



**Associate Degree Nursing Program
Coleman Health Sciences College**

**RNSG 1360- Foundations Clinical
CRN # 26445,26779 Fall 2014**

**St. Dominic Rehab & Nursing Center |6:30a-3p | Wednesday or Thursday
3.0 credit hrs | 9 clinical hrs| 144 contact hrs**

Instructor Information

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Course Description:

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.

Prerequisites and Co-requisites

Prerequisites:

RNSG 1301 **Must have been taken within two years of admission

Corequisites:

RNSG 1413, RNSG 1115
BIOL 2402, BIOL 2420

Course Student Learning Outcomes

1. Apply relevant nursing theory, concepts, and skills in the clinical setting.
2. Demonstrate legal, ethical, and professional behaviors of nursing practice in assuming accountability and responsibility for the care of clients and families.
3. Determine the health status of clients and their families based upon basic concepts related to health/wellness, problem-solving in nursing, and teaching/learning.
4. Demonstrate the five steps of the nursing process in the clinical setting in collaboration with clients and families, and other members of the health care team.
5. Exhibit safe practice in the clinical setting related to self and others, including clients, families, and other members of the health care team.
6. Use interpersonal and teamwork skills, and appropriate written and verbal communication skills using the terminology of the occupation and the business/industry.

Learning Objectives

- 1.1 Use appropriate nursing knowledge base derived from previous and current learning experiences when caring for clients.
- 1.2 Demonstrate technical nursing skills commensurate with knowledge base.
- 1.3 Apply basic concepts congruent with nursing skills performed in the clinical setting.
- 2.1 Demonstrate the acceptance of accountability and responsibility for own actions.
- 2.2 Practice within the educational level, experience, and responsibilities of the role of student nurse.
- 2.3 Conform to confidentiality standards of profession, educational institute, and clinical agency.
- 2.4 Follow directions and physicians' orders.
- 2.5 Maintain punctuality at all times.
- 2.6 Conform to the standards of the dress code.
- 3.1 Assess clients thoroughly and accurately to determine needs related to health and well-being, taking into account age-specific issues.
- 3.2 Implement basic nursing concepts and problem-solving methods when changes occur in the client's status.
- 3.3 Differentiate normal/abnormal laboratory results.
- 3.4 Determine, at a beginning level, the teaching learning needs of clients.
- 4.1 Use, at a beginning level, the nursing process to assess, analyze, plan, implement, and evaluate nursing care for clients.
- 4.2 Discuss evidence-based practice and its importance in planning client care.
- 5.1 Administer medications, treatments and nursing care in a safe, responsible manner.
- 5.2 Calculate accurate drug dosages using the various systems of equivalents, including exhibiting math competency by passing the eDose exam with a 90% or higher.
- 5.3 Apply principles of standard precautions in the clinical setting at all times.
- 5.4 Incorporate all aspects of safe nursing practice in the clinical setting.
- 6.1 Formulate clear, accurate, concise, pertinent, organized, and complete written documentation that is legible and grammatically correct regarding client's condition, treatment and nursing care.
- 6.2 Verbally report, in a prompt manner, changes in the patient's physical or emotional status to appropriate resource persons.
- 6.3 Organize verbal report of the client's status at the end of the shift.
- 6.4 Use deliberate interactions with members of the health care team to work effectively as a cohesive team.

SCANS or Core Curriculum Statement

Uses systems concepts; serves clients/customers

Course Calendar (Available via Eagle Online)

To be reviewed on first day of class

Instructional Methods

Discussion, case studies, Concept Map/Nursing Process, varied learning activities
Multimedia-computer-aided Instruction (Eagle Online) and Skills Videos
Nursing Skills Lab
Direct Patient Care Activities and Pre/Post Conference

Student Assignments

To be reviewed on first day of course and subject to change as deemed necessary by faculty.

Instructional Materials

Required textbooks:

eDose by CAE Healthcare

Taylor's clinical nursing skills: A nursing process approach (3rd ed.).
Philadelphia: Lippincott Williams & Wilkins.

Taylor, C., Lillis, C., LeMone, P., & Lynn, P. (2011). *Taylor's video guide to clinical nursing skills*. Philadelphia: Lippincott Williams & Wilkins.

See ADN booklist for recommended (optional) textbooks.

***Order online via the HCC Bookstore webpage at <http://hccs.bkstore.com/>**

Professional nursing journal articles as assigned; **must be within five years.**

HCC Policy Statement: American with Disability Act

See statement in ADN Handbook.

If the student has a disability or needs instructional accommodation due to a disability, please meet with the instructor at the beginning of the course. Documentation must be provided at this time with an official letter of accommodation.

