

English 1302 Syllabus
Southwest College: Spring 2014, Second Start

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Class Hours: F 12:00-3:00 / +24 hrs. electronic instr.

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Mission Statement of The English Department

The purpose of the English Department is to provide courses that transfer to four-year colleges; introduce students to literature from diverse traditions; prepare students to write clear, communicative, well-organized, and detailed prose; and develop students' reading, writing, and analytical skills.

Texts

Recommended text:

Pike, David L. and Ana M. Acosta, eds. *Literature: A World of Writing*. 2nd ed. Pearson, 2013.

We will also be reading Shakespeare's *Twelfth Night*. I would like you to bring a paper copy of the play to class when we begin our discussion.

I am not requiring you to purchase a composition handbook, and instead we will be using the online resources of the *Purdue Owl*. This is a free site that you do not have to register to use. However, we will also be using the HCC Eagle Online 2 site. Additional material for this course, including major and daily assignments, will be posted on the HCC Eagle Online 2.0 site. As this is a hybrid class, students must log on to the HCC Eagle Online 2.0 site several times during the week in between class sessions. To access Eagle Online, go [here](#) or to "Student Sign-Ins" at the top of the HCC homepage. Instructions are available on the Eagle Online 2 sign in page regarding how to sign in for the first time.

Additional Material

A college-level dictionary

Paper and pens or pencils

Attendance Policy

Regular attendance is required at Houston Community College. HCCS class policy states that a student who is absent more than 12.5% (6 hours) of class may be administratively dropped. Coming in late or leaving early will constitute a tardy. All tardies will be counted toward your allotted absences. Students who intend to withdraw from the course must do so by the official last day to drop (7/7).

Withdrawal Policy

The State of Texas has begun to impose penalties on students who drop courses excessively. For example, if you repeat the same course more than twice, you have to

pay extra tuition. Beginning in the Fall of 2007, the Texas Legislature passed a law limiting first time entering students to no more than **six** total course withdrawals **throughout** their academic career in obtaining a certificate or baccalaureate degree. There may be future penalties imposed.

The Department of Education now requires that we make a distinction between an “earned” grade of “F” (i.e. for poor performance) and a grade of “F” due to a lack of attendance. To make that distinction, HCC has created a new grade, “FX,” for failure due to lack of attendance. If you no longer attend class but do not withdraw before the deadline, you will receive the grade of FX. The last day to withdraw from the Summer 2nd 8 weeks 2014 semester is 7/7.

You should visit with your instructor, an HCC counselor, or HCC Online Student Services to learn what, if any, HCC interventions might be offered to assist you to stay in class and improve your performance. Such interventions could include tutoring, child care, financial aid, and job placement.

Student Course Reinstatement Policy

Students have a responsibility to arrange payment for their classes when they register, either through cash, credit card, financial aid, or the installment plan. Students who are dropped from their courses for non-payment of tuition and fees who request reinstatement after the official date of record can be reinstated by making payment in full and paying an additional \$75.00 per course reinstatement fee. The academic dean may waive the reinstatement fee upon determining that the student was dropped because of a college error.

International Students

Receiving a “W” in a course may affect the status of your student visa. Once a “W” is given for the course, it will not be changed to an “F” because of the visa consideration. Please contact the International Student Office at 713-718-8520 if you have any questions about your visa status and any other transfer issues.

Special Conditions

If you have any special conditions, extenuating circumstances, or needs that may affect your progress in this course, please notify me. I would be happy to discuss them with you in person. Also inform me of any special accommodations that you have documented through the Disability Support Services Counselors so that we may better meet your needs (Student Handbook 10). Any student with a documented disability (e.g. physical, learning, psychiatric, vision, hearing, etc.) who needs to arrange reasonable accommodations must contact the Disability Services Office at the respective college at the beginning of each semester. Faculty are authorized to provide only the accommodations requested by the Disability Support Services Office. Contact Dr. Becky Hauri at 713-718-7910. To visit the ADA Web site, log on to www.hccs.edu and click Future students, scroll down the page and click on Disability Information.

