**Vicki Alger**

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Houston, TX 77030

713-664-6713

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**Experience**

2009-current **Adjunct Professor** – **Houston Baptist University**

* Teaching experience includes Intro Psych
* Developed course syllabus and interactive lectures

 combining lecture, small and large group activities

 and multi-media presentations relevant to subject material.

* Evaluate students through exams and papers
* Available to students as needed

2008-current **Adjunct Professor** – **Houston Community College – Southwest**

* Teaching experience includes Intro Psych and Human Growth

 and Development

* Developed course syllabus and interactive lectures for each

 course by combining lecture, small and large group activities

 and multi-media presentations relevant to subject material.

* Evaluate students through exams and papers
* Available to students as needed

2007-2008; **Billing and Collections Manager** – **Advanced Functional**  2004-2006 **Assessment (**dba **C Foster & Assc)**, Pasadena, TX & Bellaire, TX

* Performed and oversaw monthly billing and collections for

 physical therapy clinic.

* Worked with various insurance agencies and patients.
* Oversaw monthly billing and collections for physical therapy

 clinic.

* Required strong organizational skills and excellent

 communication skills.

1992-2007 **Ghostwriter/editor**

Interfaced with the writer and the publishing company’s editor to elicit and edit information for educational curriculum. Required strong writing skills, word processing skills and excellent communication skills. Met publication deadlines. Ghostwriter/editor for the following publications:

* Donna VanderWeide. (2007). **Differentiated Math: Tools & Activities to Get Students Moving, Thinking & Learning.** Crystal Springs Books: Peterborough, NH.
* Donna VanderWeide. (2004). **Different Tools for Different Learners**. Crystal Springs Books: Peterborough, NH.
* Donna VanderWeide. (2004). **It Must Be A Bird**. AIMS Publishing: Fresno, CA.
* Several publications for **Creative Alternatives for Teaching** (providing educational materials for classroom teachers)

2002-2004 **Substitute Teacher** – **Houston Independent School District**.

Substituted in various classrooms – especially at Roberts Elementary.

1997-2002 **Director and Author/co-author** - **Vacation Bible School. First Presbyterian Church**, Houston**.**

* Wrote/co-wrote multi-age curriculum for VBS. Included teacher guides.
* Directed and Coordinated team of 100+ volunteers.
* Conducted training seminars for adult and youth volunteers

**Education**

1990 **Master of Arts - School Psychology**. University of Houston – Clear Lake

* Member of **Phi Kappa Phi – Honor Society**.

1986 **Bachelor of Science – Psychology**. Texas A&M University.

* Participated in the **University Undergraduate Fellows Program,** part of the University Honors Program which included completing a Senior Honors Thesis.

**Licensure**

1992 – 2006 **Psychological Associate – State of Texas**.

**Community Activity**

* **Active member – First Presbyterian Church**.

Active in various aspects of Children and Family Ministries including large group coordinator, Sunday School teacher, teacher training, staff mentor.

Active in various aspects of Youth Ministries including teaching, adult volunteer training and High School Parent Coordinator. Helped write curriculum for Confirmation Class.

Music director for largest Adult Sunday School Class for 7 yrs.

Member of various committees, including pastoral search committee

* **Volunteer/substitute teacher – Roberts Elementary School.**
* **Mentor - Kids Hope** at **MacGregor Elementary School** (2004-2006)

**Personal Information**

* Married to Ken Alger for over 20 years.
* Three fantastic children – ages 19, 16, 13.
* Avid runner
* Voracious reader