HCC Student Services Information

Students who are in need of additional assistance may contact counselors to help with developing strategies for improvement. Coleman counselors are located on the 1st floor Room 100 in *The Center*. The A.D.N. Program counselor Regina Ricks (713-718-7430) is available for appointments upon request.

Student Attendance, Withdrawal deadline, Repeaters, Academic Dishonesty and Classroom/Lab/Clinical Behavior

A. Lab/Clinical:

Strict attendance is required for all clinical experiences and clinical facility orientation. For RNSG 1360, students must complete 144 hours each for foundations clinical rotation per BON requirements. Failure to complete the required hours may result in the student receiving an incomplete for the clinical course and the may not progress in the program. Students are responsible for notifying faculty of absences from the required clinical day prior to the scheduled clinical time. Students are expected to follow guidelines provided by individual courses or levels. Discussion with your clinical faculty member should occur prior to any anticipated absence such as illness or crisis in the family or death of a close family member. Students who are either pregnant or have become pregnant during their clinical rotation must submit documentation from their physician to assume full duty in clinical.

The stated numbers of absence may vary by course and the student should refer to the syllabi for specifics. *Absences will result in a deduction of 10% per occurrence to the final grade.*

A student who does not arrive at the assigned clinical facility and designated place at the appointed time will be considered tardy. After two clinical "tardies", the student will be counseled for unprofessional conduct. **A student who is thirty (30) or more minutes late will be marked absent for the clinical day, and it is the faculty's discretion and clinical facility requirements that will determine if student is allowed to stay for clinical day.**

Any absence must be accompanied by valid documentation. Students who fail to notify their clinical instructor of a clinical absence will receive a zero (0) for this behavior on the weekly performance evaluation. **A student who has excessive absences may be administratively dropped from the course.**

Make-Up Policy

If a student misses a clinical day or skills lab, he or she will have to make-up hours by completing three (3) case studies and a 3-5 page paper detailing the Nursing Process using APA format. Skills lab will be made up prior to the next clinical experience. If skills lab is not completed prior to the next clinical experience, the student will receive an unexcused absence resulting in a 10% deduction in their grade.

Last day for Administrative/Student Withdrawals is Friday October 31, 2014 at 4:30 p.m.

B. HCC Course Withdrawal Policy:

If you feel that you cannot complete this course, you will need to withdraw from the course prior to the final date of withdrawal. Before, you withdraw from your course; please take the time to meet with the instructor to discuss why you feel it is necessary to do so. The instructor may be able to provide you with suggestions that would enable you to complete the course. Your success is very important. Beginning in fall 2007, the Texas Legislature passed a law limiting first time entering freshmen to no more than **six** total course withdrawals **throughout** their educational career in obtaining a certificate and/or degree.

To help students avoid having to drop/withdraw from any class, HCC has instituted an Early Alert

process by which your professor *may* “alert” you and HCC counselors that you might fail a class because of excessive absences and/or poor academic performance.

It is your responsibility to visit with your professor or a counselor to learn about what, if any, HCC interventions might be available to assist you – online tutoring, child care, financial aid, job placement, etc. – to stay in class and improve your academic performance.

If you plan on withdrawing from your class, you **must** contact a HCC counselor or your professor prior to withdrawing (dropping) the class for approval and this must be done **prior** to the withdrawal deadline to receive a “W” on your transcript. **Final withdrawal deadlines vary each semester and/or depending on class length, please visit the online registration calendars, HCC schedule of classes and catalog, any HCC Registration Office, or any HCC counselor to determine class withdrawal deadlines. **Remember to allow a 24-hour response time when communicating via email and/or telephone with a professor and/or counselor. Do not submit a request to discuss withdrawal options less than a day before the deadline.** If you do not withdraw before the deadline, you will receive the grade that you are making in the class as your final grade.

C. Repeat Course Fee:

The State of Texas encourages students to complete college without having to repeat failed classes. To increase student success, students who repeat the same course more than twice, are required to pay extra tuition. The purpose of this extra tuition fee is to encourage students to pass their courses and to graduate. Effective fall 2006, HCC will charge a higher tuition rate to students registering the third or subsequent time for a course. If you are considering course withdrawal because you are not earning passing grades, confer with your instructor/counselor as early as possible about your study habits, reading and writing homework, test taking skills, attendance, course participation, and opportunities for tutoring or other assistance that might be available.

D. Academic Dishonesty:

A student who is academically dishonest is, by definition, not showing that the coursework has been learned, and that student is claiming an advantage not available to other students. The instructor is responsible for measuring each student's individual achievements and also for ensuring that all students compete on a level playing field.

Thus, in our system, the instructor has teaching, grading, and enforcement roles. You are expected to be familiar with Houston Community College’s Policy on Academic Honesty, found in the catalog. What that means is: If you are charged with an offense, pleading ignorance of the rules will not help you. Students are responsible for conducting themselves with honor and integrity in fulfilling course requirements. Penalties and/or disciplinary proceedings may be initiated by College System officials against a student accused of scholastic dishonesty.

