



# Fundamentals of Music-21238

## MUSI-1303

F8A 2022 Section 1072 3 Credits 01/18/2022 to 03/13/2022 Modified 01/12/2022

### Course Meetings

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#### Course Modality

online

#### Meeting Days

asynchronous

#### Meeting Times

asynchronous

#### Meeting Location

online

### Welcome and Instructor Information

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#### Instructor: Dr. Woody Witt

Email: [woodrow.witt@hccs.edu](mailto:woodrow.witt@hccs.edu)

Office: 443D PAC Spring Branch campus

Phone: x85601

Website: [www.woodywitt.com](http://www.woodywitt.com)

#### What's Exciting About This Course

MUSI 1303 is a foundation course in understanding the fundamentals of how music functions, what the basic rules are, and the vocabulary associated with it. Terms explored in English and Italian will help the student gain an understanding of how music works, and why they enjoy listening to certain types of music. The elements of music will be explored, including melody, harmony, timbre, texture, rhythm, form, dynamics, and others.

#### My Personal Welcome

Welcome to Fundamentals of Music—I'm delighted that you have chosen this course! One of my passions is to know as much as I can about music, and I can hardly wait to pass that on. I will present the information in the most exciting way I know, so that you can grasp the concepts and apply them now and hopefully throughout your life. As you read and wrestle with new ideas and facts that may challenge you, I am available to support you. The fastest way to reach me is by my HCC email. The best way to really discuss issues is in person and I'm available during posted office hours to tackle the questions. My goal is for you to walk out of the course with a better understanding of yourself, music, and why you enjoy the music that you do. Please visit me or contact me by email whenever you have a question.

#### Preferred Method of Contact

email

## Office Hours

Monday, 2:00 PM to 3:00 PM

## Course Overview

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### Course Description

MUSI 1303 is a foundation course in understanding the fundamentals of how music functions, what the basic rules are, and the vocabulary associated with it. Terms explored in English and Italian will help the student gain an understanding of how music works, and why they enjoy listening to certain types of music. The elements of music will be explored, including melody, harmony, timbre, texture, rhythm, form, dynamics, and others.

### Requisites

MUSI 1303 requires college-level reading and writing skills. Research indicates that you are most likely to succeed if you have already taken and passed ENGL 1301. If you have enrolled in this course having satisfied these prerequisites, you have a higher chance of success than students who have not done so. Please carefully read and consider the repeater policy in the [HCCS Student Handbook](#). Students may also consider taking Piano Class I MUSI 1181 to use keyboard skills to help progress in MUSI 1303, but it is not a requirement.

### Department Website

<https://>

## Core Curriculum Objectives (CCOs)

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### Core Curriculum Objectives (CCOs)

MUSI 1307 satisfies the fine arts requirement in the HCCS core curriculum. The HCCS Core Curriculum Committee has specified that the course address the following core objectives:

- **Critical Thinking:** Students will demonstrate the ability to engage in inquiry and analysis, evaluation and synthesis of information, and creative thinking by completing a written assignment such as a book report, research paper, or essay.
- **Communication Skills:** Students will demonstrate effective development, interpretation and expression of ideas through written, oral, and visual communication by completing a written assignment such as a book report, research paper, or essay.
- **Teamwork:** Ability to consider different points of view and to work effectively with others to support a shared purpose or goal.
- **Social Responsibility:** Students will demonstrate cultural self-awareness, intercultural competency, civil knowledge, and the ability to engage effectively in regional, national, and global communities by completing textbook reading assignments, completing assignments, and answering questions on quizzes and exams that pertain to Course Student Learning Outcome #4 below.

## Student Learning Outcomes and Objectives

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### Course Student Learning Outcomes (CSLOs)

Upon completion of MUSI 1303, the student will be able to:

1. Construct all major and minor scales and key signatures.
2. Construct simple and compound intervals, triads and seventh chords of any quality.
3. Identify and perform basic rhythmic and pitch patterns common in tonal music, and properly notate basic rhythms in simple or compound meters.
4. Identify fundamental musical elements aurally and/or on the keyboard.

