limited to mini-assignments to help you work through writing the major essays; collaborative work to improve your technical skills and your understanding of how an essay question can be answered; visual and multimedia work to enrich your critical analysis abilities; and discussion prompts (paired with short in-class writings) to help direct your critical thinking about assigned readings.

Minimum Writing Requirement

You will write a minimum of 5,000 words during the semester.

Grading

In-class work, quizzes, homework, and attendance	15%
Annotated Bibliography	10%
Topic Proposal	5%
Essay 1: Personal Narrative Essay	10%
Essay 2: Rhetorical Analysis	15%
Essay 3: Research Paper	20%
Midterm (will be written In-class)	10%
Final (will be written In-class)	15%

The HCC grading scale is:

A = 100 – 90	4 points per semester hour
B = 89 – 80	3 points per semester hour
C = 79 – 70	2 points per semester hour
D = 69 – 60	1 point per semester hour
59 and below = F	0 points per semester hour
FX (Failure due to non-attendance)	0 points per semester hour
IP (In Progress)	0 points per semester hour
W (Withdrawn)	0 points per semester hour
I (Incomplete)	0 points per semester hour
AUD (Audit)	0 points per semester hour

IP (In Progress) is given only in certain developmental courses. The student must re-enroll to receive credit. COM (Completed) is given in non-credit and continuing education courses.

To compute grade point average (GPA), divide the total grade points by the total number of semester hours attempted. The grades “IP”, “W”, “AUD”, “COM” and “I” do not affect GPA.

Incompletes

The grade of "I" (Incomplete) is conditional. A student receiving an "I" must arrange with the instructor to complete the course work within six months of the end of the incomplete term. After the deadline, the "I" becomes an "F." Upon completion of the coursework, the grade will be entered as I/grade on the student transcript. All "I"s must be changed to grades prior to graduation.

Grading:

A (90-100%) Excellent work that demonstrates a clear understanding of the assignment, has few errors of any kind, and shows exceptional ability to communicate to a specific audience.

B (80-89%) Above average work that shows understanding of the writing topic, has few serious errors, and provides good communication with a specific audience.

C (70-79%) Average work that shows understanding of the writing topic, contains few errors that interfere with adequate communication.

D (60-69%) Below average work that fails to follow the assignment and/or fails to respond adequately to the writing topic, contains a number of serious errors, and demonstrates only marginal communication with a specific audience.

F (0-59%) Incomplete work, work that fails to follow the assignment, and/or work that fails to respond to the writing topic, contains a number of serious errors, and provides little communication with a specific audience

Please note: Grades will **not** be discussed in class. Before grades can be discussed, make sure you read all of the comments and if there is still a problem then you can schedule an appointment with me for discussion. Since this is an introductory class, **I will primarily look at content, organization and development. Style and grammar will be secondary.** However, if the style and grammar of the essay is inarticulate and hard to follow, your grade will be affected.

Important to Know: In-Class Essays—Midterm and Final (Blue Book required for both): In this course, you will have two in-class essays (a midterm and final). Students must have a passing average on these in-class essays to receive a C or higher in the course. The English department has a long-standing rule regarding the importance of in-class essays. If the average of in-class major essays is a D (60-69), the student must receive a D in the course. If the average of in-class writing is an F (0-59), the student must receive an F in the class.

Assignment Policies

Assignments that **DO NOT** meet with the requirements explained below run the risk of getting an automatic zero. Students must turn in all three major essays or risk of losing a letter grade; and must have a passing average on the midterm and final to make a C or better in the course. **Late major essays will lose ten points after the due date for each class period up to a week, after that your grade will be a zero. Late homework/classwork will not be accepted at all** (see “Attendance & Withdrawal Policies” for details).