“Scholastic dishonesty” includes, but is not limited to, cheating on a test, plagiarism, and collusion.

Cheating includes:

- Copying from another students’ test paper or assignments;
- Using materials not authorized by the person giving the test;
- Collaborating with another student during a test without authorization;

- Knowingly using, buying, selling, stealing, transporting, or soliciting in whole or part the contents of a test that has not been administered;
- Bribing another person to obtain a test that is to be administered.

Plagiarism means the appropriation of another's work and the unacknowledged incorporation of that work in one's own written work offered for credit.

Collusion mean the unauthorized collaboration with another person in preparing written work offered for credit. Possible punishments for academic dishonesty may include a grade of "0" or "F" in the particular assignment, failure in the course, and/or recommendation for probation or dismissal from the College System (See Student Handbook).

E. Professional Behavior

As your instructor and as a student in this class, it is our shared responsibility to develop and maintain a positive learning environment for everyone. Your instructor takes this responsibility very seriously and will inform members of the class if their behavior makes it difficult for him/her to carry out this task. As a fellow learner, you are asked to respect the learning needs of your classmates and assist your instructor in achieving this critical goal.

Use of Camera and/or Recording Devices

As a student active in the learning community of this course, it is your responsibility to be respectful of the learning atmosphere in your learning area. To show respect of your fellow students and instructor, you will turn off your phone and other electronic devices, and will not use these devices in the classroom unless you receive permission from the instructor. Use of recording devices, including camera phones and tape recorders, is prohibited in classrooms, laboratories, faculty offices, and other locations where instruction, tutoring, or testing occurs. Students with disabilities who need to use a recording device as a reasonable accommodation should contact the Office for Students with Disabilities for information regarding reasonable accommodations.

F. Clinical Performance/Preparation

1. The student must demonstrate orally and in writing, evidence of thorough and accurate assessment data for client(s) assigned by the instructor as caseload for clinical practices.
2. The student must submit the required nursing process form (week-specific components) for assigned client(s) within the deadline specified by their clinical instructor. A student who fails to submit the completed required form(s) on time will have 10 points per day deducted from that nursing process grade.
3. Faculty and/or nursing staff will select clients for each student appropriate to the individual's learning needs. If, at the discretion of the clinical instructor, the student demonstrates the ability to select appropriate clients for clinical, the instructor may allow the students to select their own clients on a weekly basis.

NOTE: Students who demonstrate behaviors that may endanger clients, staff, faculty, visitors, or themselves will be removed IMMEDIATELY from the clinical

area and referred to the Program Director for appropriate disciplinary action.

4. Students are expected to continuously monitor clients' response to nursing care and treatment and report their findings to the appropriate member of the nursing staff and their instructor. All data reported and/or recorded concerning clients must be accurate and complete. Students **MAY NOT** record in client's records without the expressed approval of instructor. Students are required to participate in group conferences with staff, peers, and faculty in order to coordinate the sharing of information and learning experiences.
5. Administration of medication (topical, oral, intradermals, subcutaneous, and intramuscular **ONLY**) is to be done only under direct faculty supervision or the staff nurse unless otherwise directed by faculty. Students may not administer or regulate intravenous solutions or medication, but are expected to calculate rates of flow and monitor the IV fluid(s) for timeliness. The student is to know the indications, action, safe dosage, routes of administration, side effects, and contraindications for all medications ordered for their client(s).
7. Formative weekly evaluations are maintained. Summative clinical evaluations will be conducted at the completion of the course. A student with unsatisfactory performance will be counseled by the faculty and will be informed of necessary behaviors to be improved. Remediation may be assigned.
8. Students will maintain **ALL** written work (Evaluations, Concept Map/Nursing Process forms and skills checklist, etc.) in a Portfolio that will be available to faculty and HCCS administration at all times. Instructor may elect to keep portfolio and make it available for the student to review at the clinical site or when requested in advance by the student.

Instructor requirements

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through various activities and experiences
- Describe any special projects or assignments
- Inform students of policies such as attendance, withdrawal, and tardiness
- Provide the course outline and class calendar which will include a description of any special projects or assignments
- Arrange to meet with individual students before and after class upon request with mutual agreement.

To be successful in this class, it is the student's responsibility to:

- Attend and be punctual to each lab/clinical and participate in all discussions and activities
- Demonstrate professional behavior at all times
- Demonstrate safe nursing care at all times
- Complete the required assignments
- Ask for help when there is a question or problem
- Complete the course with a minimum 75% passing score

*Students must wear the appropriate uniform to skills/simulation lab (all black) and clinical (white top, black bottoms) w/ white nursing shoes each day. The skills checklist is to be brought to skills/simulation lab and clinical each day to allow the instructor to sign-off for observing the practicing of and competency of skills.