5. Use appropriate musical vocabulary to describe theoretical concepts.

## Learning Objectives

Student will use the Student Learning Outcome skills to gain understanding of basic musical skills to prepare for composing, reading music, or understanding musical scores. This course is designed to prepare students for college level music theory and aural skills (MUSI 1311 Music Theory I and MUSI 1116 Sight Singing & Ear Training). This class serves as a fine arts elective.

## Program Student Learning Outcomes (PSLOs)

1. **Keyboard Skills:** The student will demonstrate mastery of scales, chords, & harmonization of melodies using varied accompaniment techniques. Students will perform selected compositions and demonstrate competence in various transpositions.
2. **Music Theory Skills:** The student will analyze and compose advanced 4 measure segments which include; harmony, melody, rhythm, and cadences.
3. **Ear Training Skills:** The student will sing and notate diatonic and chromatic intervals, chords, rhythms, and harmonic chord progressions.
4. **Music Literature Skills:** The student will be able to identify and describe the periods of music history including general style characteristics, major composers of each period, and representative works. Students will be able to critically evaluate musical works and articulate the relationship between historical events and musical styles/aesthetics.
5. **Ensemble Performance Skills:** The student will apply learned vocal/instrumental skills and techniques in an ensemble performance.
6. **Solo Performance Skills:** The student will demonstrate learned vocal/instrumental skills and techniques in a jury of 5-10 minutes of music appropriate to MUAP Semester 4 SLO's in a solo performance.

## Departmental Practices and Procedures

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All Music Department courses require practice/study time outside of class; students should schedule regular practice/study times to avoid falling behind in music courses.

All music majors enrolled in private instruction are REQUIRED to attend an in-person jury at the Central Campus on the Saturday before finals week, sometime between 9:00AM and 1:00PM. An exact time will be assigned during the final two weeks of instruction.

## Instructional Materials and Resources

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### Instructional Materials

This is an OER class and all materials including the text can be found in the modules.

### Other Instructional Resources

#### Courseware

Content here...

## Course Requirements

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### Assignments, Exams, and Activities

Type	Weight	Topic	Notes
Written Assignment	40%		The entirety of exercises, practice quizzes, etc. is worth 40% of the final grade
Exams/Quizzes	60%		All exams are worth 12% of the final grade, including the final exam
In-Class Activities			
Final Exam			see Exams above
Extra Credit			tba

## Grading Formula

Grade	Range	Notes
A	90-100	
B	80-89	
C	70-79	
D	60-69	
F	59 and below	

## \* Instructor's Practices and Procedures

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### Incomplete Policy

In order to receive a grade of Incomplete ("I"), a student must have completed at least 5 1/2 of 8 weeks of the work in the course. In all cases, the instructor reserves the right to decline a student's request to receive a grade of Incomplete. If a student completes work in week 6 then stops, the student has earned a grade of "F".

### Missed Assignments/Make-Up Policy

Student is required to turn in all work at its due time which shall be given in class. There is no penalty for an assignment turned in late, but no assignment will be accepted by instructor after the last class meeting before FINALS Week.

### Academic Integrity

Here's the link to the HCC information about academic integrity (Scholastic Dishonesty and Violation of Academic Scholastic Dishonesty and Grievance):

<https://www.hccs.edu/studentprocedures> (<https://www.hccs.edu/studentprocedures>)

### Attendance Procedures

"Attendance" is checked based on the student's activity and participation in the course, as well as completion of required assignments, tests, etc.

### Student Conduct

As your instructor and as a student in this class, it is our shared responsibility to develop and maintain a positive learning environment for everyone. Your instructor takes this responsibility very seriously and will inform members of the class if their behavior makes it difficult for him/her to carry out this task. As a fellow learner, you are asked to respect the learning needs of your classmates and assist your instructor achieve this critical goal.

### Faculty Statement about Student Success

Expect to spend at least twice as many hours per week outside of class as you do in class studying the course content. Additional time will be required for written assignments. The assignments provided will help you use your study hours wisely. Successful completion of this course requires a combination of the following:

- Reading the textbook
- Attending class in person and/or online
- Completing assignments
- Participating in class activities

There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as a guide.