- **Readings** are mostly from the book but will sometimes be online through the learning web. When readings are online, you are responsible for bringing printouts to class or bringing a laptop or tablet (not cell phone) that can access the readings.
- **Short written assignments/homework/group work/ classwork**
 - Must be typed if out-of-class work (12pt Times New Roman, 1” margins), and stapled if more than one page. (**Please note: if the assignment is not in correct MLA format it will not be accepted**) (**Homework**)
 - Must be written in ink (blue or black) on non-spiral paper if in-class work
 - No late work accepted (see “Attendance & Withdrawal Policies” for details)
- **Quizzes**
 - Will be done sporadically and will cover major topics of the course, so it is important that you do the reading.
 - Make-up quizzes are not available.
- **Three out-of class essays**
 - Must be submitted both as a hard copy and through Turnitin.com. (**Course ID: 18913183 Password: 18546**)

- Must be typed in black ink, dark enough to read easily, in 12pt. Times New Roman with 1” margins. **(Please note: if the assignment is not in correct MLA format it will not be accepted)**
- **For Rough Drafts.** Students will bring in hard copies for group members (3 people) for peer review. Hard copy must be stapled to marked draft from draft workshop.
- **Two in-class exams** (midterm and final).
 - Blue book required for the exam
 - Exams must be written in ink.
 - Make-ups available at my discretion. For religious holidays (by pre-arrangement, two weeks in advance, in writing and not via email) or for documented, unavoidable emergencies. Example of emergency: you are unavoidably hospitalized at the time of the exam.

Your essays must also reach the Word Count minimum designated on the assignment sheet; your paper will not be accepted until it meets this requirement.

**Here are the instructions to create a “student” account:

- When you go to <http://www.Turnitin.com>, at the top of the page you'll see two fields for entering an e-mail address and password. If you've never used Turnitin before you'll need to create a user profile, so click the "create account" link in the upper right hand corner.
- You'll be taken to a page that asks what type of user you are -- student, instructor, or teaching assistant. Select student and click "next".
- Then you'll be asked to join a class. The Class ID **18913183** is and the password is **18546**.
- You'll have to provide your first name, last name, and e-mail address.
- Then you'll need to have your individual password. Your password is case sensitive, must be six to twelve characters and contain at least one letter and one number. Enter it in each field.
- Then choose your secret question and provide the answer (this will be needed if you forget your password and need to reset it).
- Then confirm that you're at least 13 years of age and click "I agree -- create profile" to agree to the terms of service and create your account.
- Then you'll be taken to a page that tells you you're done, and you can add yourselves to the class. **For this class, it is Friday 9:00-11:50 English 1301-1012.**

Revision/Rough Draft Policy: 1301 and 1302 students have the opportunity to revise out-of-class essay assignments if the assignment falls below a 70/C. The revised assignment must be submitted within three days after the student has received the graded assignment. Revised assignment are capped at a 70/C. However, **if any portion of the students essay is plagiarized**, the Revision policy is void. A paper containing plagiarism (whether a sentence or more) will receive a zero.

Course Policies

Attendance (will be taken every day at the beginning of each class):

- Attendance, preparedness, and participation are essential for your success in this course. HCC does not differentiate between excused and unexcused absences. If you are not in class, you are absent. HCC Policy states that you can miss up to but not exceeding 12.5%

of class hours, which is equivalent to 6 hours. When you miss class, you are still responsible for what happens in class. Keep in mind that whatever the reason for your absence, you will still miss important course work. If you know you must be absent or if you have an emergency, let me know **before class** and make plans to meet with me in office hours. If you have more than four (4) absences before the official date of record **September 10, 2018** you may be automatically withdrawn from the course.

- You are expected to attend class. After four absences (equivalent to two weeks), your in-class grade will suffer as a result and your ability to do the work required in the course will be impaired, which will lead to a lower overall grade. If a student misses more than six hours of class, the student may be withdrawn from the course. Meaning, if a student misses three full classes, anything beyond this point, exceeds the designated HCC limit of absences.
- Valid reasons for missing class include illness and family emergencies. If you have a doctor's appointment or jury duty, you must provide documentation.
- **If a student stops attending the class, it is his or her responsibly to withdraw formally. If he or she does not, he or she will receive an FX for the course.**
- When you miss class, you are still responsible for what happens in class.
 - Any work due the day you miss class is still due if you are not there.
 - Any announcements (including changes in assignments or the syllabus) still apply to you if you are not there.
 - You should contact another student in your section to find out what you missed and copy his or her notes. I am glad to meet with you to answer questions about anything that happened in class, but I will not email a summary of the class assignment to you or re-teach that day's class during our appointed time.
- The only circumstance in which classwork and homework can be made up after an absence is if you missed class for a religious holiday (or the valid reasons stated above). To be eligible for a make-up of classwork/homework due to these circumstances, you must tell me in writing (hard copy, not email) two week in advance that you will be missing class for those stated reasons.

