

TYMEKIA RAYFORD

Houston Texas

713-718-7501 - tymekia.rayford@hcc.edu

PROFESSIONAL SUMMARY

Enthusiastic Cosmetology Instructor with experience teaching and motivating Cosmetology students to become the best in the industry. Outstanding eye for detail and organizational capabilities with extensive knowledge of individualized lesson plans and monitoring student growth. Committed to long-term results in stimulating environments.

SKILLS

- Lesson planning knowledge
- Braiding/Weave specialist
- Cosmetology

WORK HISTORY

07/2021 to Current

Cosmetology Instructor

Houston Community College – Houston, TX

- Planned both theory and practical lessons for 10+ students.
- Conducted practice exams for 10+ students including both theoretical and practical sections.
- Followed TDLR curriculum accurately with detailed lesson plans.
- Prepared students for Texas cosmetology exam with 100% success.
- Planned and documented programs of study meeting individual needs and abilities of students.

05/2017 to Current

Master Cosmetologist

Tresses By Meka LLC. – Houston, TX

- Consulted with new clients, asking appropriate questions to understand needs and expectations for hair color, style and care.
- Researched latest trends in hair and makeup to stay updated on color, style and technique.
- Spoke with clients regarding health history, expectations, services and procedures for safety and customer satisfaction.
- Maintained client treatment records and designed long-term care programs for return customers.
- Shampooed, conditioned, cut, colored and styled hair, following individualized client specifications and product recommendations to increase return customer

base.

08/2010 to 05/2017 **Licensed Cosmetologist**

Double Take Barber And Beauty Salon – Houston, TX

- Helped clients achieve desired looks for daily wear and special events by designing makeup strategies for each scenario.
- Created marketing advertisements to increase awareness of services and boost sales.
- Spoke with clients regarding health history, expectations, services and procedures for safety and customer satisfaction.
- Researched latest trends in hair and makeup to stay updated on color, style and technique.
- Maintained client treatment records and designed long-term care programs for return customers.
- Created memorable customer experiences, adding bonus services such as head and neck massages during appointments.

EDUCATION

Associate of Science: Business Management

Grand Canyon University - Grand Canyon, AZ

05/2020

Associate of Science: Cosmetology

Houston Community College - Houston, TX

- Member of National's Honor Society
- Dean's List 2019/2020