## Faculty-Specific Information Regarding Canvas

This course section will use Canvas (<https://eagleonline.hccs.edu> (<https://eagleonline.hccs.edu>)) to supplement in-class assignments, exams, and activities.

HCCS Open Lab locations may be used to access the Internet and Canvas. For best performance, Canvas should be used on the current or first previous major release of Chrome, Firefox, Edge, or Safari. Because it's built using web standards, Canvas runs on Windows, Mac, Linux, iOS, Android, or any other device with a modern web browser.

Canvas only requires an operating system that can run the latest compatible web browsers. Your computer operating system should be kept up to date with the latest recommended security updates and upgrades.

## Social Justice Statement

Houston Community College is committed to furthering the cause of social justice in our community and beyond. HCC does not discriminate on the basis of race, color, religion, sex, gender identity and expression, national origin, age, disability, sexual orientation, or veteran status. I fully support that commitment and, as such, will work to maintain a positive learning environment based upon open communication, mutual respect, and non-discrimination. In this course, we share in the creation and maintenance of a positive and safe learning environment. Part of this process includes acknowledging and embracing the differences among us in order to establish and reinforce that each one of us matters. I appreciate your suggestions about how to best maintain this environment of respect. If you experience any type of discrimination, please contact me and/or the Office of Institutional Equity at 713-718-8271.

## HCC Policies and Information

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### HCC Grading System

HCC uses the following standard grading system:

Grade	Grade Interpretation	Grade Points
A	Excellent (90-100)	4
B	Good (80-89)	3
C	Fair (70-79)	2
D	Passing (60-69), except in developmental courses.	1
F	Failing (59 and below)	0
FX	Failing due to non-attendance	0

Grade	Grade Interpretation	Grade Points
W	Withdrawn	0
I	Incomplete	0
AUD	Audit	0
IP	In Progress. Given only in certain developmental courses. A student must re-enroll to receive credit.	0
COM	Completed. Given in non-credit and continuing education courses.	0

## Link to Policies in Catalog and Student Handbook

Here's the link to the HCC Catalog and Student Handbook: <https://catalog.hccs.edu/> (<https://catalog.hccs.edu/>)

In it you will find information about the following:

- Academic Information
- Academic Support
- Attendance, Repeating Courses, and Withdrawal
- Career Planning and Job Search
- Childcare
- disAbility Support Services
- Electronic Devices
- Equal Educational Opportunity
- Financial Aid TV (FATV)
- General Student Complaints
- Grade of FX
- Incomplete Grades
- International Student Services
- Health Awareness
- Libraries/Bookstore
- Police Services & Campus Safety
- Student Life at HCC
- Student Rights and Responsibilities
- Student Services
- Testing
- Transfer Planning
- Veteran Services

## Link to HCC Academic Integrity Statement

<https://www.hccs.edu/student-conduct> (<https://www.hccs.edu/student-conduct>) (scroll down to subsections)

## Campus Carry Link

Here's the link to the HCC information about Campus Carry:

<https://www.hccs.edu/campuscarry> (<https://www.hccs.edu/campuscarry>)

## HCC Email Policy

When communicating via email, HCC requires students to communicate only through the HCC email system to protect your privacy. If you have not activated your HCC student email account, you can go to [HCC Eagle ID \(https://www.hccs.edu/email\)](https://www.hccs.edu/email) and activate it now. You may also use Canvas Inbox to communicate.

## Office of Institutional Equity

Use the following link to access the HCC Office of Institutional Equity, Inclusion, and Engagement: <https://www.hccs.edu/eoo> (<https://www.hccs.edu/eoo>)

### Ability Services

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including long and short term conditions, mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <https://www.hccs.edu/accessibility> (<https://www.hccs.edu/accessibility>)

### Title IX

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross  
Director EEO/Compliance  
Office of Institutional Equity & Diversity  
3100 Main  
(713) 718-8271  
Houston, TX 77266-7517 or [Institutional.Equity@hccs.edu](mailto:Institutional.Equity@hccs.edu) (<mailto:Institutional.Equity@hccs.edu>)

<https://www.hccs.edu/titleix> (<https://www.hccs.edu/titleix>)

### Office of the Dean of Students

Contact the office of the Dean of Students to seek assistance in determining the correct complaint procedure to follow or to identify the appropriate academic dean or supervisor for informal resolution of complaints.