Tardiness:

- **Aim for timeliness.** If you come in late, you should check with a classmate after class to see what you have missed. If you miss the quiz because of lateness, there is no make-up available. If you come in more than 15 minutes late, I reserve the right to mark you absent for the day. However, it is your responsibility for letting me know at the end of class that you have arrived late, otherwise you will be marked absent.
- **Do not leave early.** If you leave early, I reserve the right to mark you absent for the day (unless you have a doctor's appointment or an emergency).
- **Do not pack up early.** This is distracting and contagious. If you pack up early, I reserve the right to mark you absent, as you have essentially "left" class early.

Missed and Late Assignments

- **Students cannot make-up** classwork, group work or in-class assignment. If you are absent on the day of the assignment you will receive a grade of zero for that day's assignment.

- **No make-up exams** will be issued unless you have arranged in advance or have a medical emergency. Then it will be up to the instructor to provide the make-up with sufficient documentation, of course.
- **Out-of class essays** will be turned in at the start of class (Hard copy). Turnitin.com copies should be turned in at 11:59 p.m. on the day the essay is due, if not students will be penalized 10 points (that's one letter grade). Late assignments may include any essay that is not turned in before the start of class, any essay that is not turned in to both Turnitin.com and to me as a hard copy, any essay that is emailed to me without my prior knowledge.

Classroom Behavior

Respect everyone's right to a non-disruptive learning environment. Please do not talk to each other while I am talking or when another student is talking (this makes for a disruptive environment). Any disruption of class may result in your being asked to leave the class for the day. Repeated disruptions will be handled via the formal procedures set in place at HCC, and can result in your expulsion from the class.

Electronic Devices

- **Laptops and tablets** are welcome if you take note best by typing and/or use a tablet to take electronic notes. That said there is a "one strike" rule. The first time I believe that your laptop or tablet is distracting you—or anyone else—you will lose the privilege of using it for the rest of the semester in my class
- "Use of **recording devices**, including camera phones and tape recorders, is prohibited in classrooms, laboratories, faculty offices, and other locations where instruction, tutoring, or testing occurs. Students with disabilities who need to use a recording device as a reasonable accommodation should contact the Office for Students with Disabilities for information regarding reasonable accommodations" (Official HCCS statement).
- **Cell phone** use as well as texting and checking emails is prohibited in class. I do not mind that you are on your cell phones before class start, but once class starts, I will need your full attention.

Food, Beverages, & Tobacco Use: I am not a fan of eating in the classroom, so please do not eat during class time. Drinks are fine (if you clean up after yourselves) depending on the building policy. Smoking, dip (chew), or any other tobacco products are prohibited in the classroom.

Academic Honesty

- **From the student handbook:** "Students are responsible for conducting themselves with honor and integrity in fulfilling course requirements. Penalties and/or disciplinary proceedings may be initiated by college district officials against a student accused of scholastic dishonesty. Scholastic dishonesty includes, but is not limited to, cheating on test, plagiarism, and collusion. Possible punishments for academic dishonesty may include a grade of "0" or "F" on the particular assignment, failure in the course, and/or referral to the college Dean of Student Services for disciplinary action up to and including expulsion. Students have the right to appeal the decision."
- **Plagiarism** is using someone else's ideas, arguments, or research without giving credit through citation and/or using someone else's words without giving credit through

quotation and citation. **Collusion** is unauthorized collaboration with another person in preparing written work offered for credit.