Recording Devices/Cell Phone Policy

According to the Chancellor's restrictions on the use of recording devices in HCC facilities:

Use of recording devices, including camera phones and tape recorders, is prohibited in classrooms, laboratories, faculty offices, and other locations where instruction, tutoring, or testing occurs. Students with disabilities who need to use a recording device as a reasonable accommodation should contact the Office for Students with Disabilities for information regarding reasonable accommodations.

Campus policy also dictates that cell phones cannot be used in the classroom. If you have an emergency situation that requires you to keep your cell phone on, you must see me before class.

English Tutoring

The Southwest College offers you free tutoring at our tutoring centers where you will receive individual attention with any of your writing concerns. Check with me for location, dates, and times of tutoring. Signs will be posted once the hours have been established. Be sure to bring your books and assignments with you when you go to the tutoring lab. HCC also provides an online tutoring program. The url for this free tutoring option is: <http://hccs.askonline.net>.

EGLS3 -- Evaluation for Greater Learning Student Survey System

At Houston Community College, professors believe that thoughtful student feedback is necessary to improve teaching and learning. During a designated time, you will be asked to answer a short online survey of research-based questions related to instruction. The anonymous results of the survey will be made available to your professors and division chairs for continual improvement of instruction. Look for the survey as part of the Houston Community College Student System online near the end of the term.

Grade Percentages

- 15% Essay 1 - literary analysis essay
- 15% Essay 2 - Thematic analysis
- 15% Group presentations
- 30% Essay 3 - Research project and paper
- 15% Reading responses and quizzes
- 10% Final Exam Essay

Course Policies and Requirements

By the end of the semester the student who passes with a final grade of "C" or above will have demonstrated the ability to:

1. Complete and comprehend reading assignments, understanding not just what happens in a story, poem, play, or essay but questioning why and how an writer creates an imagined world and what relation (if any) that world has to us.
2. Attend class regularly, missing no more than 12.5% of instruction.
3. Participate in small group and class discussions. (To participate in this class requires a student to share in the responsibility of analyzing the texts. A student must take part in the questioning of the work and deciding what conclusions we can validly draw from the literature. The student must come to class, not only having read the work at least two times, but also ready to share his or her opinions of that work's meaning with the class.)

4. Write at least 5000 words in completing written assignments of varying lengths which are relevant to the course content. Complete two longer essays that contain information obtained through documented research.

Formal Essays

All major assignments must be typed, double spaced and follow current MLA style. Essay 1 and 2 may be turned in late; however, late essays will have 3 points per day they are late deducted from their final grade. After the essay is 7 days late, it will no longer be accepted under any circumstance and you will receive a 0 for the assignment. You will be required to submit all your formal essays to Turnitin.com through an Eagle Online folder. You will not need to register with Turnitin.com; instead, you will submit your essays to Turnitin.com through Eagle.

Essay 1 Or 2 (not both) may be rewritten for a new grade. You have 8 days from when I post the class grades on Eagle (through Turnitin) to rewrite that essay. However, in order to rewrite either essay you must first review all my and the Turnitin Grademark notes on the essay itself, and then you must either conference with me about how to improve the essay or receive help from the HCC English tutors. (Please note that if you turned that essay in late, I most likely will not have it graded at the same time as the rest of the class grades are posted, but you still only have 8 days from the class post date.)

Daily Work

All assigned readings from the *Literature a World of Writing* (or open source material) and the *Purdue Owl* website must be completely read by the date they are listed on the calendar; however, it is your choice as to how many daily written assignments you wish to do during the semester. I will average your best 8 reading responses, quiz grades, and Eagle discussions to calculate your daily work grade. That average will be worth 10% of your final grade. Please note that no late or make-up work is permitted for any of these assignments. All graded, paper copy reading responses and quizzes should be kept in a daily work folder that I might call for you to turn in at any time during the semester.

There are three types of daily work due in this class that taken together will be worth 15% of your final grade.

1. Quizzes will be given over readings from the online Purdue Owl Writing Lab (<http://owl.english.purdue.edu/owl/>). The quizzes will be posted in the Eagle Online class site and should be completed and brought to class the date listed on the quiz.