<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/> (<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/>)

## Student Success

Expect to spend at least twice as many hours per week outside of class as you do in class studying the course content. Additional time will be required for written assignments. The assignments provided will help you use your study hours wisely. Successful completion of this course requires a combination of the following:

- Reading the textbook
- Attending class in person and/or online
- Completing assignments
- Participating in class activities

There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as a guide.

# Canvas Learning Management System

Canvas is HCC's Learning Management System (LMS), and can be accessed at the following URL:

<https://eagleonline.hccs.edu> (<https://eagleonline.hccs.edu>)

HCCS Open Lab locations may be used to access the Internet and Canvas. For best performance, Canvas should be used on the current or first previous major release of Chrome, Firefox, Edge, or Safari. Because it's built using web standards, Canvas runs on Windows, Mac, Linux, iOS, Android, or any other device with a modern web browser.

Canvas only requires an operating system that can run the latest compatible web browsers. Your computer operating system should be kept up to date with the latest recommended security updates and upgrades.

## HCC Online Information and Policies

Here is the link to information about HCC Online classes, which includes access to the required Online Information Class Preview for all fully online classes: <https://www.hccs.edu/online/> (<https://www.hccs.edu/online/>)

## Scoring Rubrics, Sample Assignments, etc.

Look in Canvas for the scoring rubrics for assignments, samples of class assignments, and other information to assist you in the course. <https://eagleonline.hccs.edu/> (<https://eagleonline.hccs.edu/>)

## Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through learner-centered instructional techniques
- Provide a description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness, and making up assignments
- Provide the course outline and class calendar that will include a description of any special projects or assignments
- Arrange to meet with individual students during office hours, and before and after class as required

As a student, it is your responsibility to:

- Attend class in person and/or online
- Participate actively by reviewing course material, interacting with classmates, and responding promptly in your communication with me
- Read and comprehend the textbook
- Complete the required assignments and exams
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts, and all assignments
- Be aware of and comply with academic honesty policies in the [HCCS Student Handbook](https://www.hccs.edu/studenthandbook) (<https://www.hccs.edu/studenthandbook>)

## Sensitive or Mature Course Content

In this college-level course, we may occasionally discuss sensitive or mature content. All members of the classroom environment, from your instructor to your fellow students, are expected to handle potentially controversial subjects with respect and consideration for one another's varied experiences and values.

## EGLS3

The EGLS<sup>3</sup> ([Evaluation for Greater Learning Student Survey System](https://www.hccs.edu/egls3) (<https://www.hccs.edu/egls3>)) will be available for most courses near the end of the term until finals start. This brief survey will give invaluable information to your faculty about their teaching. Results are anonymous and will be available to faculty and division chairs after the end of the term. EGLS<sup>3</sup> surveys are only available for the Fall and Spring semesters. -EGLS3 surveys are not offered during the Summer semester due to logistical constraints.

<https://www.hccs.edu/egls3> (<https://www.hccs.edu/egls3>)



## Housing and Food Assistance for Students

Any student who faces challenges securing their foods or housing and believes this may affect their performance in the course is urged to contact the Dean of Students at their college for support. Furthermore, please notify the professor if you are comfortable in doing so.

This will enable HCC to provide any resources that HCC may possess.

## Student Resources

### Tutoring

HCC provides free, confidential, and convenient academic support, including writing critiques, to HCC students in an online environment and on campus. Tutoring is provided by HCC personnel in order to ensure that it is contextual and appropriate. Visit the [HCC Tutoring Services \(https://www.hccs.edu/tutoring\)](https://www.hccs.edu/tutoring) website for services provided.