- **It is important to note that in this class, turning in writing originally completed for another course counts as scholastic dishonesty. So please do not use papers from other classes. Use original work.**

HCC Student Services Information

“Students Information Services provides online information and service to future, current, and returning Houston Community College students. Students may email inquires online to student.infor@hccs.edu or chatlive with knowledge associates regarding registration, admissions, academic and student services. Information, answers to frequently asked questions, and a video library can be found 24 hours a day, 7 days a week.” (HCC Student Services Information)

Tutoring: Students are strongly encouraged to take advantage of the free tutoring available to you in the Writing Center at Central. Tutoring can be found on the third floor of SJAC Room 384. Office Hours are as follows: M/T 8a-8p, W 7a-8p, TH 8a-7p, F 7a-4p, and S 9a-3p. Or you can get free online tutoring at <http://askonline.net>.

Online Tutoring:

The goal of online tutoring is to help students become academically independent through guided assistance by HCC faculty or faculty-eligible tutors in almost all departments. Our tutoring is asynchronous, which means that it is NOT real-time.

Students can get real-time help on campus and through several textbook sources. We believe that when tutors can take time to absorb and analyze the work, we give a different type of help. Because the tutoring is asynchronous, it is important for students to plan ahead. It generally takes about two days to get a complete review back, and it may be longer than that when hundreds of papers come in every day for several days in a row. It is crucial for students to look at the yellow banner on the log-in page to see how long the turn-around time is.

Students can submit work 24/7/365; we tutor even when the college is closed for holidays or natural disasters. All HCC students can take advantage of online tutoring by logging on to <https://hccs.upswing.io/>. The HCC email address and the associated password get students into the online tutoring site, so when the email password changes, so does the Upswing password.

Library Services

HCC has a Learning Resource Center at each campus for student use. The library provides electronic resources including an online catalog system as well as numerous databases that contain full-text articles all available at <https://library.hccs.edu>. Additionally, many of the required texts are on reserve at the library. Find out library locations and hours here: [http://library.hccs.edu/about us/locations hours](http://library.hccs.edu/about_us/locations_hours)

HCC Policy Statement – ADA Accommodations | Services to Students with Disabilities

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as

possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <http://www.hccs.edu/district/students/disability-services/>

Ability Services:

Houston Community College is dedicated to providing an inclusive learning environment by removing barriers and opening access for qualified students with documented disabilities in compliance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act. Ability Services is the designated office responsible for approving and coordinating reasonable accommodations and services in order to assist students with disabilities in reaching their full academic potential. In order to receive reasonable accommodations or evacuation assistance in an emergency, the student must be registered with Ability Services.

If you have a documented disability (e.g. learning, hearing, vision, physical, mental health, or a chronic health condition), that may require accommodations, please contact the appropriate Ability Services Office below. Please note that classroom accommodations cannot be provided prior to your Instructor's receipt of an accommodation letter and accommodations are not retroactive. Accommodations can be requested at any time during the semester, however if an accommodation letter is provided to the Instructor after the first day of class, sufficient time (1 week) must be allotted for the Instructor to implement the accommodations.

Ability Service Contact Information:

Central College

713.718.6164

Coleman College

713-718-7376

Northeast College

713-718-8322

Northwest College

713-718-5422

713-718-5408

Southeast College

713-718-7144

Southwest College

713-718-5910

Adaptive Equipment/Assistive Technology

713-718-6629

713-718-5604

Interpreting and CART services

713-718-6333

HCC Policy: Repeating Courses:

Students who repeat a course for three or more times will face significant tuition/fee increases at HCC and other Texas public colleges and universities. Please ask your instructor or

counselor/advisor about opportunities for tutoring and/or other assistance prior to considering course withdrawal or if you are not receiving passing grades.

Final Grade of FX: Students who stop attending class or stop actively participating in class and do not withdraw themselves prior to the withdrawal deadline may either be dropped by their professor for excessive absences or be assigned the final grade of FX at the end of the semester. Students who stop attending classes or who stop actively participating in classes will receive a grade of FX, as compared to an earned grade of F, which is due to poor performance. Logging into a DE course without active participation is considered non-attending.