2. Before most literature readings are due, I will post topics or questions on the Eagle Online class site for you to write about after doing the reading. These questions are to help you to reach a deeper examination of a work and to begin to analyze it. Each reading response must be a minimum of 250 words in order to fulfill the requirement of the assignment. On the day we discuss the specific work, it is your responsibility to turn in your paper copy response to the reading. Reading responses should be written in standardized English. Grammar and punctuation count.

3. Occasionally instead of having in class discussion over a literature reading, I will post topic prompts for online class discussion on Eagle. These questions are to help you to

reach a deeper examination of a work and to begin to analyze it. If you participate in the discussion you must respond to the original prompt and then respond to another student's comment on the topic. Each response must be a significant thought or comment, and all together your response to that prompt should be at least 200 words. Forum discussions should be written in standardized English. Grammar and punctuation count.

Grading Standards

As we begin concentration on the first essay, I will hand out a detailed list of grading standards and criteria. For now, please note:

C essay (70-79) - The essay must contain a focused thesis sentence. The essay must be organized and the individual sentences must be clear and elaborate on, explain, and/or prove the main idea of the essay. The essay must respond to the assignment. Paragraphs should be well developed and logically appropriate. The essay must follow rules of grammar.

B essay (80-89) - The essay fulfills all the requirements of a C essay, as well as including several interesting ideas and insights. Grammar errors should be minimal. The essay should be well organized, clear, and logical.

A essay (90-100) - The essay fulfills all the requirements of a B essay, as well as showing originality of thought and imaginative competence in the development of the material. It engages the readers attention and invites rereading. It contains very few, if any, technical or grammatical errors. The A essay is outstanding work.

Academic Honesty

As stated in the HCC Student Handbook: Students are responsible for conducting themselves with honor and integrity in fulfilling course requirements. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. Plagiarism means the appropriation of another's work and the unacknowledged incorporation of that work in one's own written work offered for credit. Collusion means the unauthorized collaboration with another person in preparing written work offered for credit (27-28).

According to HCC Southwest College Composition Department's policy, plagiarism or collusion on a major assignment results in a grade of zero on that project. Plagiarism or collusion on a second major assignment results in a zero for the course.

Student Learning Outcomes, English 1302

1. Apply basic principles of rhetorical analysis.
2. Write essays that classify, explain, and evaluate rhetorical and literary strategies employed in argument, persuasion, and various forms of literature.
3. Identify, differentiate, integrate, and synthesize research materials into argumentative and/or analytical essays.
4. Employ appropriate documentation style and format across the spectrum of in-class and out-of-class written discourse.
5. Demonstrate library literacy.

HCCS CORE CURRICULUM INTELLECTUAL COMPETENCIES AND EXEMPLARY EDUCATIONAL OBJECTIVES -- ENGLISH 1301 AND 1302

I. BASIC INTELLECTUAL COMPETENCIES IN HCCS CORE

- **READING:** Reading material at the college level means having the ability to analyze and interpret a variety of materials -- books, articles, and documents.
- **WRITING:** Writing at the college level means having the ability to produce clear, correct, and coherent prose adapted to purpose, occasion, and audience. In addition to knowing correct grammar, spelling, and punctuation, students should also become familiar with the writing process, including how to discover a topic, how to develop and organize it, and how to phrase it effectively for their audience. These abilities are acquired through practice and reflection.
- **SPEAKING:** Effective speaking is the ability to communicate orally in clear, coherent, and persuasive language appropriate to purpose, occasion, and audience.
- **LISTENING:** Listening at the college level means the ability to analyze and interpret various forms of spoken communication.
- **CRITICAL THINKING:** Critical thinking embraces methods of applying both qualitative and quantitative skills analytically and creatively to subject matter in order to evaluate arguments and to construct alternative strategies. Problem solving is one of the applications of critical thinking used to address an identified task.
- **COMPUTER LITERACY:** Computer literacy at the college level means having the ability to use computer-based technology in communicating, solving problems, and acquiring information. Core-educated students should have an understanding of the limits, problems, and possibilities associated with the use of technology and should have the tools necessary to evaluate and learn new technologies as they become available.