*This checklist follows the student into subsequent courses as a record of skills practice/competency throughout the program.

Program/Discipline Requirements

A.D.N. Handbook: Students are responsible for reading the current Associate Degree Nursing Program Student Handbook. The student will then complete the acknowledgement form and return it to the instructor within seven (7) days. The A.D.N. program assumes after seven (7) days that the student has read the handbook. If this is not the case, the student will notify the Department Chair of the A.D.N. program in writing. The student is aware that entry into the program establishes a contract governed by the policies and procedures discussed in the A.D.N. Handbook.

Methods of Evaluation

1. A compiled score, completed at the end of the semester, will be based on the average of scores from the student's weekly formative evaluation tool. This grade is based on clinical performance. The score will count as 30% of the total course grade.
2. The percentage grades of four out of six completed nursing process forms (graded using the Nursing Process Grading Form) will be averaged, and the average will comprise 30% of the total course grade.
3. The grade from the first eDose examination will count as 20% of the total course grade. No more than three scheduled exams will be administered. Students who fail to sit for the first exam will receive a score of zero, which will count as 20% of the total course grade. (Please refer to attendance policy listed in Section A Lab/Clinical). If your absence is **excused** you will be able to make up the eDose exam. If your absence is **unexcused**, the grade of zero will still stand for the eDose exam. If the first exam is passed with a 90% or better, the student does not take the second exam. If the student does not achieve a passing grade of 90% or higher, the student will have two other opportunities to pass the exam. The exam must be retaken within one week of each failure until a 90% or higher is achieved. Students will be restricted from administering medications in the clinical setting if unable to pass the math competency (eDose Exam) with a 90% or higher. The student will receive a zero on section five (safety) of the

formative evaluation of clinical each week they have not passed the eDose exam. **Failure to pass the EDOSE exam on the third attempt will result in an automatic clinical failure of RNSG 1360.**

4. Demonstration of specific skills will be tested in a lab or clinical setting. This demonstration will count as 20% of the total course grade. Specific skills include vital signs, medication administration, and donning sterile gloves.

Grading Scale

A = 100 - 90
B = 89 – 80
C = 79 – 75
D = 74 - 60
F = below 60

A minimum grade of “C” (75) must be achieved in order to pass the RNSG 1360 course.

EGLS3 -- Evaluation for Greater Learning Student Survey System

At Houston Community College, professors believe that thoughtful student feedback is necessary to improve teaching and learning. During a designated time, you will be asked to answer a short online survey of research-based questions related to instruction. The anonymous results of the survey will be made available to your professors and division chairs for continual improvement of instruction. Look for the survey as part of the Houston Community College Student System online near the end of the term.

Go to www.hccs.edu/egls3 for more information.

RNSG 1360 Differentiated Essential Competencies (DEC's)

Outcome	DEC's	Evaluation of DEC will be through
1	II. A,B,C,D,E,F,G	Clinical Evaluation Tool
	III. B	Nursing Care Plan
	IV. A	Skills Practicum
2.	I. A,B	Clinical Evaluation Tool
	II. A,D,E,F	Skills Practicum
	IV. F	Skills Practicum
3.	II. A,B	Clinical Evaluation Tool
	III. B	Nursing Process Care Plan
4.	II. A,B,C,C,E,F,G,H	Clinical Evaluation Tool
	III. B,C	Nursing Process Care Plan
	IV. A	
5.	I. A	Clinical Evaluation Tool
	II. D	Edose Exam
	III. A,B,D	Skills Practicum
6.	II. B,C,E,F,G,H	Clinical Evaluation Tool
	III. B,D,E,F	Nursing Process Care Plan
	IV. A,B,C,D,E	Edose

Associate Degree Nursing Program
Clinical Contract

I understand that Clinical Placement takes precedence over employment commitments, and that my current employment or any academic scheduling cannot interfere with my clinical assignment.

I understand that orientation to the clinical facility is mandatory; failure to attend a scheduled clinical facility orientation is a violation of the clinical affiliation agreement and will result in immediate withdrawal from the clinical course (based on individual clinical facilities). Students are not allowed to change clinical assignments with other students or to attend a clinical to which they are not assigned. Exceptions may be made by the Course Lead Instructor in collaboration with clinical faculty and the Program Director.

If a student attends a clinical, to which they are not assigned, the student will not receive credit for that clinical day and is subject to withdrawal from the current clinical course.

I understand that clinical placements are final and fully agree to the above requirements and mandates.

I have read the RNSG 1360 Syllabus and agree to abide by the information and guidelines contained therein.

Student Printed Name

Student Signature

Date

Faculty Printed Name

Faculty Signature

Date