Please note that HCC will not disperse financial aid funding for students who have never attended class. Students who receive financial aid but fail to attend class will be reported to the Department of Education and may have to pay back their aid. A grade of FX is treated exactly the same as a grade of F in terms of GPA, probation, suspension, and satisfactory academic progress.

HCC Policy Statement: Basic Needs

Any student who faces challenges securing their food or housing and believes this may affect their performance in the course is urged to contact the Dean of Students for support. Furthermore, please notify the professor if you are comfortable in doing so. This will enable us to provide any resources that HCC may possess.

HCC Policy Statement: Campus Carry

At HCC, the safety of our students, staff, and faculty is our first priority. As of August 1, 2017, Houston Community College is subject to the Campus Carry Law (SB11 2015). For more information, visit the HCC Campus Carry web page at <http://www.hccs.edu/district/departments/police/campus-carry/>

HCC Policy Statement: Sexual Misconduct

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status-in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross
Director EEO/Compliance
Office of Institutional Equity & Diversity
3100 Main
(713) 718-8271
Houston, TX 77266-7517 or Institutional.Equity@hccs.edu

HCC Course Withdrawal Policy

Students wishing to drop courses must withdraw themselves from the course. **I will not automatically withdraw you from the class**, no matter how many classes you miss. Before deciding to withdraw from the course, please take the time to meet with the professor, me, to discuss why you feel it is necessary to do so. I may be able to provide you with suggestions that would enable you to complete the course. Your success is very important. In addition, students should consult with a Counselor/Advisor before dropping courses. **Drop Date: November 2, 2018.**

Early Alert: To help students avoid having to withdraw from any class, HCC has instituted an Early Alert process by which your professor *may* alert you and HCC counselors that you might fail a class because of excessive absences, poor academic performance, and/or in-class behavioral problems. This is not a punishment in any way; the counselors hope to assist you with things like time management, transportation, planning, or any other barrier that affects your studies. **If a student stops attending the class, it is his or her responsibly to withdraw formally. If he or she does not, he or she will receive an FX for the course.**

International Students: Receiving a W in a course may affect the status of your student Visa. Once a W is given for the course (after you have submitted a withdrawal form formally), it will not be changed to an F because of the visa consideration. Please contact the International Student Office at 713-718-8520, if you have any questions about your visa status and other transfer issues.

Course Evaluations Information

EGLS3 – Evaluation for Greater Learning Student Survey System

At Houston Community College, professors believe that thoughtful student feedback is necessary to improve teaching and learning. During a designated time, you will be asked to answer a short online survey of research-based questions related to instruction. The anonymous results of the survey will be made available to your professors and division chairs for continual improvement of instruction. Look for the survey as part of the Houston Community College Student System online near the end of the term.

SYLLABUS/CONTRACT AGREEMENT:

Print this page, sign below and turn it into your instructor to confirm you have read the syllabus and agreed to abide by its contents.

Instructor Requirements

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through class activities, discussions, and lectures
- Provide detailed description of any special projects or assignments***
- Inform students of policies such as attendance, withdrawal, tardiness and make up assignments
- Provide the course outline and class calendar which will include a description of any special projects or assignments
- Arrange to meet with individual students before and after class as required/requested
- Listen and consider all student comments regarding both course content and design

To be successful in this class, it is the student's responsibility to:

- Attend class and participate in class discussions and activities
- Take substantial lecture and reading notes (i.e. not simply what is written on the board)
- Read and comprehend the textbook (bring textbook to class for referral)
- Complete the required assignments and exams: In-class work, quizzes, and homework 15%, Annotated Bibliography 10%, Topic/Issue Proposal 5%, Essay 1: Personal 10%, Essay 2: Rhetorical Essay 15%, Essay 3: Research Paper 20%, Midterm 10%, Final 15%
 - Turn in all out-of-class work on time and in the proper formats (hardcopy and via TurnItIn.com)
 - Students rarely pass this course if one of the major out of class components has not been submitted
 - Or if the student struggles with plagiarism
- Ask for help when there is a question or problem*** (this includes if you are not certain about assignment instructions—if something is not clear, please do not hesitate to email me, ask questions in class or arrange for a meeting)
- Keep copies of and/or maintain electronic access to all paperwork, including this syllabus, handouts and all assignments
- Read your book; yes, it is on here twice.