### Libraries

The HCC Library System consists of 9 libraries and 6 Electronic Resource Centers (ERCs) that are inviting places to study and collaborate on projects. Librarians are available both at the libraries and online to show you how to locate and use the resources you need. The libraries maintain a large selection of electronic resources as well as collections of books, magazines, newspapers, and audiovisual materials. The portal to all libraries' resources and services is the HCCS library web page at [https://library.hccs.edu \(https://library.hccs.edu/\)](https://library.hccs.edu).

### Supplementary Instruction

Supplemental Instruction is an academic enrichment and support program that uses peer-assisted study sessions to improve student retention and success in historically difficult courses. Peer Support is provided by students who have already succeeded in completion of the specified course, and who earned a grade of A or B. Find details at [https://www.hccs.edu/supplemental-instruction \(https://www.hccs.edu/supplemental-instruction\)](https://www.hccs.edu/supplemental-instruction)

### Resources for Students:

[https://www.hccs.edu/covid19students \(https://www.hccs.edu/covid19students\)](https://www.hccs.edu/covid19students)

### Basic Needs Resources:

[https://www.hccs.edu/support-services/counseling/hcc-cares/basic-needs-resources/ \(https://www.hccs.edu/support-services/counseling/hcc-cares/basic-needs-resources/\)](https://www.hccs.edu/support-services/counseling/hcc-cares/basic-needs-resources/)

### Student Basic Needs Application:

[https://www.hccs.edu/basicneeds \(https://www.hccs.edu/basicneeds\)](https://www.hccs.edu/basicneeds)

## COVID-19

Here's the link to the HCC information about COVID-19:

[https://www.hccs.edu/covid-19 \(https://www.hccs.edu/covid-19\)](https://www.hccs.edu/covid-19)

## Instructional Modalities

### In-Person (P)

Safe, face-to-face course with scheduled dates and times

### Online on a Schedule (WS)

Fully online course with virtual meetings at scheduled dates and times

### Online Anytime (WW)

Traditional online course without scheduled meetings

## Hybrid (H)

Course that meets safely 50% face-to-face and 50% virtually

## Hybrid Lab (HL)

Lab class that meets safely 50% face-to-face and 50% virtually

## Copyright Statement

In order to uphold the integrity of the academic environment and protect and foster a cohesive learning environment for all, HCC prohibits unauthorized use of course materials. Materials shared in this course are based on my professional knowledge and experience and are presented in an educational context for the students in the course. Authorized use of course materials is limited to personal study or educational uses. Material should not be shared, distributed, or sold outside the course without permission. Students are also explicitly forbidden in all circumstances from plagiarizing or appropriating course materials. This includes but is not limited to publically posting quizzes, essays, or other materials. This prohibition extends not only during this course, but after. Sharing of the materials in any context will be a violation of the HCC Student Code of Conduct and may subject the student to discipline, as well as any applicable civil or criminal liability. Consequences for unauthorized sharing, plagiarizing, or other methods of academic dishonesty may range from a 0 on the specified assignment and/or up to expulsion from Houston Community College. Questions about this policy may be directed to me or to the Manager of Student Conduct and Academic Integrity.

## Course Calendar

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### Syllabus Modifications

The instructor reserves the right to modify the syllabus at any time during the semester and will promptly notify students in writing, typically by e-mail, of any such changes.

#### Course outline

##### Class 1:

- Pulse - Steady Beat –Physical (Sounds); Silent (Rests)
- Tempo (Speed)
- Rhythm (Variegated beats and Rests)
- Count and the recycling of rhythm
- Long and short durations

##### Class 2:

- What is Pitch? Low and High Pitches
- How to navigate the piano keyboard
- Half-steps
- Treble and Bass Clef
- The staff (including the Grand Staff)
- Notes on the staff and leger lines and spaces

##### Class 3:

- Flat, Sharp and Natural Signs
- The Chromatic Scale and naturally occurring half-steps
- Rhythm: Note and Rest values
- Dotted Rhythms
- Repeat Signs

##### Class 4:

- Meter: Time Signatures
- Bar lines
- Counting
- Practice Test #1

##### Class 5:

- Workshop
- Review

Class 6:

- EXAM #1

Class 7:

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- Scales – How to Spell a Scale
- Whole Steps/Half Steps
- The Major Scale – How it functions; Its color character; Its formula based on whole and half-steps; accidentals in a major scale; notating a major scale on the staff
- Introduction to the Circle of 5ths