II. EXEMPLARY EDUCATIONAL OBJECTIVES: FRESHMAN ENGLISH

- To understand and demonstrate writing and speaking processes through invention, organization, drafting, revision, editing, and presentation.
- To understand the importance of specifying audience and purpose and to select appropriate communication choices.
- To understand and appropriately apply modes of expression (descriptive, expository, narrative, scientific, and self-expressive) in written, visual, and oral communication.
- To participate effectively in groups with emphasis on listening, critical and reflective thinking, and responding.
- To understand and apply basic principles of critical thinking, problem solving, and technical proficiency in the development of exposition and argument.
- To develop the ability to research and write a documented paper and/or give an oral presentation.

1302 Calendar

Assignments listed underneath a class date are due the day they are listed.

Assignments listed under "Online Assignments" are due before the next class meeting, unless specified differently. **LWW** indicates the reading is from *Literature: A World of Writing*. The calendar does not always include any reading responses, quizzes, or writing exercises I might assign. The assignments might change at any time with notice of only one class. If you are absent, please keep in contact with me or with one of your classmates. Since we meet only one day a week, it is important to check Eagle Online several times during the week. (Please note, *Twelfth Night* is on the calendar. The play

is not in the textbook but is available online. This is a good site: [Twelfth Night: Open Source Shakespeare](#). However, it would be helpful for you to purchase a paper copy of the text to bring to class. We will begin discussing the play as a class on 7/11 but you will need to have it read before this date in order to participate in the group presentation preparations. Begin reading early in the semester.)

WEEK 1

June 6

- *Writing sample.
- *Introduction to course requirements and using Eagle Online.
- *Introduction to elements of fiction and drama.
- *Review topics for group presentations.

Online Assignments:

- *LWW "Reading and Thinking" 2-9 and/or Purdue Owl's "[Close Reading](#)"
- *LWW "What is Fiction" 131-138 and/or Purdue Owl's "[Literary Terms](#)."
- *LWW "What is a Play" 139 and 146-149 and/or "[Reading a Play](#)."
- *Submit group preference to me by email by 6/10.

WEEK 2

June 13

- *Discuss LWW "Everyday Use" 278 (or read [here](#)).
- *Discuss LWW Trifles 139 (or read [here](#)).
- *Topics for essay 1 discussed.
- *Groups meet.
- *Quiz over Owl selections "Writing About Literature" and "Academic Writing."

Online Assignments:

- **Trifles* trial due 6/16.
- *Essay 1 thesis statements emailed to me by 6/17.
- *Review "Notes on Quoting."

WEEK 3

June 20

- ***Essay 1 submitted through Eagle by 6/19 at 9:00 p.m.**
- *LWW "What is Poetry" 122-123 and 126-127 or "[Poetry: Close Reading](#)."
- *Poems of voice and identity exercises 1-4 due.
- *In-class discussion of voice and identity poems.
- *Topics for essay 2 discussed.

Online Assignments:

- *Forum discussions on Kincaid's "Girl" LWW 351.
- *Twelfth Night groups should meet in the group forums.
- *Essay 2 thesis submitted to me via email by 6/23.
- *Essay 2 rough draft workshop.

WEEK 4

June 27

- **Twelfth Night* Q&A.
- *Topics for research paper discussed.
- *Owl quizzes on "Conducting Research," "Writing in Literature," and "Avoiding Plagiarism."

*Library Orientation.

*Workshop on creating a work cited page.

Online Assignments:

***Essay 2 due 7/1, submitted through Eagle by 9:00.**

*Groups meet in the forums.

WEEK 5

July 4

No on-campus meeting.

Online Assignment:

*Groups must meet online and at least once in person sometime between 6/27 and 7/11.

*Eagle *Twelfth Night* Q&A.

July 7 is the last day for administrative / student withdrawals.

WEEK 6

July 11

**Twelfth Night* quiz.

*Overview of *Twelfth Night*.

*View film

Online Assignments:

**Twelfth Night* reading response discussions.

*Research paper thesis statements emailed to me by 7/14.

*Rough draft work cited page submitted to me by email by 7/16.

WEEK 7

July 18

****Twelfth Night* presentations due.**

*Complete film.

*Final reading selection / changes in point of view.

WEEK 8

Final Exam Week

****Twelfth Night* research paper due 4/21, submitted through Eagle.**

*Final exam due.