DATE:

NAME (PRINT):

NAME (SIG):

Course Calendar | HCC ENGL 1301 | Fall 2018

All assignments and deadlines are tentative and subject to change.

Changes will be announced in class.

Content Disclaimer

It is expected that students enrolled in this course will be willing to engage and carefully consider a range of materials and subject matter. We may be reading some texts that treat questions of sexuality and the body fairly candidly. Text may contain adult language or subject matter.

Week	Topics and Assignments
1	8/31: Introduction to the course; Ice Breaker; Syllabus, Student Questionnaire; Diagnostic writing (informal); Writing Process; Writer’s Presence
2	9/7: Critical Reading and Thinking Skills (When it comes to reading); Tools & Techniques; Hamburger Effect in writing; In-class read “Story of an Hour” by Kate Chopin; Syllabus/Contract Agreement due
3	9/14: Introduce and Assign Essay #1: Personal Narrative; Methods of Organization, MLA Format: Formatting Your Paper; Read from <i>The Norton Reader</i> : “On Going Home” by Joan Didion pgs.1-3; “Coming Home Again” by Chang-Rae Lee pgs. 3-11; “Learning to Read” by Frederick Douglass pgs. 404-408
4	9/21: Revising and Editing; The Words You Choose; Students will read “Popular Mechanics” by Raymond Carver (find on the Learning Web); “On Dumpster Diving” by Lars Eighner pgs. 55-64; “from An American Childhood” by Annie Dillard pgs. 98-103; Essay 1 Rough Draft Due
5	9/28: Peer Workshop—Guided workshop (Please bring a copy of your Rough Draft for peer review)
6	10/5: Introduce and Assign Essay #2 Rhetorical Analysis; Method of Persuasion (rhetorical appeals); Critical Analysis (Visual images); Read from The Norton Reader; “How it Feels to Be Colored Me” by Zora Neale Hurston pgs. 42-45; “Mommy, what does ‘Nigger’ Mean?” by Gloria Naylor pgs. 481-483; “Salvation” by Langston Hughes pgs. 947-949; Essay 1 Final Draft due
7	10/12: Assign Topic Proposal; Describing and Explaining a Process (Process Analysis); Read from The Norton Reader: “Behind the Formaldehyde Curtain” by Jessica Mitford pgs. 238-245; “Single-handed Cooking” by JJ Goode pgs. 280-283; “How We Listen” by Aaron Copland pgs. 938-943; Midterm Review; Essay #2 Rough Draft due
8	10/19: MIDTERM Blue Book Needed
9	10/26: Peer Workshop—Guided workshop (Please bring a copy of your Rough Draft for peer review)
10	11/2: Introduce and Assign Essay #3 Argumentative Research; Assign Annotated Bibliography; Read from The Norton Reader; “Letter from Birmingham Jail” by Martin Luther King Jr. pgs. 806-819; “Is Google Making Us

	Stupid?” by Nicholas Carr pgs. 572-581; “Get a knife, Get a dog, but Get rid of guns” by Molly Ivins pgs. 384-386; Essay #2 Final Draft due
11	11/9: Introduction to Compare and Contrast; Readings are found on the Learning Web: Read: “Why Chinese Mothers Are Superior” by Amy Chua; “Sex, Lies, and Conversation” by Deborah Tannen pgs.; “We’ve Got the Dirt on Guy Brains” by Dave Barry
12	11/16: Peer Workshop—Guided workshop (Please bring a copy of your Rough Draft for peer review); Annotated Bibliography due
13	11/23: THANKSGIVING BREAK
14	11/30: Final Exam Review; Mini Conferences; Essay #3 Final Draft due
15	12/7: FINAL EXAM Blue Book Needed
16	12/14: We will meet during our scheduled final exam period