Class 8:

- The Circle of 5ths (continued) including the order of sharps and flats
- Using the Circle of 5ths to notate a scale
- Rhythmic Diagramming – writing in the counts using subdivision to the 8th, dotted rhythm, ties and rests
- Notating a Chromatic Scale

Class 9:

- Rhythmic Training: Counting and Diagramming 8th notes, tied notes, dotted notes and rests using 2,4 and 8 as the denominator in the time signature
- Chromatic Scale Drill
- Practice Test #2

Class 10: REVIEW

- Rhythmic Training
- Half-Step/Whole Step Training
- Circle of 5ths
- Chromatic Scale Notation

Class 11:

- EXAM #2

Class 12:

- Intervals – Identifying by number and creating up and down from a given tone
- Identifying and creating specific intervals
- Interval Chart
- Discussion of Simple and Compound time

Class 13:

- Intervals – Complimentary Intervals
- Interval Drills (Creating and Identifying)
- Rhythm – Simple Time; Compound Time; The Triplet

Class 14:

- Rhythm – Simple, Compound Diagramming
- Practice Test #2
- Workshop

Class 15:

- Review/Workshop

Class 16:

- EXAM #3

FROM THIS POINT ONLY A BLANK KEYBOARD SHOULD BE USED FOR REFERENCE

Class 17:

- Minor Scales – Parallel, Relative
- Circle of 5ths including Relative Minor keys
- Double Flats and Sharps

Class 18:

- Sixteenth notes and rests – counting and diagramming
- Minor Key Variants – Harmonic & Melodic
- Dominant Function (I-V and V-I Cadence)

Class 19:

- 16th note and rest diagramming
- Diagramming Compound Rhythm

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- The movable denominator
- The dual function of count and beat in compound meter – using doo-wop examples and “Greensleeves” to illustrate

Class 20:

- Rhythm Exercises
- Triads – Introduction

Class 21:

- Triads – Identifying/creating
- Minor Scale Drill (Natural; Harmonic; Melodic)
- Rhythm Exercises

Class 22:

- Workshops

Class 23:

- Workshops
- Practice Test #4

Class 24:

- Workshops

Class 25:

- EXAM #4

Class 26:

- 7th Chords

Class 27:

- Key Signatures
- 7th Chords (cont.)

Class 28:

- Key Signatures (cont.)
- 7th Chords (cont.)
- Workshops

Class 29:

- Workshops

Class 30:

- Workshops

Class 31:

- Workshops

Class 32:

- EXAM #5 (Final)

## Additional Information

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### Departmental/Program Information

#### Music Program Information

Visit the Music Program Pages on the HCC website for information about our AA degree, and to view our Program Student Learning Outcomes: <https://www.hccs.edu/programs/areas-of-study/liberal-arts-humanities--education/music/>

#### Music Field of Study

The Field of Study curriculum for Music is a 60-credit-hour set of lower division courses that can be applied to a bachelor's degree

in Music, regardless of degree designation. If a student successfully completes a field of study for an established degree program, the student may transfer that block of courses for full academic credit. If a student completes only part of the field of study, then credit for those courses may also apply toward the major.

### **Performances**

The performing arts events calendar can be found here: <https://www.flow.page/hccvirtualartscenter>

### **Questions/Concerns**

General questions about the music program can be directed to the Music Program Coordinator or the Chair of Performing Arts:

Music Program Coordinator: Kathleen Ruhleder - 480-522-9277; [Kathleen.ruhleder@hccs.edu](mailto:Kathleen.ruhleder@hccs.edu)

Chair of Performing Arts: Susan Hines - 713-718-6611; [susan.hines@hccs.edu](mailto:susan.hines@hccs.edu)

## **Process for Expressing Concerns about the Course**

If you have concerns about any aspect of this course, please reach out to your instructor for assistance first. If your instructor is not able to assist you, then you may wish to contact the Department Chair.

Susan Hines

[susan.hines@hccs.edu](mailto:susan.hines@hccs.edu)

713-718-6611